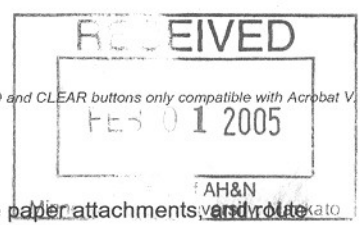


Minnesota State University, Mankato HOLD and CLEAR buttons only compatible with Acrobat V. 4 and 5
Curriculum Proposal



Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

(Check all that apply):

College: Allied Health and Nursing Undergraduate
 Department: Recreation, Parks and Leisure Services Graduate
 Program: _____ CIP # _____
 Type of Change: COURSE PROPOSALS
 Proposed: Change in Course—Other
 Title Current: Field Experience
 Title Proposed: FIELD EXPERIENCE
 24-Char. Abbrev: _____

Proposal # 157
 Effective Date of Change: _____
 Academic Year 05
 (For Office Use Only)

Course Designator and Number	Number of Credits
RPLS 484	01
<u>RPLS 484</u>	<u>01</u>

(if applicable)

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):
 Students are required to complete the Field Experience in order to be eligible to to enroll in RPLS 495 Practicum. Students will contract with the advisor to complete 100 hours of volunteer or paid experience in a leisure services organization. Written premission required from the advisor.
 F/S

Rationale or Justification for change:
 Accreditation standards have changed the Field Experience from 60 to 100 hours.

For General Education or Cultural Diversity Courses Only

General Education Course:

GE Category #	GE Category Name (Maximum of 3 Categories)
N/A	
N/A	
N/A	

? For Writing Intensive Courses, attach a description of the kind and quantity of writing.
 ? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.

Attach paper copies of the following:
 a. Syllabus or course outline.
 b. Course's student learning outcomes associated with each GE competency or CD designation.
 c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.

Cultural Diversity Course:
 (Please check one.)
 Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)
 Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)

For New Courses

(Check all that apply):

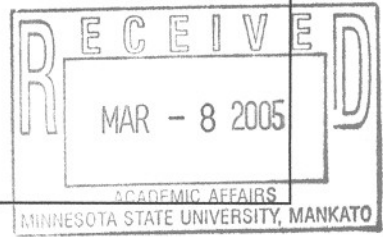
Instructional Type: Lecture
 Course is an elective.
 Course is required for program
 Pre- or Co-requisites: _____
 Other courses are being changed or eliminated. (Explain.) _____

Grading Format: Grade P/N

Course will be offered:
 Fall Semester
 Spring Semester
 Summer Session

Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)

Attach paper copies of the following:
 a. Syllabus or course outline.
 b. Course's student learning outcomes.
 c. A list of resources required to offer and support this course.
 d. A description of how teaching this course will affect department staffing.
 e. If 400/500 level course, an explanation of added expectations of graduate students.





Minnesota State University, Mankato
Curriculum Proposal

*****For Program Proposals*****

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:
http://www.mnsu.edu/acadaf/words/PRA_SampSLOAssessPlan.doc
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits:

*****For Programs Requiring MnSCU Approval*****

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

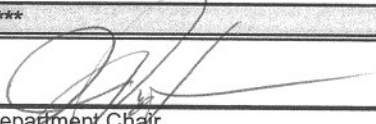
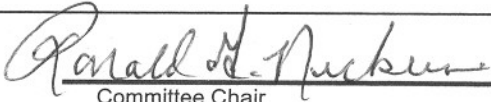
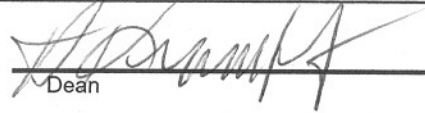
<http://www.mnsu.edu/acadaf/html/curformsprocesses.htm>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
 - ? Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
 - ? Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
 - ? Change in program name.
 - ? Change in program CIP #.
 - ? Change in TOTAL program credits.
 - ? Change in degree award. For example, changing a B.A. to B.S.
 - ? Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension or reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its removal from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



Minnesota State University, Mankato
Curriculum Proposal

Signature Page

Department			
<input checked="" type="checkbox"/> Recommended	(Category/ies _____)		2/1/05
<input type="checkbox"/> Not Recommended	(Category/ies _____)	Department Chair	Date
Comments:			
College Curriculum Committee			
<input checked="" type="checkbox"/> Recommended	(Category/ies _____)		3/4/05
<input type="checkbox"/> Not Recommended	(Category/ies _____)	Committee Chair	Date
Comments:			
College Dean			
<input checked="" type="checkbox"/> Recommended	(Category/ies _____)		3/8/05
<input type="checkbox"/> Not Recommended	(Category/ies _____)	Dean	Date
Comments:			
General Education Subcommittee			
<input type="checkbox"/> Recommended	(Category/ies _____)		
<input type="checkbox"/> Not Recommended	(Category/ies _____)	General Education Subcommittee Chair	Date
Comments:			
Undergraduate Curriculum and Academic Policy Committee			
<input type="checkbox"/> Recommended	(Category/ies _____)		
<input type="checkbox"/> Not Recommended	(Category/ies _____)	UCAP Faculty Chair	Date
Comments:			
Faculty Association Graduate Committee			
<input type="checkbox"/> Recommended			
<input type="checkbox"/> Not Recommended		Faculty Association Graduate Chair	Date
Comments:			
Graduate Dean			
<input type="checkbox"/> Recommended			
<input type="checkbox"/> Not Recommended		Graduate Dean	Date
Comments:			
Academic Affairs Council			
<input type="checkbox"/> Recommended	(Category/ies _____)		
<input type="checkbox"/> Not Recommended	(Category/ies _____)	Assistant Vice President	Date
Comments:			
Senior Vice President and Vice President for Academic Affairs			
<input type="checkbox"/> Approved	(Category/ies _____)		
<input type="checkbox"/> Not Approved	(Category/ies _____)	Sr. Vice President / Vice Pres. Academic Affairs	Date
Comments:			

**MINNESOTA STATE UNIVERSITY, MANKATO
COURSE PROPOSAL**

Course revision: RPLS 484 Field Experience

Number of credits: 1

Background and rationale for proposed change:

The Department of Recreation, Parks and Leisure Services is making a minor change in its curriculum to reflect a change in the National Recreation and Park Association/ American Association of Leisure and Recreation's (NRPA/AALR) accreditation standards for undergraduate curricula. Previous NRPA/AALR standards required students to complete at least 60 hours of community service learning in addition to their internship or practicum experience. Although service learning is found throughout the curriculum, the department's Field Experience course was designed to specifically meet this accreditation standard. Recently revised NRPA/AALR accreditation standards raised the service learning requirement to 100 hours. The department's proposal changes the number of service learning hours required for completion of its Field Experience course to comply with the revised accreditation standards. All other aspects of the Field Experience course remain the same.

Staffing Implications:

None. Departmental faculty currently supervise Field Experience students. This will not change. The number of student work/volunteer hours required for field experience is the only change. This change will not affect faculty supervision.

**MINNESOTA STATE UNIVERSITY, MANKATO
DEPARTMENT OF RECREATION, PARKS AND LEISURE SERVICES**

RPLS 484 - FIELD EXPERIENCE (1 credit)

INSTRUCTOR: Your Career Track Advisor

COURSE DESCRIPTION: You are required to complete the Field Experience in order to be eligible to enroll in RPLS 488 Practicum which is the capstone experience for your major. You will contract with your advisor to complete 60 hours of volunteer or paid experience in a leisure services organization.

PROGRAM OUTCOMES:

ACCREDITATION STANDARD 8.28 Formal field experience(s) of at least 100 total documented clock hours in appropriate professional recreation organizations/agencies prior to internship.

STUDENT LEARNING OUTCOMES:

Through your Field Experience, you will:

1. gain hands-on experience by completing 100 hours in a leisure services organization.
2. observe appropriate work habits in a professional setting.
3. demonstrate readiness for the practicum experience in your career track.
4. discuss the application process for the Practicum with your advisor.

REQUIREMENTS:

You will need to:

1. complete 60 hours in a leisure services organization during a semester.
2. maintain a weekly "Log of Field Experience" form to be submitted to your advisor every two weeks. This log will contain individual tasks/projects worked on and personal reactions and observations to each day's assignments.
3. meet with your advisor as arranged.
4. begin the practicum application process with your advisor.
5. prepare a final written report to be signed by your agency supervisor.

ASSESSMENT:

Based on the reports, meetings with the advisor and satisfactory completion of the practicum application process, you will receive either a Pass (P) or Fail (F) grade.

Student Learning Outcomes	Method of Assessment
1. gain hands-on experience by completing 60 hours in a leisure services organization	completion of Report Form indicating tasks and corresponding # of hours
2. observe appropriate work habits in a professional setting.	final evaluation completed by the supervisor
3. demonstrate readiness for the practicum experience in your career track.	record keeping, agency evaluation and meetings with faculty advisor
4. discuss the application process for the Practicum with her/his advisor.	completion of Practicum Application Form and subsequent enrollment in RPLS 488