Minnesota State University, Mankato

Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

College: Science, Engineering and Technology
Department: Biological Sciences
Program: Biological Sciences
Type of Change: COURSE PROPOSALS
Proposed: Course Withdrawal
Title Current: Taxidermy Methods
Title Proposed: 
24-Char. Abbrev: 

(Proposal # 141)
Effective Date of Change: 
Academic Year: 05
(For Office Use Only)
Course Designator: Biol
Number of Credits: 3

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Rationale or Justification for change:
Course has not been offered for several years. Due to limited resources, the department does not plan to offer the course again.

***For General Education or Cultural Diversity Courses Only***

<table>
<thead>
<tr>
<th>GE Category #</th>
<th>GE Category Name</th>
<th>Maximum of 3 Categories</th>
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<tbody>
<tr>
<td>N/A</td>
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</tbody>
</table>

* For Writing Intensive Courses, attach a description of the kind and quantity of writing.
* For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.

Attach paper copies of the following:

a. Syllabus or course outline.
b. Course's student learning outcomes associated with each GE competency or CD designation.
c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.

***For New Courses***

<table>
<thead>
<tr>
<th>Instructional Type: Lecture</th>
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Grading Format: Grade | P/N

Course will be offered:

- Fall Semester
- Spring Semester
- Summer Session

- Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)

Attach paper copies of the following:

a. Syllabus or course outline.
b. Course's student learning outcomes.
c. A list of resources required to offer and support this course.
d. A description of how teaching this course will affect department staffing.
e. If 400/500 level course, an explanation of added expectations of graduate students.

Revised September 2002
Department of Biological Sciences
Department Meeting Minutes
December 3, 2004, 12:05 PM

Present: Lois Anderson, Mike Bentley, Brad Cook, Dave Grams, Marilyn Hart, Penny Knoblich, John Krenz, Beth Lavoie, Alison Mahoney, Gregg Marg, Brock McMillan, Steven Mercurio, Donovan Nielsen, Karen Radermacher, Tim Secott, Robert Sorensen, Ned Williams, Dorothy Wrigley

Absent: Daryl Adams, Bill Bessler, Chris Conlin, Margaret Durkee, Brent Pearson, Becky Pierce, Beth Proctor (on sabbatical), Christopher Ruhland (Antarctica), Sue Steck

Meeting was called to order at 12:05 PM by Chair, Gregg Marg.

[unrelated material deleted]

Courses to Drop

From the list of courses (from Academic Affairs) that Gregg had previously e-mailed to faculty, the only classes that will not be dropped are BIOL 451 (C. Ruhland), BIOL 402/502 (B. Proctor) and BIOL 405.

A motion was made to drop the rest of the classes (Biol 201, 203, 411/511, 440/540 and 449/549). The motion carried.

[unrelated material deleted]

The meeting was adjourned at 12:49 PM.
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<thead>
<tr>
<th>Role</th>
<th>Date</th>
<th>Initials/Signature</th>
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<tbody>
<tr>
<td>Department Chair</td>
<td>12/3/04</td>
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<tr>
<td>College Curriculum Committee</td>
<td>2/24/05</td>
<td>Karen C. Chon</td>
</tr>
<tr>
<td>College Dean</td>
<td>3/1/05</td>
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<tr>
<td>General Education Subcommittee</td>
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<tr>
<td>Undergraduate Curriculum and Academic Policy Committee</td>
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<td>UCAP Faculty Chair</td>
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<td>Faculty Association Graduate Committee</td>
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<td>Graduate Dean</td>
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<td>Academic Affairs Council</td>
<td></td>
<td>Assistant Vice President</td>
</tr>
<tr>
<td>Senior Vice President and Vice President for Academic Affairs</td>
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<td>Sr. Vice President / Vice Pres. Academic Affairs</td>
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**Comments:**

**Category/ies:**

**Date:**

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Revised September 2002