



Minnesota State University, Mankato HOLD and CLEAR buttons only compatible with Acrobat V. 4 and 5
Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

College: <u>Arts and Humanities</u>		(Check all that apply): <input checked="" type="checkbox"/> Undergraduate	Proposal # <u>280</u>
Department: <u>English</u>		<input type="checkbox"/> Graduate	Effective Date of Change:
Program: <u>BA English</u>		CIP # _____	Academic Year <u>06-07</u>
Type of Change: <u>PROGRAM PROPOSALS</u>		(For Office Use Only)	
Proposed: <u>Redesign--Change in Program Name</u>		Course Designator	Number of
Title Current: <u>General Studies Option</u>		and Number	Credits
Title Proposed: <u>English Studies Option</u>			
24-Char. Abbrev: <u>English Studies Option</u>		(if applicable)	

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

This is a change in title only; requirements are the same.

Rationale or Justification for change:

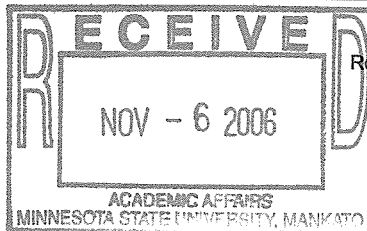
The title of English Studies more clearly denotes the requirements and expectations for graduates with this major.

*****For General Education or Cultural Diversity Courses Only*****

<p align="center">General Education Course:</p> <p>GE Category # GE Category Name (Maximum of 3 Categories)</p> <p><u>N/A</u></p> <p><u>N/A</u></p> <p><u>N/A</u></p>		<p align="center">Cultural Diversity Course:</p> <p align="center">(Please check one.)</p> <p><input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)</p> <p><input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)</p>
<p>? For Writing Intensive Courses, attach a description of the kind and quantity of writing.</p> <p>? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</p>		
<p>Attach paper copies of the following:</p> <p>a. Syllabus or course outline.</p> <p>b. Course's student learning outcomes associated with each GE competency or CD designation.</p> <p>c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.</p>		

*****For New Courses*****

(Check all that apply):	Instructional Type: <u>Lecture</u>	Course will be offered:
<input type="checkbox"/> Course is an elective.	Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N	<input type="checkbox"/> Fall Semester
<input type="checkbox"/> Course is required for program		<input type="checkbox"/> Spring Semester
<input type="checkbox"/> Pre- or Co-requisites:		<input type="checkbox"/> Summer Session
<input type="checkbox"/> Other courses are being changed or eliminated. (Explain.) _____		
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)		
<p>Attach paper copies of the following:</p> <p>a. Syllabus or course outline.</p> <p>b. Course's student learning outcomes.</p> <p>c. A list of resources required to offer and support this course.</p> <p>d. A description of how teaching this course will affect department staffing.</p> <p>e. If 400/500 level course, an explanation of added expectations of graduate students.</p>		





Minnesota State University, Mankato
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*****For Program Proposals*****

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:
<http://www.mnsu.edu/acadaf/pra/forms/>
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits:

*****For Programs Requiring MnSCU Approval*****

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

<http://www.mnsu.edu/acadaf/Curriculum/currformsprocess.html>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
 - ? Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
 - ? Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
 - ? Change in program name.
 - ? Change in program CIP #.
 - ? Change in TOTAL program credits.
 - ? Change in degree award. For example, changing a B.A. to B.S.
 - ? Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension or reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its removal from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



**Minnesota State University, Mankato
Curriculum Proposal**

*****Signature Page*****

Department

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

John Bammuk 11/1/06
 Department Chair Date

Comments:

College Curriculum Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Kristin 11/3/06
 Committee Chair Date

Comments:

College Dean

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

J. Harley 11/03/06
 Dean Date

Comments:

General Education Subcommittee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 General Education Subcommittee Chair Date

Comments:

Undergraduate Curriculum and Academic Policy Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 UCAP Faculty Chair Date

Comments:

Faculty Association Graduate Committee

Recommended
 Not Recommended

 Faculty Association Graduate Chair Date

Comments:

Graduate Dean

Recommended
 Not Recommended

 Graduate Dean Date

Comments:

Academic Affairs Council

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 Assistant Vice President Date

Comments:

Senior Vice President and Vice President for Academic Affairs

Approved (Category/ies _____)
 Not Approved (Category/ies _____)

 Sr. Vice President / Vice Pres. Academic Affairs Date

Comments:

Proposed New Bulletin for Statistics

STATISTICS

Statistics

College of Science, Engineering, & Technology

Department of Mathematics & Statistics

273 Wissink Hall • 507-389-1453

Web site: www.mnsu.edu/dept/mathstat/

Chair: Larry M. Pearson

Mezbahur Rahman, Deepak Sanjel

Statistics in this department is designed to provide a basic theoretical background for statistical inference and some techniques and practice in applying the theory. Courses in statistics would be useful for anyone as a tool in another area of study or as preparation for more advanced study of statistics. Many students choose statistics as an option in their general education or take statistics as a requirement for their major. The Department of Statistics also offers both a major and a minor in statistics.

The major provides a background in statistics, mathematics, and computer science to enable students to pursue a career in business, industry, or actuarial science as well as to pursue advanced study in statistics. The major is organized into 3 tracks to allow an emphasis in applied mathematics, computer science, or biological science. A well prepared student can expect to complete the major in four years. The minor gives students a basic core of statistics that would compliment majors in many areas by providing a thorough grounding in basic statistical principles, methods of data analysis, and a knowledge base to assist in understanding statistical procedures applied to a variety of disciplines.

A student must be admitted to a major to be permitted to take 300- and 400-level courses. Admission is granted by the department. In addition to minimum university admission requirements of: a minimum of 32 earned semester credit hours and a minimum cumulative GPA of 2.00, students must complete 10 credits in mathematics and statistics counting towards the Major with a 2.5 GPA.

STATISTICS MAJOR

Required for Major (76 credits):

STAT 154 Elementary Statistics (3)
STAT 354 Concepts of Probability and Statistics (3)
STAT 357 Sample Survey and Design (3)
STAT 358 Categorical Data Analysis (3)
STAT 359 Nonparametric Methods (3)
STAT 450 Regression Analysis (3)
STAT 451 Experimental Designs (3)
STAT 492 Statistics Capstone Experience (3)
MATH/STAT 455 Theory of Statistics I (4)
MATH/STAT 456 Theory of Statistics II (4)
MATH 121 Calculus I (4)
MATH 122 Calculus II (4)
MATH 223 Calculus III (4)
MATH 247 Linear Algebra I (4)
CS 110 Computer Science I (4)
CS 111 Computer Science II (4)
CS 230 Intelligent Systems (4)

Choose one of the following options:

Applied Mathematics Track (minimum of 16 credits from the following list):

MATH 290 Foundations of Mathematics (4)
MATH 321 Ordinary Differential Equations (4)
MATH 375 Introduction to Discrete Mathematics (4)
MATH 422 Partial Differential Equations (4)
MATH 425 Mathematical Modeling (4)
MATH 470 Numerical Analysis I (4)
MATH 471 Numerical Analysis II (4)

Computer Science Track (minimum of 16 credits from the following list):

CS 210 Data Structures (4)
CS 220 Machine Structures and Programming (4)
CS 320 Computer Architecture (3)

CS 340 Concepts of Database Management Systems (3)
CS 350 Network Architectures (3)
CS 370 Concepts of Programming Language (3)
CS 433 Data Mining/Machine Learning (3)
MATH 470 Numerical Analysis I (4)
MATH 471 Numerical Analysis II (4)

Biological Science Track (minimum of 16 credits from the following list):

BIOL 105W General Biology I (4)

BIOL 211 Genetics (4)

Note: BIOL 211 will be adding a lab component and change from 3 to 4 credits. The Chairperson of Biology recommended changing the credit to 4 in our proposal.

BIOL 320 Cell Biology (4)

BIOL 479 Molecular Biology (4)

STATISTICS MINOR

(No changes in this area.)

POLICIES/INFORMATION

(No changes in this area.)

COURSE DESCRIPTIONS .

(One new course and no other changes in this area.)

STAT 492 Statistics Capstone Experience (3)

This course is designed to allow undergraduate students an opportunity to integrate their statistics experiences by engaging each student in working on problems in applied or theoretical statistics.

Prerequisites: Any two of STAT 357, STAT 358, STAT 359, and STAT 450 and senior standing. S

Proposed Curriculum Summary

This broad statistics major provides a background in statistics, mathematics, and computer science to enable students to pursue a career in business, industry, or actuarial science as well as to pursue advanced study in statistics. The major is organized into 3 tracks to allow an emphasis in applied mathematics, computer science, or biological science.

Current Statistics Minor

Required for Minor (20-21 credits):

- MATH 121 Calculus I (4)
- MATH 122 Calculus II (4)
- STAT 354 Concepts of Probability and Statistics (3)
- STAT 450 Regression Analysis (3)
- STAT 451 Experimental Designs (3)

Choose one course from the following:

- STAT 357 Sample Survey and Design (3)
- STAT 358 Categorical Data Analysis (3)
- STAT 359 Nonparametric Methods (3)

* This course not currently offered, however, rearrangement of offerings of bi-annual offering of Stat 357 & 358 to 3-year cycle to include Stat 359 is possible without additional staffing.

- MATH/STAT 455 Theory of Statistics I (4)

Required courses not in current Statistics Minor:

- STAT 492 Statistics Capstone Experience (3)

** New course proposal submitted this fall.

- MATH/STAT 456 Theory of Statistics II (4)
- MATH 223 Calculus III (4)
- MATH 247 Linear Algebra I (4)
- CS 230 Intelligent Systems (4)
- CS 110 Computer Science I (4)
- CS 111 Computer Science II (4)

*** Revisions to computer science curriculum (in process)

Currently Offered or New Course

- Currently offered
- Currently offered
- Currently offered
- Currently offered
- Currently offered

- MATH 121 Calculus I (4)
- MATH 122 Calculus II (4)
- STAT 354 Concepts of Probability and Statistics (3)
- STAT 450 Regression Analysis (3)
- STAT 451 Experimental Designs (3)

- Currently offered
- Currently offered
- Currently offered*

- STAT 357 Sample Survey and Design (3)
- STAT 358 Categorical Data Analysis (3)
- STAT 359 Nonparametric Methods (3)

- Currently offered

- MATH/STAT 455 Theory of Statistics I (4)

- New course**

- STAT 492 Statistics Capstone Experience (3)

- Currently offered
- Currently offered
- Currently offered
- New course***
- New course***
- New course***

- MATH/STAT 456 Theory of Statistics II (4)
- MATH 223 Calculus III (4)
- MATH 247 Linear Algebra I (4)
- CS 230 Intelligent Systems (4)
- CS 110 Computer Science I (4)
- CS 111 Computer Science II (4)

Choose one of the following options:

Applied Mathematics Track (minimum of 16 credits from the following list):

MATH 290 Foundations of Mathematics (4)	Currently offered
MATH 321 Ordinary Differential Equations (4)	Currently offered
MATH 375 Introduction to Discrete Mathematics (4)	Currently offered
MATH 422 Partial Differential Equations (4)	Currently offered
MATH 425 Mathematical Modeling (4)	Currently offered
MATH 470 Numerical Analysis I (4)	Currently offered
MATH 471 Numerical Analysis II (4)	Currently offered

Computer Science Track (minimum of 16 credits from the following list):

CS 210 Data Structures (4)	New course***
CS 340 Concepts of Database Management Systems (3)****	New course***
CS 350 Network Architectures (3)	New course***
CS 370 Concepts of Programming Language (3)****	New course***
CS 220 Machine Structures and Programming (4)****	New course***
CS 320 Computer Architecture (3)****	New course***
CS 433 Data Mining/Machine Learning (3)	New course***
MATH 470 Numerical Analysis I (4)	Currently offered
MATH 471 Numerical Analysis II (4)	Currently offered

*** Revisions to computer science curriculum (in process)

**** Sequence CS 220 and CS 320 are pre-requisite courses for both CS 340 and CS 370

Biological Science Track (minimum of 16 credits from the following list):

BIOL 105W General Biology I (4)	Currently offered
BIOL 211 Genetics (4)	Currently offered
Note: BIOL 211 will be adding a lab component and change from 3 to 4 credits. The Chairperson of Biology recommended changing the credit to 4 in our proposal.	
BIOL 320 Cell Biology (4)	Currently offered
BIOL 479 Molecular Biology (4)	Currently offered

Summary:

General Education – COMS 110 (4) is a pre-requisite for the computer science core and MATH 121 (4) is included in the mathematics core. Thus 36 additional credits of General Education are required.

Core requirements -- Statistics (32 credits), Mathematics (16 credits), and Computer Science (12 credits)*

One of three possible tracks (Applied Mathematics Track, Computer Science Track*, or Biological Science Track) for a total of 16 credits.

Electives -- 16 credits

Note: This program is based on current course offerings by the Department of Computer Information Science. As the proposed curricular changes take place in computer science, appropriate substitutions for computer science courses will be made and a revision in computer science requirements will be proposed through UCAP at a later date.

Pearson, Larry M

From: Haglin, David
Sent: Monday, February 12, 2007 3:55 PM
To: Pearson, Larry M
Subject: CS Courses in STATS curriculum

Larry Pearson,

I understand you have proposed changes to your new Broad Statistics major whereby your students will be required to take our CS 110, CS 111, and CS 230. In addition, your majors may select a Computer Science track in which case they will take sixteen credits from the following CS courses list: 210, 220, 320, 340, 350, 370 and 433. We welcome this opportunity for our CS students to interact with your Statistics students in these courses.

Sincerely,

David Haglin

Dr. David J. Haglin, Chair
Computer and Information Sciences Department
Minnesota State University, Mankato, MN 56001
<http://theory.cs.mnsu.edu/haglin>

Mathematics and Statistics Department
Meeting Minutes
February 9, 2007

Present: Boyd, Danielson, Guy, Haskins, Hermann, Kim, B. Lee, N. Lee, Martensen, Pearson, Rahman, Regas, Sanjel, Singer, Smith, Van Veldhuizen, Waters, Wiest, Zuiker.

1. Minutes of the December 15, 2006 meeting were approved by consensus.
2. Boyd moved, and Zuiker seconded, that the Assessment Committee go forward with the Program Review collection of data using the same process as was used the for the last program review; the Student Evaluation form B, a student questionnaire, and an alumni survey will be utilized to collect the relevant data. In the Fall the new departmental chair will decide how to proceed with the program review for next year. A vote was taken and the motion was approved.
3. Revisions to the proposed Broad Statistics Major due to the Computer Science Department's curriculum redesign were presented by the Curriculum Committee. Zuiker moved, and Singer seconded, that the department approve the proposed changes to the Broad Statistics Major. A vote was taken and the motion was approved.
4. A revision of the notice of vacancy for the pending Developmental Mathematics position was presented. The change was approved by consensus.
5. The Student Advancement Committee presented information on scholarships that will be available for awarding for the 07-08 academic year. Boyd moved, and Wiest seconded, that the department approve the scholarships according to the recommendations of the Student Advancement Committee. A vote was taken and the motion was approved.
6. It was approved by consensus that the Graduate Coordinator will call a meeting of the Graduate Faculty to discuss the process for obtaining the status of Research Graduate Faculty.
7. Boyd moved, and Waters seconded, that department finance Skye Dauer's request for funding to cover the expenses of attending the Front -Line Conference from the Math Department Foundation account. A vote was taken and the motion was approved.

Program Proposal Material:

- a. Student learning outcomes for the program: no change (see attachment)
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal: see attached.
- c. Program Assessment Plan: no change (see attachment which combines a and c)
- d. List of Program Requirements (Current and Proposed): no change
- e. A list of resources required to offer and support this program: no additional resources are required.
- f. A description of how offering this program will affect department staffing: title change will not affect department staffing.
- g. A list of additional library holdings required for this program: no additional library holdings are required.

Assessment Plan: BA English: General Studies Option 2007

a and c

Student Learning Outcomes (performance, knowledge, attitudes)	Related College Goals	Related University Goals	Method(s) of Assessment (What is the assessment?)	Who Assessed (Students from what courses - population)	When Assessed (dates)	Standard of Mastery/ Criterion of Achievement	What is Hoped to Be Learned?
<p>1. Knowledge: Students will demonstrate</p> <p>a) knowledge of texts (especially British, American, and world literature), text types, rhetorical styles, and contexts, and</p> <p>b) knowledge of texts in their emphasis (technical communication or creative writing)</p>	Quality undergraduate programs	focused undergraduate pre-professional, and liberal arts programs	Examinations, papers, journals, oral and written projects (and assignments specific to their emphasis)	Students in English 275 and 300-400 level literature and emphasis courses.	Same as BA English: Literature	80% of students assessed will demonstrate knowledge of the texts in core and emphasis	Whether current pedagogies advance student learning in these outcomes.
<p>2. Performance: Students will demonstrate</p> <p>a) ability to perform textual analysis, interpretation, synthesis/analysis of interpretations of others, and</p> <p>b) ability to perform writing tasks specific to their emphasis.</p>			Examinations, papers, journals, oral and written projects (and assignments specific to their emphasis)	Students in English 275 and 300-400 level literature and emphasis courses.	Same as BA English: Literature	80% of students assessed will demonstrate ability	Whether current pedagogies advance student learning in these outcomes.
<p>3. Performance: Students will demonstrate writing and research skills</p>			Examinations, papers, journals, oral and written projects (and assignments specific to their emphasis)	Students in English 275 and 300-400 level literature and emphasis courses.	Same as BA English: Literature	100% of students assessed will demonstrate writing and research skills.	Whether current pedagogies advance student learning in these outcomes.
<p>4. Knowledge:</p>			Examinations, papers,	Students in 300-400	Same as BA	80% of students	Whether current

Students will demonstrate knowledge of critical tools in the study of literature and in their area of emphasis.		journals, oral and written projects (and assignments specific to their emphasis)	level literature and emphasis classes.	English: Literature	pedagogies advance student learning in these outcomes.
5. Attitudes: Students will demonstrate initiative, self-direction, and professionalism.		Oral and written projects, conferencing, internships.	English BA Literature majors	Same as BA English: Literature	Whether assignments, advising and supervision facilitate these outcomes.
<p>*What will department or program do with results of information?</p>					
<p>Information will be given to department at large and degree track faculty for analysis, discussion and possible action in curriculum design, faculty development programs in teaching, etc.</p>					

English Department Meeting
9:00 a.m., November 1, 2006, AH 208
Department Minutes

Present: Banschbach, Black, Casella, Drescher, Dyer, Flaherty, Haas, Joseph, Lybeck, MacKenzie, Mink, O'Meara, Robbins, Sheffer, Stoyhoff, Terrill, and Tesdell.

1. Kathy Piehl explained new library services. The library website (Library homepage, then Research Resources) has indexed databases according to discipline (English, English Literature, English Linguistics, English Technical Communications, ESL). Send suggestions to Piehl. Reference help is available online (chat and email), and research help sessions are available for classes and for individuals. The interlibrary loan system has changed over the summer. Off-campus students will need Mavcards to make use of it (Library homepage, then Services for Students at a Distance). Our department has \$5500 available for book orders, to be spent by Nov 17th (Library homepage, Services for MSU Faculty, for online order form--also, paper order forms are available from Kate). It would be helpful if program faculty would review the library's journals, and recommend purchases, cancellations, and print or online versions. A new scanner will process microfilm, microfiche, microcards, and old newspapers (although it requires some training)

2. Approval of minutes for September 27, 2006 was moved, seconded and approved.

3. Committee Reports

Assessment & Program Review (Larsson): No report.

Curriculum (Casella): Curriculum proposals moved, seconded and approved for title change of the current "BA English: General Studies" option to "BA English: English Studies" option.]*

Departmental, Student and Community Relations (Joseph): EDN available soon.

Personnel (O'Meara): No applications have been received for English Education vacancy as of yet. O'Meara asked faculty to assist by informing contacts about this vacancy. Tesdell's and McClure's applications for tenure will be available for review the last half of this month.

Professional Development and Research Activities (Sheffer): No report.

Scheduling (Banschbach): Summer 2006 schedule has been submitted to the Dean. Priority was given to courses that had a history or a promise of good enrollments.

Technology (Haas): Equipment requests to be submitted to the dean's office today.

Graduate (Stoyhoff): Fall comprehensive exams were given last weekend and are currently being reviewed. Spring comprehensive exams are set for February 24th; please encourage your advisees to get their application documents in by Nov 15th.

Dean Blackhurst's visit is set for Nov 15th. A lengthy discussion about the topics of the meeting ensued. Banschbach will email a summary of the discussion to the department for further comment and finally the determination of an agenda.

3. Other Topics:

IPESL grant application deadline currently Nov. 17th, but may be postponed.

Graduate Faculty Status: Current proposal to be discussed Monday at Graduate Submeet and Confer; please send any comments to Banschbach before then. Graduate School asks for information about faculty publications for *Tomorrow* magazine (please send this to Banschbach by the end of the month).

Great Plains Conference: \$50 registration after today, 16 great presenters and a good keynoter!

Dates to remember:

11/02 Terrance Hayes and Jim Moore – Good Thunder Reading Series

11/10 Great Plains Alliance for Computers and Writing Conference

11/15 Anne Blackhurst (AH 208, 9 a.m.)

11/15 Deadline for application for Spring Comprehensive Exams (Feb. 24)

11/16 Department symposium

Next meeting: December 6, 2006, 9:00 a.m., AH 208

Respectively submitted

Kate Voight

Administrative Assistant

English Department

Minnesota State Colleges and Universities PROGRAM REDESIGN APPLICATION

RELATED POLICY or STATUTE: MS 1996, Ch. 368, Sec. 33; MS 1995, Ch. 248, Article 11, Sec. 10; and MS 1996, Ch. 398, Sec. 38; Board Policy 3.14, 3.17, 3.19

[This form is designed for electronic use. You should have some familiarity with the Word table-making function. Enter your information in the correct box on the Tables below.] Please submit an individual form for each program you are redesigning. Multiple changes to the same program may be made on the same form. You may delete all the tables that do not apply to your redesign request.]

SECTION I: DESCRIPTION OF CURRENTLY APPROVED PROGRAM

8-Digit CIP # 31399	Program Name BA English: General Studies Option	Award BA	Cr Length 60	Location/s Minnesota State University, Mankato
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Name of affiliated educational institution that offers one or more credits in this program:

Is this award jointly offered: Yes No

SECTION II: PROPOSED CHANGES TO PROGRAM

Effective start date/s: ASAP

Rationale for Proposed Change/s:

Section IIA: NAME CHANGE

Current: BA English: General Studies Option

Proposed: BA English: English Studies Option

Section IIB: CIP CHANGE*

Current:

Proposed:

Current Program Outcomes:

Proposed Program Outcomes:

*Contact staff to determine whether change is permitted as a redesign, or whether a new program proposal is required.

Section IIC: CHANGE CREDIT LENGTH WITHIN POLICY

Previous:

Proposed:

Section IID: CHANGE CREDIT LENGTH TO EXCEED POLICY

Credit length beyond the policy limits will be approved only if one or more of the following conditions exist: a) the length is required by a state or national licensing body or other regulatory agency, accrediting association, or board; b) the program is employer-sponsored where the employer specifies the required credits as a condition for conferring the award; or c) a formal task analysis has been conducted within the last three years and the results endorsed by an advisory committee. Request for a program length in excess of policy from a professional association or advisory committee is not sufficient for approval.

Previous Length:

Proposed Length:

State Rationale for Exceeding Policy Limits (Attach evidence as appropriate in an appendix):

Section IIE: ADD CURRICULUM ALTERNATIVE/S*

Name: _____ CIP Code: _____ Total Credits: _____

Option or Emphasis or certificate that is a subcredential of existing award (choose one):

Courses unique to this alternative:

COURSE TITLE/NUMBER	Number of Credits	EXISTING COURSE/S	
		Yes	No

*Change in Curriculum Alternative/s: If you are adding multiple alternatives to a single program, please identify each separately and list courses separately by copying and pasting this section as many times as necessary.

Section IIF: DELETE EXISTING CURRICULUM ALTERNATIVE/S*

Name of Alternative: _____ CIP: _____

*Delete Curriculum Alternative/s: If you are deleting multiple alternatives, identify each separately. Add additional lines as necessary.

Section IIG: AWARD CHANGE

Current Award: _____

Proposed Award: _____

List courses for both current award and proposed award

CURRENT AWARD:	COURSE TITLE/NUMBER	Number of Credits	EXISTING COURSE/S	
			Yes	No
PROPOSED AWARD:	COURSE TITLE/NUMBER	Number of Credits	EXISTING COURSE/S	
			Yes	No

Section III: CREATE NEW AWARD IN RELATED ACADEMIC AREA			
Name:	6-digit CIP:	Total Credits:	
Please list all courses for the new award below:		Award:	
COURSE TITLE/NUMBER	Number of Credits	EXISTING COURSE/S	
		Yes	No

*Creating new awards in related academic areas: Before completing this section, contact Academic Program staff to verify that you can make these proposed changes as redesigns. If you are adding awards in multiple related areas, identify each

separately
and list courses separately by replicating this table.

SECTION III: REDESIGNED PROGRAM SUMMARY

Program Requirements:

Complete this section if the number of credits in the award has increased from the previous design, or if it is a new award.

Use the following headings to provide information on **each** of the components in the program. List all credit totals required for the students to graduate, including prerequisites. If this application is for multiple awards (AAS and/or diplomas and/or certificates) duplicate this table and list requirements for each award separately.

Program Name:		Award:
Program Component	Previous Credits	Proposed Credits
General Education/Liberal Studies		
Prerequisites		
Major-Core		
Major-Alternative (see above)		
Major-Restricted Electives		
Required Minor (or est. 20 credits)		
Free Electives		
TOTAL PROGRAM CREDITS		

SECTION IV: APPROVAL VERIFICATION

Application Author: John Banschbach



Title: Chair, English Department

Campus: Minnesota State University, Mankato

Phone and E-Mail: john.banschbach@mnsu.edu

Approval Chief Academic Officer:

Approval of President:

Signature of cooperating institution's president for joint awards:

SECTION V: APPENDICES/SUPPORTING DOCUMENTATION

- A. Institution Curriculum Committee Membership and Minutes showing recommendations (required)
- B. Occupational/Professional Demand Data (required, if adding a certificate or AAS to an AS).
- C. Copies of Agreements with Institutions (Joint and Articulated degrees) (required, if applicable)
- D. Justification for Exceeding Program Credit Lengths set in Policy (required, if applicable)
- E. Evidence of business/industry support (required for occupational programs, optional for others)
- F. Letters of Support (optional)