

Minnesota State University, Mankato
Non-Renewal Timetable (after Year 1 completed)
(Article 25, Sections D & E)

No later than:

28 August 2017 4 September 2018 3 September 2019	Dean invites non-renewal recommendations from the departments for faculty with probationary or non-tenure track (NTT) appointments.
18 September 2017 24 September 2018 23 September 2019	Department provides to the dean written and signed non-renewal recommendations in accordance with Article 5, Section Q, Article 20, Section A, subd. 4, and Article 22, Section B of the IFO Master Agreement. <i>Any non-renewal recommendations must be made after department has completed its review of the faculty member's Professional Development Progress Report (PDR).</i>
29 September 2017 12 October 2018 11 October 2019	Dean provides to the Provost and Senior Vice President for Academic Affairs non-renewal recommendations and related materials. <i>Non-renewal recommendations must be made after the dean has completed a review of the faculty member's Professional Development Progress Report (PDR).</i>
2 October 2017 15 October 2018 14 October 2019	Provost and Senior Vice President for Academic Affairs makes recommendations to the President on non-renewal.
9 October 2017 19 October 2018 18 October 2019	Should a recommendation for non-renewal be made by the department, the dean, or the vice president, the president <u>invites</u> the faculty member to meet to discuss the non-renewal recommendation(s) before making a decision.
16 October 2017 26 October 2018 25 October 2019	President <u>meets</u> with the individual faculty member to discuss any non-renewal recommendations before making a decision.
27 October 2017 31 October 2018 31 October 2019	President <u>conveys</u> the decision on non-renewal to the faculty member in writing. The written notice shall include reasons for non-renewal.
15 January 2018 15 January 2019 15 January 2020	Deadline to meet with the President on non-renewal decision. <i>(Agreement Date: January 15 of final year of employment.)</i>

Agreement Language (Article 25 Section D. Non-Renewal of Probationary Faculty):

- *For first year faculty, the notice shall be given no later than November 1 of the second academic year.*
- *For all other faculty, the notice shall be given no later than August 1.*