



Minnesota State University, Mankato HOLD and CLEAR buttons only compatible with Acrobat V.4 and 5
Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

| | | |
|---|---|---|
| (Check all that apply): | | Proposal # 158 |
| College: <u>Business</u> | <input checked="" type="checkbox"/> Undergraduate | Effective Date of Change: |
| Department: <u>N/A</u> | <input type="checkbox"/> Graduate | Academic Year 05-06 |
| Program: <u>All majors in College of Business</u> | CIP # _____ | (For Office Use Only) |
| Type of Change: <u>PROGRAM PROPOSALS</u> | | Course Designator Number of and Number Credits |
| Proposed: <u>Change in policy</u> | | |
| Title Current: _____ | | (if applicable) |
| Title Proposed: _____ | | |
| 24-Char. Abbrev: _____ | | |

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Rationale or Justification for change:

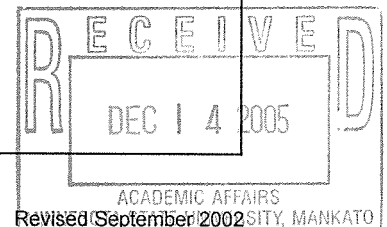
The College of Business is raising its admission to major GPA requirement to 2.7 from the current requirement of 2.5. Students with lower grade point averages frequently experience difficulty in upper division business courses. It is hoped that this will increase the potential for student success in upper division classes in the college. No other changes in admission requirements are contemplated at this time.

*****For General Education or Cultural Diversity Courses Only*****

| <p align="center">General Education Course:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">GE Category #</th> <th>GE Category Name (Maximum of 3 Categories)</th> </tr> </thead> <tbody> <tr><td align="center">N/A</td><td> </td></tr> <tr><td align="center">N/A</td><td> </td></tr> <tr><td align="center">N/A</td><td> </td></tr> </tbody> </table> <p>? For Writing Intensive Courses, attach a description of the kind and quantity of writing. ? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</p> <p>Attach paper copies of the following:</p> <ol style="list-style-type: none"> Syllabus or course outline. Course's student learning outcomes associated with each GE competency or CD designation. List of strategies to be used to assess students' achievement of each GE competency or CD designation. | GE Category # | GE Category Name (Maximum of 3 Categories) | N/A | | N/A | | N/A | | <p align="center">Cultural Diversity Course:</p> <p align="center">(Please check one.)</p> <p><input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)</p> <p><input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)</p> |
|---|--|--|-----|--|-----|--|-----|--|---|
| GE Category # | GE Category Name (Maximum of 3 Categories) | | | | | | | | |
| N/A | | | | | | | | | |
| N/A | | | | | | | | | |
| N/A | | | | | | | | | |

*****For New Courses*****

| | | |
|--|---|--|
| (Check all that apply:) | Instructional Type: <u>Lecture</u> | Course will be offered: |
| <input type="checkbox"/> Course is an elective. | Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N | <input type="checkbox"/> Fall Semester |
| <input type="checkbox"/> Course is required for program | _____ | <input type="checkbox"/> Spring Semester |
| <input type="checkbox"/> Pre- or Co-requisites: | _____ | <input type="checkbox"/> Summer Session |
| <input type="checkbox"/> Other courses are being changed or eliminated. (Explain.) _____ | | |
| <input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.) | | |
| Attach paper copies of the following: | | |
| a. Syllabus or course outline. | | |
| b. Course's student learning outcomes. | | |
| c. A list of resources required to offer and support this course. | | |
| d. A description of how teaching this course will affect department staffing. | | |
| e. If 400/500 level course, an explanation of added expectations of graduate students. | | |





Minnesota State University, Mankato
Curriculum Proposal

For Program Proposals

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:
http://www.mnsu.edu/acadaf/words/PRA_SampSLOAssessPlan.doc
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits:

For Programs Requiring MnSCU Approval

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

<http://www.mnsu.edu/acadaf/html/currformsprocesses.htm>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
 - ? Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
 - ? Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
 - ? Change in program name.
 - ? Change in program CIP #.
 - ? Change in TOTAL program credits.
 - ? Change in degree award. For example, changing a B.A. to B.S.
 - ? Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension** or **reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



Minnesota State University, Mankato
Curriculum Proposal

Signature Page

Department

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

See attached.

Department Chair Date

Comments:

College Curriculum Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Ann J. Kenna 12-12-05
Committee Chair Date

Comments:

College Dean

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Scott D. Johnson 12-13-05
Dean Date

Comments:

General Education Subcommittee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

General Education Subcommittee Chair Date

Comments:

Undergraduate Curriculum and Academic Policy Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Maile K. Bonix 2/14/06
UCAP Faculty Chair Date

Comments:

Faculty Association Graduate Committee

Recommended
 Not Recommended

Faculty Association Graduate Chair Date

Comments:

Graduate Dean

Recommended
 Not Recommended

Graduate Dean Date

Comments:

Academic Affairs Council

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

W. [Signature] 2/23/06
Assistant Vice President Date

Comments:

Senior Vice President and Vice President for Academic Affairs

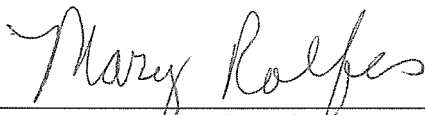
Approved (Category/ies _____)
 Not Approved (Category/ies _____)

[Signature] 2/23/06
Sr. Vice President / Vice Pres. Academic Affairs Date

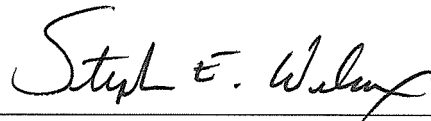
Comments:

November 28, 2005

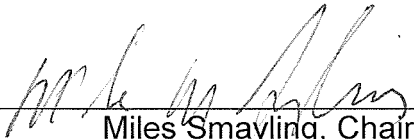
We the undersigned, representing all departments and undergraduate programs in the College of Business, Minnesota State University, Mankato, request that the GPA entrance requirement for admission to majors in the College of Business be raised to 2.7. All departments have approved this request; appropriate department meeting minutes are attached.



Mary Rolfes, Chair
Accounting and Business Law



Steve Wilcox, Chair
Finance




Miles Smayling, Chair
Management



Kevin Elliott, Chair
Marketing and International Business



TO: Mary Rolfes, Chair
Department of Accounting

FROM: Miles Smayling, Chair 
Department of Management

DATE: November 23, 2005

RE: COB 2.7 GPA

The Department of Management conducted an “e-meeting” on Tuesday, November 22, 2005 regarding the COB GPA admission standard. The department vote was 15-0 YES (in favor) of moving forward and raising the COB GPA admission standard from 2.5 to 2.7.





November 28, 2005

The Department of Accounting and Business Law conducted an e-mail vote and approved the following:

1. Adding MGMT 305, Business Ethics Fundamentals, to the core requirements for the Accounting major; and
2. Raising the GPA requirement for admission to a major in the College of Business to 2.7.

A handwritten signature in cursive script that reads "Mary Rolfes".

Mary Rolfes, Chair



Rolfes, Mary Swanson

From: Elliott, Kevin M
Sent: Monday, December 12, 2005 10:13 AM
To: Rolfes, Mary Swanson
Subject: 2.7 GPA and MGMT 305

Mary:

This email is to confirm that the Marketing & International Business Department has voted on and approved the following two proposals:

- 1) Raising the GPA to 2.7 for admittance to the Marketing & International Business programs effective for the 2006-2007 catalog.
- 2) Requiring MGMT 305 (Ethics) for all marketing and international business majors effective for the 2006-2007 catalog.

If additional information is needed, please let me know.

Thanks,

Kevin M. Elliott, Ph.D.
Professor of Marketing
Chair, Dept. of Marketing & International Business
Co-Director of MBA Program
Minnesota State University, Mankato
(507) 389-5404

Rolfes, Mary Swanson

From: Wilcox, Stephen E
Sent: Tuesday, November 22, 2005 11:53 AM
To: Rolfes, Mary Swanson; Fox, Marilyn; Elliott, Kevin M; Smayling, Miles; Dickey, Corinne A; Johnson, Scott D; Meidl, Linda S
Subject: our vote

The Department of Finance has voted in favor of both Paul Schumann's proposal for MGMT 305 (1-credit Ethics course) and the proposal to raise the GPA requirement for admission to the COB to 2.70.

Thanks and take care,

SW

Stephen E. Wilcox, Ph.D., CFA
Department Chair, Professor of Finance
Mail: Department of Finance
Morris Hall 150
Minnesota State University, Mankato
Mankato, MN 56001
Phone: 507-389-5344
Fax: 507-389-5497
E-mail: stephen.wilcox@mnsu.edu

Accounting

College of Business

Department of Accounting & Business Law

150 Morris Hall • 507-389-2965

Chair: M. Rolfes

J. Baird, Ph.D.; P. Brennan, Ph.D.; A. Habib, Ph.D.; P. Herickoff, JD; G. Holmes, JD; D. Levin, JD; V. Luoma, JD; M. Okleshen, Ph.D.; T. Olach, Ph.D.; M. Rolfes, MAS; P. Schwinghammer, Ph.D.; S. Woehrl, Ph.D.; R. Zelin, Ph.D.

The accounting major is a professional program designed to prepare the student for work in one or more of three areas: public, industrial or governmental/not for profit accounting.

Admission to a Major in the College of Business

Admission to a major in the College of Business typically occurs at the beginning of the student's junior year. The student may choose to pursue a degree in one or more of the following COB majors: Accounting, Finance, International Business, Management, or Marketing. Multiple criteria will be considered for admission to a major in the College of Business. Admission is competitive; meeting minimum requirements does not guarantee admission. Deadlines for application are: October 1 for Spring Semester and March 1 for Fall Semester.

Criteria Considered for Admission to a Major in the College of Business

1. Grade Point Average: minimum ~~2.5~~ ^{2.7}
2. Credits and Courses: 33 completed credits of the 44 general education requirements; completion of the following courses: COMS 101 (COMS 110 for MIS majors) MATH 112, ACCT 200, BLAW 200, MGMT 200, Second Year Experience 201, ECON 201, ECON 202, ECON 207, and ACCT 210

ACCOUNTING BS

Required General Education (7 credits):

- ECON 201 Principles of Macroeconomics (3)
MATH 112 College Algebra (4)

Required Lower Division Courses (22 credits):

- COMS 101 Introduction to Microcomputers (3)
MGMT 200 Introduction to MIS (3)
ACCT 200 Financial Accounting (3)
ACCT 210 Managerial Accounting (3)
ECON 202 Principles of Microeconomics (3)
ECON 207 Business Statistics (4)
BLAW 200 Legal, Political and Regulatory Environment of Business (3)
ACCT 201 Second Year Experience

Required Upper Division Courses (19 credits)

- MRKT 310 Principles of Marketing (3)
MGMT 330 Principles of Management (3)
FINA 362 Business Finance (3)
IBUS 380 Principles of International Business (3)
MGMT 346 Production and Operations Management (3)
FINA 395 Personal Adjustment to Business (1)
MGMT 481 Business Policy and Strategy (3)

Required for Major (Core, 27 credits):

- ACCT 300 Intermediate Financial Accounting I (3)
ACCT 301 Intermediate Financial Accounting II (3)
ACCT 310 Management Accounting I (3)
ACCT 320 Accounting Information Systems (3)
ACCT 400 Advanced Financial Accounting (3)
ACCT 410 Business Income Tax (3)
ACCT 420 Operational Auditing (3)
ACCT 470 Advanced Topics in Accounting (3)
BLAW 450 Contracts, Sales and Professional Responsibility (3)

Required Electives (6 credits):

Choose two of the following:

- ACCT 311 Management Accounting II (3)

- ACCT 411 Individual Income Tax (3)
ACCT 421 Assurance Services (3)
ACCT 477 International Accounting (3)
BLAW 455 Legal Aspects of Banking and Finance (3)
Required Minor: None

ACCOUNTING MINOR

Required for Minor (Core, 12 credits):

- ACCT 200 Financial Accounting (3)
ACCT 210 Managerial Accounting (3)
ACCT 300 Intermediate Financial Accounting I (3)
ACCT 310 Management Accounting I (3)

Required Electives (9 credits):

Choose three of the following:

- ACCT 301 Intermediate Financial Accounting II (3)
ACCT 311 Management Accounting II (3)
ACCT 320 Accounting Information Systems (3)
ACCT 400 Advanced Financial Accounting (3)
ACCT 410 Business Income Tax (3)
ACCT 411 Individual Income Tax (3)
ACCT 420 Operational Auditing (3)
ACCT 421 Assurance Services (3)
ACCT 423 Fraud Examination (3)
ACCT 470 Advanced Topics in Accounting (3)
ACCT 477 International Accounting (3)

POLICIES/INFORMATION

Academic Advising: Students will initially receive their advising from the professional advisors in the College of Business Advising Center. When a student applies to the College of Business, they will be assigned a faculty advisor in the major area of study. Questions regarding the assignment of advisors can be answered in the College of Business Advising Center, 151 Morris Hall, 389-2963.

Information Technology Initiative: Students with a major or minor in the College of Business are required to obtain a notebook computer with a standard set of applications from the Campus Computer Store at Minnesota State University. Students who are majoring in other colleges may be able to enroll in non-notebook classes as they are offered. For further information, please refer to the College of Business section at the front of this bulletin.

College of Business Policies: Students who are business minors, non-business majors or those who are not seeking a four year degree may take up to 24 credits in the College of Business. Students must be admitted to a College of Business major to be granted a Bachelor of Science degree in any College of Business major.

Residency: Transfer students must complete a minimum of 30 resident credits at the upper division (300-400) level in the College of Business at Minnesota State University, Mankato.

Transfer students pursuing a major or minor in the College of Business must complete at least 50% (one-half) of their major or minor coursework at Minnesota State University, Mankato.

GPA Policy: Students must earn a minimum grade point average of 2.0 (C) on the total courses taken in the College of Business and a 2.25 overall GPA to meet graduation requirements.

P/N Grading Policy: No more than one-fourth of a student's major shall consist of P/N grades.

Assessment Policy: The College of Business believes that the ongoing assessment of its programs makes a vital contribution to the quality of those programs and to student learning. Student Participation is an important and expected part of the assessment process.

College of Business
Curriculum Committee

December 12, 2005

Members: Jon Kalinowski, Ann Kuzma, Mary Rolfes, Roger Severns, Dooyoung Shin

The committee voted tentative and final approval to the following proposals:

1. Proposal from Management Department to add a new course MGMT 305 (Business Ethics Fundamentals)
2. Proposal to add MGMT 305 (Business Ethics Fundamentals) to the requirements for all majors in the College of Business.
3. Proposal for GPA entrance requirement for admission to majors in the College of Business be raised to 2.7
4. Proposal from Accounting Department to withdraw ACCT 110 (Accounting for Non-Business Majors)
5. Proposal from Management Department to drop MGMT 455 (Dynamics of Negotiation) from list of electives
6. Proposal from Management Department to drop MGMT 346 (Production and Operations Management) and MGMT 455 (Dynamics of Negotiation) from the list of elective courses in the Management minor

Recorded by,

Ann Kuzma