

Matthew Aschenbrener

Academic Background

University of Kansas; Lawrence, Kansas

- Doctor of Education, Educational Policy and Leadership program – 2001
Dissertation title: How Colleges and Universities Recover from Natural Disasters

University of South Dakota; Vermillion, South Dakota

- Masters degree in Public Administration, emphasis in Higher Education – 1994

South Dakota State University; Brookings, South Dakota

- B.S. in Mathematics, minor in Economics – 1992

Minnesota State University - Akita; Akita, Japan

- Studied language and culture; May to November 1990 – Inaugural class

Liceo Scientifico I. Nievo; Padua, Italy

- Rotary International Exchange; 1986 – 1987

Professional Experience

Assistant Vice President of Student Affairs for Enrollment Management, South Dakota State University, Assistant VP and Registrar (December 2005 – August 2010) December 2005 – present

- Directly supervise Records & Registration, Financial Aid, Veteran's Affairs, Scholarships, and Disability Services with annual operational budgets of over \$1.0M
- Responsible for overall administration of 25 staff in the departments
- Supervise Registrar staff that is responsible for the accuracy and security of academic records, registration process, degree audit implementation, verification of enrollment/graduation, and class scheduling
- Supervise Financial Aid program which disperses over \$70M in aid annually
- Supervise University Scholarship Coordinator who oversees a \$3.5M institutional scholarship program and coordinates SDSU's portion of a statewide merit-based scholarship program
- Coordinate Divisional projects and committees as needed including chairing Student Affairs Retention Committee, and serve on University-wide committees such as Space Assignments, Distance Education, Faculty Development, and co-chair Classroom Enhancement committee (with Academic Affairs) and have chaired University-wide committees such as University Retention and Colleague Users.
- Serve in the Ombudsperson role for the Division and assist with student referrals in the Vice President of Student Affairs Office and coordinate resources for students facing major life challenges
- Responsible for the Clery Act Campus Crime Reporting and compliance for the University

Ombudsperson/Student Affairs Specialist, South Dakota State University; February 2003 – December 2005

- Responsible for student referrals in the Vice President's Office
- Supervised University Scholarship Coordinator
- Managed projects and proposal development for the division including: Divisionwide Retention Review, and federally required activities such as Voter Registration and Constitution Day
- Led and developed grant opportunities for the division including: TRiO Student Support Services, TRiO Upward Bound, Grant to Prevent Violence Against Women, and various donor requested opportunities
- Responsible for the Clery Act Campus Crime Reporting and compliance for the University

Director of Development/Director Planned Giving, Ottawa University; January 2001 – February 2003

- Supervised 8 professional staff members in Alumni Relations, Annual Fund, Prospect Research, Database Management and in a multi-campus institution serving 8,000 students and 15,000 alumni
- Managed planned giving and scholarship programs including donor relations, promotion and recognition
- Prepared and oversaw departmental budgets of \$850,000

Associate Dean of Student Development, Ottawa University; July 1997 – January 2001

- Responsible for entire housing program with an average of 500 residents in 3 residence halls. Duties included budgeting, producing contracts, assignments, annual marketing, and training for all staff
- Hired, trained and supervised 2 Resident Directors and served as a Resident Director in a residence hall
- Oversaw Residence Life annual budget of \$30,000 and residence hall budgets totaling \$20,000

- Hired, trained and supervised Resident Assistant staff of 20
- Assisted with renovations of a suite-style residence hall of \$4.0 million and construction of a new residential suite-style hall of \$4.0 million including responsibility for buying \$500,000 of furniture
- Responsible for campus discipline process and federal crime reporting
- Active with Student Retention/Enrollment Management Committee specifically evaluated and implemented programs revealed through student satisfaction and other surveys
- Coordinated entire summer conference program and increased revenue from \$50,000 to \$200,000

Complex Director, University Apartments, University of Kansas; November 1995 – July 1997

- Responsible for overall administration of a 300-unit single, undergraduate and graduate student apartment complex, a 300-unit family apartment complex for a total of 1,300 students in the apartments
- Supervised 9 graduate assistants and a full-time secretary
- Advised two student organizations each with budgets of \$2,000 annually

Hall Coordinator, University of Northern Iowa; August 1994 – November 1995

- Responsible for overall administration and operation of a 400-person men's residence hall
- Supervised 8 Resident Assistants, 9 other student staff, a full-time secretary
- Served as an academic advisor to 15 freshmen men in the building

Summer Conference Coordinator, University of Northern Iowa; Summer 1995

- Solely implemented summer conference program for over 50 conferences and 7,000 attendees
- Supervised 20 student staff and 3 full-time secretaries who assisted in operating 5 residence halls

Intern for Dean of Student Affairs, South Dakota State University; May – August 1993

- Assisted with preparing student retention data for Admissions
- Researched campus judicial systems and student codes of conduct

Assistant Complex Director, University of South Dakota; August 1993 – July 1994

- Assisted with operations of a co-educational building housing 650 students as a graduate assistant
- Trained, supervised and evaluated 16-18 Desk/Mail clerks and 4 Nightwatch student staff members

Graduate Assistant for New Student Programs, University of South Dakota; August 1992 – May 1993

- Assisted with implementation of Fall and Spring Orientation programs
- Coordinated and evaluated *genesis program*, a year long lifeskills program for First-Year students
- Designed and Implemented Oktober Phone Phest, telephone survey for first semester students

Resident Assistant, South Dakota State University; 7 semesters from August 1988 – May 1992

- Responsible for educational and social programming in a residential unit housing 50 students
- Enforced university policy, completed documentation, and managed crisis and intervention situations

University Service **South Dakota State University (2003 – current)**
Committees:

- Serve on Student Success Advisory Board (a comprehensive Academic Affairs/Student Affairs program to review all aspects of student life), 2008 – current
- Co-chair Learning Communities and Block Scheduling implementation team, 2010 – current
- Serve on National Study of Student Engagement (NSSE) Committee, 2008 – current
- Campus representative for the Statewide Module Coordinating Committee (MOCC), 2005 – current
This group coordinates 7 functional units (Registrar, Financial Aid, etc.) across 6 institutions
- Serve on University Space Assignments Committee, 2005 – current
- Serve on NCAA Athletics Compliance Committee, 2005 – current
- Serve on University Curriculum Committee, 2005 – current
- Serve on University Distance Education Committee, 2003 – current
- Serve on Faculty Development Committee, 2003 – 2010
- Chaired HLC-NCA Accreditation Self-Study Criterion I Committee – Mission & Integrity, Nov. 2009 visit
- Chaired Student Affairs First Six Weeks Committee, 2008 – 2009
- Served on NCAA Division I Committee on Athletics Certification, 2006 – 2008
Co-chair Academic Integrity sub-committee, 2006 – 2008

- Chaired University Retention Committee, 2005 – 2008
- Chaired *Colleague* Users Committee, 2005 – 2008
- Served on Campus Inter-Faith Council, SDSU representative 2003 – 2006
- Chaired Student Health Services Review Committee, 2004 – 2005
- Served on South Dakota Board of Regents System Retention Task Force, 2003

Other service:

- Serve as a member of the Alumni Board of Trustees for Delta Chi fraternity, 2007 – current
- Served as a TRiO Student Support Services grant writer, 2010 (\$1.5M grant over 5 years)
- Served as a TRiO Upward Bound grant writer, 2006 (\$1.2M grant over 4 years)
- Served as a TRiO Student Support Services grant writer, 2004 (\$1.2M grant over 4 years)
- Implemented new TRiO Upward Bound grant, 2003
- Assisted with organization of three 21+-day trips with 28 students to Ghana, Benin, Togo and Burkina Faso, West Africa, March 2005, May 2007, and May 2010
- Served as part of the SDSU delegation to University of Manitoba and University of Winnipeg to formalize exchange agreements, May 2003

Ottawa University (1998 – 2003)

- Higher Learning Commission Criterion V Task Force; Member 2002 – 2003
- Student Senate; Advisor, 1999 – 2001, 2002 – 2003
- Assisted with the database conversion and mapping of all Development functions, 2002
- University Student Retention Task Force; Member, 1998 – 2001

University of Kansas (1995 – 1998)

- Student Housing Senior Staff Selection Committee; Chair, 1996 – 1998
- Residence Life Staff Development (RLSD) Committee; Chair, 1995 – 1996; Member 1995 – 1998
- Jayhawker Towers Tenants Association; Advisor, representing over 800 students, 1995 – 1998
- Stouffer Neighborhood Association; Advisor, representing over 400 students, 1995 – 1998

University of Northern Iowa (1994 – 1995)

- Resident Assistants In Special Encounters (RAISE), continuing education programs; Chair, 1995
- Rider Organized Against Rape (R.O.A.R.) a men's student organization; Faculty Advisor, 1994 – 1995

University of South Dakota (1992 – 1994)

- Student's Association; Graduate Senator, 1993 – 1994
- University Orientation Advisory Board; Member, 1994

South Dakota State University (1987-1994)

- Staters for State (student-alumni organization); President, 1991-1992; Vice-President, 1989 – 1991
Member, 1987-1992; Family Day Committee co-chair, 1991; Oozeball tournament co-chair, 1991, 1992
- Student Ambassador, Office of Admissions & SDSU Alumni Center, 1989 – 1990

**Professional
Affiliations**

National Association of Student Personnel Administrators (NASPA); Member since 1995
NASPA Region IV-West; Member since 1996

- Serve on regional Advisory Board as South Dakota Membership Coordinator, 2008 – current; served as Assessment, Evaluation, and Research Knowledge Community chair, 2004 – 2007
- Program reviewer for both NASPA and NASPA IV-West, 2004 – current
- Presented “Assessment in Student Affairs: Weaving a web of support for our students,” NASPA IV-West Regional Conference, November 2008
- Presented “Uncovering the Treasures Within: Understanding assessment, identifying and using your campus assessment tools,” NASPA Region IV-West Conference, November 2006
- Presented “Discovering Student Retention,” NASPA Region IV-West Conference, October 2004

South Dakota College Personnel Association (SDCPA); Member since 2003

- Presented “What do I need to know about the of the Higher Education Opportunity Act?,” February 2009
- Presented “Deconstructing Assessment to Build Your Program,” February 2008
- Presented “Discovering What I Need to Know about Campus Crime,” February 2005
- Presented “Freedom Rings and a Pink Triangle: Gay, Lesbian, and Bisexual Students on Campus”

February 1994 – graduate student award presentation

American Association of Collegiate Registrars and Admissions Officers (AACRAO);
Member since 2005

Upper Midwest Region - Association of College and University Housing Officers (UMR-ACUHO);
Member 1993 – 2000

- Presented “Discovering Student Retention,” UMR-ACUHO Conference, November 2004
- Research and Information Committee, Chair, 1995 – 1997; Member, 1994 – 1997, 2000
- Exhibits & Displays Committee, Member, 1997 – 1998
- Wrote surveys: “Facilities,” 2000; “Resident Assistant Classes,” 1997; “Regional ACUHO-I Research and Information Committee,” 1995; “Special Interest Housing,” 1995
- Recipient of Safety Award for “Rider Organized Against Rape,” 1995

**Teaching
Experience**

South Dakota State University

- Taught *Administration & Leadership in Student Affairs* (CHRD 772), Spring 2004, Spring 2005, Spring 2006, Spring 2007, Spring 2008, Spring 2009, and Spring 2010
- Taught *Student Development Theories* (CHRD 770), Fall 2003, Fall 2004
- Served as CHRD Internship Supervisor 2003-04; 2007, 2008, and 2009 (2)
Student Personnel Internship Supervisor of the Year 2004, 2007
- Served on CHRD graduate student selection committee, 2003 – 2007
- Taught First Year Seminar (GS 100), Fall 2003, Fall 2004, Fall 2005

Ottawa University

- Served as a Senior Core Tutor (LAS 400), a senior capstone course for all students, Fall 2001, 2002
Instructor for the semester-long interdisciplinary course and chaired oral boards
- Taught *Principles of Academic and Personal Development* Course (LAS 100), Fall 1998, 1999

**Grants
Funded**

- TRiO Student Support Services grant writing team, Fall 2009. Awarded \$1.5M grant over 5 years
- TRiO Upward Bound (UB) grant writing team, Fall 2006. Awarded \$1.1M over 4 years
- TRiO Student Support Services grant writing team, Fall 2005. Awarded \$1.2M grant over 4 years
- Co-wrote Tobacco Prevention Community Coalitions grant for City of Brookings/SDSU, Fall 2004. Awarded \$20K

**Additional
Training**

- Planned Giving: Getting the Proper Start - The Fundraising School, IUPUI, March 2002
- Preparing Successful Grant Proposals - The Fundraising School, IUPUI, March 2002
- Principles and Techniques of Fundraising - The Fundraising School, IUPUI, January 2001

**Community
Involvement**

- **St. Thomas More**, Sunday School Volunteer, 2007 – current, Brookings, SD
- **T-ball and Youth Soccer**, Volunteer, 2007 – current, Hendricks, MN
- **Brookings Harvest Table**, Volunteer, 2005 – current, Brookings, SD
- **Habitat for Humanity**, Volunteer, 1998 – current, Brookings, SD
- **United Way of Franklin County**, Executive Board & Budget Committee Member, 2001 – 2003
Co-chaired 2002 Annual Fund Drive
- **Franklin County Convention & Tourism Bureau**, Board Member, 2001 – 2003
- **Kiwanis International**, Ottawa, KS, Member, 2000 – 2003

Programs & Presentations

- “Designing an Exceptional International Travel Course: Destination West Africa,” The Collaboration for Learning Conference, November 2010
- “What do I need to know about the Higher Education Opportunity Act?”, SDCPA Conference, February 2009
- “Assessment in Student Affairs: Weaving a web of support for our students,” NASPA IV-West Regional Conference, November 2008
- “Who is Learning in Our Classrooms?”, SDSU Faculty Development Workshop, August 2008
- “A Journey Through West Africa”, SDSU Hansen Lecture Series, October 2007
- “Enhancing Student Learning Via International Education – Best Practices for Study Abroad Trips,” SDSU Faculty Development Workshop, August 2007
- “Deconstructing Ethnocentrism: Learning about humanity and culture while traveling in Africa,” The Advancement for the Collaboration of Teaching & Learning Conference, February 2007
- “Deconstructing Assessment to Build Your Program,” SDCPA Conference, February 2006
- “Uncovering the Treasures Within: Understanding Assessment, Identifying and Using Your Campus Assessment tools,” NASPA Region IV-West Conference, November 2006
- “The Role of Student Affairs in Student Learning: Learning Outside the Classroom,” SDSU Faculty Development Workshop, August 2006
- “History of Higher Education and Residence Halls,” SDSU RA Class, November 2005 – 2008
- “And Who are OUR Millennial Students,” SDSU Faculty Development Workshop, August 2005
- “Families in Higher Education,” SDSU Orientation, Summer 2005 –2008
- “Discovering What I Need to Know about Campus Crime,” SDCPA Conference, February 2005
- “Understanding and Measuring Student Retention,” SDCPA Conference, February 2005
- “Discovering Student Retention,” UMR-ACUHO Conference, November 2004
- “Discovering Student Retention,” NASPA Region IV-West Conference, October 2004
- “Everything you need to know about Student Affairs at SDSU,” FCS 101 classes, Fall 2003, Spring 2004
- “Higher Education Law for RAs,” UMR-ACUHO Conference, November 1998
- “And the Survey Says...,” UMR-ACUHO Conference, November 1997
- “Effective Job Search Strategies: Seize the Opportunities,” UMR-ACUHO Conference, November 1996
- “Working with International Students,” Lecture, CPSY 602, University of Kansas, November 1996
- “Alcohol and Other Drugs,” Lecture, CPSY 602, University of Kansas, September 1996
- “Celebrate Diversity!,” Lecture, CPSY 602, University of Kansas, April 1996
- “What Makes a Man,” University of Kansas Student Housing Staff Training, January 1996
- “You Can't Reach the Crossroads Until You've Found the On-Ramp: RA Staff Developments” UMR-ACUHO Conference, November 1995
- “And the Survey Says...,” UMR-ACUHO Conference, November 1995
- “Marketing RA Job Skills,” University of Northern Iowa Resident Assistant Program; University of Northern Iowa Resident Assistant Conference, January 1995
- “And the Message R.O.A.R.'s” on a men's program to increase awareness of sexual assault University of Northern Iowa Resident Assistant Conference, January 1995
- “The Job Search and Transferable Skills,” UNI Professional Development Series, January 1995
- “Creative Intoxication,” Central Missouri State Resident Assistant Conference; November 1994
- “Freedom Rings and a Pink Triangle: Gay, Lesbian, and Bisexual Students on Campus” SD College Personnel Association Conference, Yankton, SD; February 1994
- “Did You Hear What Happened?” A program on date rape; Outstanding Program Award Central Missouri State University Resident Assistant Conference; November 1993
- “What are the Liberal Arts?,” USD Orientation Program, August 1992, 1993
- “Family Day Activities at SDSU,” North Dakota State University Student-Alumni Association Conference; March 1992
- “Family Day at SDSU,” Recipient of National Award by CASE
- “Creative Programming Ideas,” Black Hills State College Student-Alumni Association Conference; March 1991