Minnesota State University, Mankato

Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

| College: | Science, Engineering and Technology |
| Department: | Computer and Information Sciences |
| Program: | Computer Information Science |
| CIP #: | 11.0701 00 |

| Type of Change: | COURSE PROPOSALS |
| Proposed: | Change in Designator |
| Title Current: | Micro Configuration & Maintenance |
| Title Proposed: | Micro Configuration & Maintainance |
| 24-Char. Abbrev: | Micro Config & Maintain |

Proposal #: 8
Effective Date of Change: OLY-07
Academic Year: OLY-07
(For Office Use Only)

Course Designator and Number: COMS 321
Number of Credits: 4
IT 321
Number of Credits: 4

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Provides a working knowledge and hands-on experience with configuring, upgrading, optimizing, troubleshooting and repairing personal computer hardware, networks and system software. Preventative maintenance and emergency recovery techniques. Does not satisfy requirements for any department major.

Pre: Jr/Sr status or consent Variable

Rationale or Justification for Change:
The CIS major is being redesigned and name changed to Information Technology (IT). The above change is proposed to be consistent with the IT major and it's designator.

***For General Education or Cultural Diversity Courses Only***

<table>
<thead>
<tr>
<th>GE Category #</th>
<th>GE Category Name (Maximum of 3 Categories)</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
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<tr>
<td>N/A</td>
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<tr>
<td>N/A</td>
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</table>

? For Writing Intensive Courses, attach a description of the kind and quantity of writing.
* For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.

Attach paper copies of the following:

a. Syllabus or course outline.
b. Course's student learning outcomes associated with each GE competency or CD designation.
c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.

***For New Courses***

<table>
<thead>
<tr>
<th>Instructional Type:</th>
<th>Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course will be offered:</td>
<td>Fall Semester</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grading Format:</th>
<th>Grade</th>
<th>P/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre- or Co-requisites:</td>
<td>Information Technology (IT)</td>
<td>Jr/Sr status or consent</td>
</tr>
</tbody>
</table>

Other courses are being changed or eliminated. (Explain.)

Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)

Attach paper copies of the following:

a. Syllabus or course outline.
b. Course's student learning outcomes.
c. A list of resources required to offer and support this course.
d. A description of how teaching this course will affect department staffing.
e. If 400/500 level course, an explanation of added expectations of graduate students.

Revised September 2002
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***Signature Page***

**Department**
- Recommended (Category/ies___________)  
  - Not Recommended (Category/ies___________)

  Comments:

  [Signature]  10/9/06
  Department Chair  Date

**College Curriculum Committee**
- Recommended (Category/ies___________)  
  - Not Recommended (Category/ies___________)

  Comments:

  [Signature]  11/2/06
  Committee Chair  Date

**College Dean**
- Recommended (Category/ies___________)  
  - Not Recommended (Category/ies___________)

  Comments:

  [Signature]  11/4/06
  Dean  Date

**General Education Subcommitte**
- Recommended (Category/ies___________)  
  - Not Recommended (Category/ies___________)

  Comments:

  [Signature]  Date
  General Education Subcommitte Chair

**Undergraduate Curriculum and Academic Policy Committee**
- Recommended (Category/ies___________)  
  - Not Recommended (Category/ies___________)

  Comments:

  [Signature]  3/1/07
  UCAP Faculty Chair  Date

**Faculty Association Graduate Committee**
- Recommended  
  - Not Recommended

  Comments:

  [Signature]  Date
  Faculty Association Graduate Chair

**Graduate Dean**
- Recommended  
  - Not Recommended

  Comments:

  [Signature]  Date
  Graduate Dean

**Academic Affairs Council**
- Recommended (Category/ies___________)  
  - Not Recommended (Category/ies___________)

  Comments:

  [Signature]  2/9/07
  Assistant Vice President  Date

**Senior Vice President and Vice President for Academic Affairs**
- Approved (Category/ies___________)  
  - Not Approved (Category/ies___________)

  Comments:

  [Signature]  2/13/07
  Sr. Vice President / Vice Pres. Academic Affairs  Date

Revised September 2002