



Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

		<small>(Check all that apply):</small>	
College: <input type="text" value="Science, Engineering and Technology"/>	<input checked="" type="checkbox"/> Undergraduate	Proposal #	<input type="text" value="142"/>
Department: <input type="text" value="Biological Sciences"/>	<input type="checkbox"/> Graduate	Effective Date of Change:	<input type="text" value=""/>
Program: <input type="text" value="BS Biology: Biobusiness"/>	CIP # <input type="text" value=""/>	Academic Year	<input type="text" value="05"/>
Type of Change: <input type="text" value="PROGRAM PROPOSALS"/>		<small>(For Office Use Only)</small>	
Proposed: <input type="text" value="Program Closure"/>		Course Designator and Number	Number of Credits
Title Current: <input type="text" value=""/>		<input type="text" value=""/>	<input type="text" value=""/>
Title Proposed: <input type="text" value=""/>		<input type="text" value=""/>	<input type="text" value=""/>
24-Char. Abbrev: <input type="text" value=""/>		<small>(if applicable)</small>	

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Rationale or Justification for change:
We will reallocate resources from this low demand program (2 degrees/year over last five years) to higher demand programs. Students in the program currently will be able to complete the program. Future students can obtain the same content by completing a BS Biology degree and selecting appropriate general education courses.

*****For General Education or Cultural Diversity Courses Only*****

General Education Course:		Cultural Diversity Course:
GE Category #	GE Category Name (Maximum of 3 Categories)	(Please check one.)
<input type="text" value="N/A"/>	<input type="text" value=""/>	<input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)
<input type="text" value="N/A"/>	<input type="text" value=""/>	<input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)
<input type="text" value="N/A"/>	<input type="text" value=""/>	
? For Writing Intensive Courses, attach a description of the kind and quantity of writing. ? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.		
Attach paper copies of the following: a. Syllabus or course outline. b. Course's student learning outcomes associated with each GE competency or CD designation. c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.		

*****For New Courses*****

(Check all that apply):	Instructional Type: <input type="text" value="Lecture"/>	Course will be offered:
<input type="checkbox"/> Course is an elective.	Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N	<input type="checkbox"/> Fall Semester
<input type="checkbox"/> Course is required for program	<input type="text" value=""/>	<input type="checkbox"/> Spring Semester
<input type="checkbox"/> Pre- or Co-requisites:	<input type="text" value=""/>	<input type="checkbox"/> Summer Session
<input type="checkbox"/> Other courses are being changed or eliminated. (Explain.) <input type="text" value=""/>		
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)		
Attach paper copies of the following: a. Syllabus or course outline. b. Course's student learning outcomes. c. A list of resources required to offer and support this course. d. A description of how teaching this course will affect department staffing. e. If 400/500 level course, an explanation of added expectations of graduate students.		



Curriculum Proposal

Signature Page

Department

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Debbie A. Wang 12/21/04
Department Chair Date

Comments:

College Curriculum Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Karen C. Chou 2/24/05
Committee Chair Date

Comments:

College Dean

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

[Signature] 3/1/05
Dean Date

Comments:

General Education Subcommittee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

General Education Subcommittee Chair Date

Comments:

Undergraduate Curriculum and Academic Policy Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

UCAP Faculty Chair Date

Comments:

Faculty Association Graduate Committee

Recommended
 Not Recommended

Faculty Association Graduate Chair Date

Comments:

Graduate Dean

Recommended
 Not Recommended

Graduate Dean Date

Comments:

Academic Affairs Council

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Assistant Vice President Date

Comments:

Senior Vice President and Vice President for Academic Affairs

Approved (Category/ies _____)
 Not Approved (Category/ies _____)

Sr. Vice President / Vice Pres. Academic Affairs Date

Comments:

PROGRAM SUSPENSION OR REINSTATEMENT APPLICATION

The *Program Suspension/Reinstatement Application* should be submitted at least ninety (90) days before the suspension or reinstatement would occur. Programs may be suspended for a period not to exceed three (3) years, and reinstated, if feasible, within that time period.

The *Program Suspension/Reinstatement Application* should be completed for any program suspension or reinstatement request. In the case of program suspensions, the Board of Trustees has also asked that institutions provide the following supporting materials: the reason for the suspension, a five-year history of program enrollments, and how students currently enrolled in the program who wish to complete their award will be accommodated.

Submit one electronic copy of the completed application via e-mail, and one paper copy via fax or mail to the following address:

Academic Program Review Unit

Colleges: JoAnn Simser, 651-297-2285, joann.simser@so.mnscu.edu

State Universities: Mitchell Rubinstein, 651-296-5793, mitchell.rubinstein@so.mnscu.edu

Minnesota State Colleges and Universities

500 World Trade Center 30 E. Seventh Street

Saint Paul, MN 55101

FAX: (651) 296-3214

3.12 PROGRAM SUSPENSION AND REINSTATEMENT POLICY

Rather than close a program pursuant to Board Policy 3.13, upon notification to the Chancellor and the Board by the president, a college or university may (a) suspend a program for a period not to exceed three years if there is reason to believe that essentially the same program could be successfully reinstated within that time, and (b) reinstate a suspended program through notification to the Academic Affairs Division of the System office. The Board will consider the closure of any program not reinstated by a college or university within three years of notification of suspension.

Minnesota State Colleges and Universities SUSPEND/REINSTATE PROGRAM APPLICATION

RELATED POLICY or STATUTE: MS 1996, Ch. 368, Sec. 33; MS 1995, Ch. 248, Article 11, Sec. 10; and MS 1996, Ch. 398, Sec. 38; Board Policy 3.12

[This form is designed for electronic use. You should have some familiarity with the Word table-making function.]

SECTION I: DESCRIPTION OF THE CURRENT PROGRAM

Institution: Minnesota State University, Mankato		Number of annual graduates: 2.4		
8-Digit CIP #	Program Name	Award Location	Credit Length	Location/s
	Bachelor of Science in Biology:Biobusiness			MSU, Mankato

Affiliated educational institution that offers one or more credits in this program:
Is this award jointly offered: Yes No

SECTION II: SUSPENSIONS

Effective suspension date(s): August 22, 2005

Rationale for Suspension (provide rationale for the program suspension by describing the following as appropriate-program need, program quality, student enrollment trends, placement of graduates, urgent financial circumstances, relationship to mission, or other factors influencing the recommendation of suspension): **This is a high quality program which, unfortunately, has a low demand. Typically, the program has graduated 2 majors per year. We plan to suspend this program with the ultimate goal of termination. The resources will be reallocated within our department to programs with higher demand.**

Number of Enrollees (previous 5 years): 99-00, 4 students; 00-01, 1 student; 01-02, 1 student; 02-03, 3 students; 03-04, 1 students.

Describe plans to assist currently enrolled students in completing their awards: Currently enrolled students will be give the option to either complete the BS Biology:Biobusiness program or transfer into a related program. We will be able to maintain the required coursework for the program while beginning to move its resources into higher demand programs.

Describe the impact of suspension on current faculty and staff serving the program: The current faculty and staff will not be impacted because they will shift into supporting other, higher demand programs within the department.

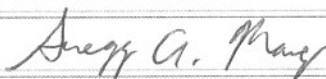
SECTION III: REINSTATEMENTS

Date originally suspended:

Date of reinstatement:

SECTION IV: APPROVAL VERIFICATION

Application Author Gregg Marg



Title Chairperson, Department of Biological Sciences

Campus Minnesota State University, Mankato

Phone and E-Mail 507-389-5731; gregg.marg@mnsu.edu

Approval Chief Academic Officer:

Approval of President:

Signature of cooperating institution's president for joint awards:

SECTION V: APPENDICES/SUPPORTING DOCUMENTATION

- A. Institution Curriculum Committee Membership and Minutes showing recommendations (required)
- B. Evidence of business/industry support (required for occupational programs, optional for others)

Marg, Gregg A

From: Elliott, Kevin M
Sent: Tuesday, December 21, 2004 3:21 PM
To: Marg, Gregg A
Subject: RE: drop of business minor

Gregg:

I have been notified via your email that you are suspending the Biobusiness option in the Department of Biological Sciences. I have no objection to this suspension.

Kevin Elliott

From: Marg, Gregg A
Sent: Tue 12/21/2004 1:44 PM
To: Elliott, Kevin M; Smayling, Miles
Subject: drop of business minor

Hello,

The Department of Biological Sciences is going to suspend its Biobusiness option. This option includes a required business minor. The minors that are usually selected are management and marketing. We generally only have 1-2 students per year in this program so I doubt you will see any difference in your courses.

As part of the program suspension process, I need a note from you confirming that you were notified of this change and that you have no objection (I hope). An email note is sufficient.

Thanks,
Gregg Marg, Chairperson
Department of Biological Sciences

gregg.marg@mnsu.edu
507-389-5731

Marg, Gregg A

From: Smayling, Miles
Sent: Wednesday, December 22, 2004 10:53 AM
To: Marg, Gregg A
Subject: RE: drop of business minor

Hi,
Since it is your major, I don't think we have any objections.

Miles Smayling

From: Marg, Gregg A
Sent: Tuesday, December 21, 2004 1:45 PM
To: Elliott, Kevin M; Smayling, Miles
Subject: drop of business minor

Hello,

The Department of Biological Sciences is going to suspend its Biobusiness option. This option includes a required business minor. The minors that are usually selected are management and marketing. We generally only have 1-2 students per year in this program so I doubt you will see any difference in your courses.

As part of the program suspension process, I need a note from you confirming that you were notified of this change and that you have no objection (I hope). An email note is sufficient.

Thanks,
Gregg Marg, Chairperson
Department of Biological Sciences

gregg.marg@mnsu.edu
507-389-5731