

Minnesota State University, Mankato  
2007-08 Sabbatical Calendar  
(for Sabbatical Leaves in 2008-09)

(for related information: <http://www.mnsu.edu/acadaf/faculty/sabbaticals/>)

*No later than:*

10 September 2007	Faculty member submits a completed sabbatical application and all supporting documentation to the department through the department chair.
10 - 28 September 2007	Sabbatical applications are reviewed in the department.
28 September 2007	Applications and recommendations from the department and the chair are due in the office of the Dean.
12 October 2007	Dean forwards recommendations and all supporting materials to the Vice President.
15 – 19 October 2007	Staff members in the office of the Vice President prepare and distribute copies of the sabbatical leave applications to the members of the Faculty Improvement and Sabbatical Leave Sub Meet and Confer.
22 October – 16 November 2007	Members of the Faculty Improvement and Sabbatical Leave Sub Meet and Confer review the sabbatical leave applications, and forward recommendations on the awarding of sabbatical leaves for the 2008-09 academic year to the Vice President.
30 November 2007	Vice President forwards recommendations on sabbatical leave applications to the president.
7 December 2007	The President makes his decisions on sabbatical leaves for the 2008-09 academic year.