

Approved Minutes
Undergraduate Curriculum and Policy Committee
Tuesday, September 11, 2007
215 Morris Hall
3 - 5 pm.

Present: M. Handke, P. Hoffman, M. Rolfes, W. Sandmann, J. Schomberg, M. Syed

Business:

1. UCAP still needs a representative from AHN.
2. The Bulletin Extension Procedure for Active Duty Call-ups was discussed and approved.
3. UCAP began initial discussion of the +/- grading proposal. Gretta Handke and Warren Sandmann will represent UCAP on a joint UCAP/Grad sub-committee on this matter.
4. A sub-committee from UCAP and GenEd will discuss guidelines for allowing general education courses to go from 3 – 4 credits. Jessica Schomberg and Warren Sandmann will represent UCAP.
5. MnSCU's policies on the 120 credit hour limitation are not expected to be in place until 2009. New program and program redesign proposals submitted before that time must meet the 120 hour limit.
6. The online curriculum review process will be demonstrated in October, and should be available for use Fall 2008. MnSCU is also putting their curriculum proposal process online; Neala Schleuning will be on campus later this fall to discuss MnSCU curriculum policies.
7. Academic Affairs is discussing curriculum deadlines for the current year; the dates published last year are no longer official. UCAP expressed some concerns with the proposed deadlines.
8. Questions were raised over who (if anyone) approves the credits granted for overseas courses and if there was any class currently offered on campus that orients students to study abroad.
9. Sub-meet and Confer is tentatively scheduled for the fourth Tuesday of each month.

Meeting adjourned at 3:40 pm.

Respectfully submitted:
Mary Rolfes
UCAP Secretary 2007-08