



# Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

		(Check all that apply):	Proposal # <b>344</b>
College: <b>Arts and Humanities</b>	<input checked="" type="checkbox"/> Undergraduate		Effective Date of Change:
Department: <b>English</b>	<input type="checkbox"/> Graduate		Academic Year <b>06-07</b>
Program:	CIP # 23010100		(For Office Use Only)
Type of Change: <b>PROGRAM PROPOSALS</b>		<b>Course Designator and Number</b>	<b>Number of Credits</b>
Proposed: <b>Change in Requirements-Course(s) Added</b>			
Title Current: <b>Bachelor of Fine Arts in Creative Writing</b>			
Title Proposed: <b>Bachelor of Fine Arts in Creative Writing</b>			
24-Char. Abbrev: <b>BFA Creative Writing</b>			(if applicable)

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Does not change.

### Rationale or Justification for change:

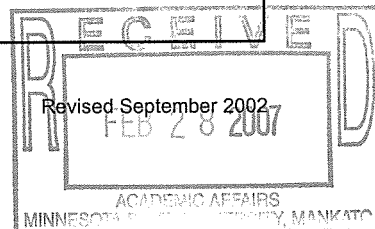
Currently, students can choose 3xx and 4xx level courses in the Non-CW Practice section of the program. This proposal expands student option in this section to include 1xx and 2xx level courses. There are no changes in requirements OR in the number of credits required for the program in this section or overall. We are simply expanding the list of possible courses to include lower-division courses. Many 1xx and 2xx level courses—our own English 271, for example, and courses in other departments -- are appropriate for this section.

### \*\*\*For General Education or Cultural Diversity Courses Only\*\*\*

<b>General Education Course:</b>		<b>Cultural Diversity Course:</b>
<b>GE Category #</b>	<b>GE Category Name (Maximum of 3 Categories)</b>	(Please check one.)
N/A		<input type="checkbox"/> <b>Core</b> (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)
N/A		<input type="checkbox"/> <b>Related</b> (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)
N/A		
<p>For Writing Intensive Courses, attach a description of the kind and quantity of writing.</p> <p>For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</p>		
Attach paper copies of the following:		
a. Syllabus or course outline.		
b. Course's student learning outcomes associated with each GE competency or CD designation.		
c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.		

### \*\*\*For New Courses\*\*\*

(Check all that apply):	Instructional Type: <b>Lecture</b>	Course will be offered:
<input type="checkbox"/> Course is an elective.	Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N	<input type="checkbox"/> Fall Semester
<input type="checkbox"/> Course is required for program		<input type="checkbox"/> Spring Semester
<input type="checkbox"/> Pre- or Co-requisites:		<input type="checkbox"/> Summer Session
<input type="checkbox"/> Other courses are being changed or eliminated. (Explain.)		
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)		
Attach paper copies of the following:		
a. Syllabus or course outline.		
b. Course's student learning outcomes.		
c. A list of resources required to offer and support this course.		
d. A description of how teaching this course will affect department staffing.		
e. If 400/500 level course, an explanation of added expectations of graduate students.		





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**\*\*\*For Program Proposals\*\*\***

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:  
[http://www.mnsu.edu/acadaf/words/PRA\\_SampSLOAssessPlan.doc](http://www.mnsu.edu/acadaf/words/PRA_SampSLOAssessPlan.doc)
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits:

**\*\*\*For Programs Requiring MnSCU Approval\*\*\***

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

<http://www.mnsu.edu/acadaf/html/currformsprocesses.htm>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
  - γ Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
  - γ Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
  - γ Change in program name.
  - γ Change in program CIP #.
  - γ Change in TOTAL program credits.
  - γ Change in degree award. For example, changing a B.A. to B.S.
  - γ Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension** or **reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



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\*\*\*Signature Page\*\*\*

<b>Department</b>		<i>John Burchett</i>	<i>2/09/07</i>
<input checked="" type="checkbox"/> Recommended	(Category/ies _____)	Department Chair	Date
<input type="checkbox"/> Not Recommended	(Category/ies _____)		
Comments:			
<b>College Curriculum Committee</b>		<i>Krist P. Muenier</i>	<i>2/27/07</i>
<input checked="" type="checkbox"/> Recommended	(Category/ies _____)	Committee Chair	Date
<input type="checkbox"/> Not Recommended	(Category/ies _____)		
Comments:			
<b>College Dean</b>		<i>J. Hawley</i>	<i>02/28/07</i>
<input checked="" type="checkbox"/> Recommended	(Category/ies _____)	Dean	Date
<input type="checkbox"/> Not Recommended	(Category/ies _____)		
Comments:			
<b>General Education Subcommittee</b>			
<input type="checkbox"/> Recommended	(Category/ies _____)	General Education Subcommittee Chair	Date
<input type="checkbox"/> Not Recommended	(Category/ies _____)		
Comments:			
<b>Undergraduate Curriculum and Academic Policy Committee</b>		<i>AC-M</i>	<i>3/29/07</i>
<input type="checkbox"/> Recommended	(Category/ies _____)	UCAP Faculty Chair	Date
<input type="checkbox"/> Not Recommended	(Category/ies _____)		
Comments:			
<b>Faculty Association Graduate Committee</b>			
<input type="checkbox"/> Recommended		Faculty Association Graduate Chair	Date
<input type="checkbox"/> Not Recommended			
Comments:			
<b>Graduate Dean</b>			
<input type="checkbox"/> Recommended		Graduate Dean	Date
<input type="checkbox"/> Not Recommended			
Comments:			
<b>Academic Affairs Council</b>		<i>David Hammer</i>	<i>4/9/07</i>
<input checked="" type="checkbox"/> Recommended	(Category/ies _____)	Assistant Vice President	Date
<input type="checkbox"/> Not Recommended	(Category/ies _____)		
Comments:			
<b>Senior Vice President and Vice President for Academic Affairs</b>		<i>S. J. B.</i>	<i>4/9/07</i>
<input checked="" type="checkbox"/> Approved	(Category/ies _____)	Sr. Vice President / Vice Pres. Academic Affairs	Date
<input type="checkbox"/> Not Approved	(Category/ies _____)		
Comments:			

**BFA Creative Writing  
Requirement Attachments**

(from Program Proposal section of curriculum form)

- A) and C)** Student learning outcomes and Program Assessment Plan (no change)
- B)** Minutes from department and curriculum meetings (see attached).
- D)** Program Requirements (No change in requirements; see attached tables for explanation of the change.).
- E)** Resources required to offer and support this program: No new resources required for the change.
- F)** Effect on department staffing: No new staffing required for the change.
- G)** Additional library holdings required: None.

<b>BFA, Creative Writing (Current)</b>	
<b>Course</b>	<b>Required credits</b>
<b><i>Foundation Writing &amp; Literature</i></b>	
275 Intro to Literary Studies	4
320 British Literature 1	4
321 British Literature 2	4
328 American Literature 1	4
329 American Literature 2	4
3/4xx World Literature	4
<b><i>Major Author</i></b>	
403 Selected Authors	4
405 Shakespeare: Comedies/Histories	2
406 Shakespeare: Tragedies	2
<b><i>Theory/Linguistics</i></b>	
416 Film Theory and Criticism	
441 Literary Theory and Criticism	
3/4xx Linguistics	4
<b><i>Additional Literature/Theory/Linguistics</i></b>	
3/4XX Additional literature/theory/linguistics	4
<b><i>Form and Technique</i></b>	
340 Form and Technique in Prose	4
341 Form and Technique in Poetry	4
<b><i>Contemporary Literature</i></b>	
448 Contemporary Literature	4
<b><i>Writing Workshops</i></b>	
3/4xx Primary genre	4
3/4xx Primary genre	4
3/4xx Secondary genre	4
3/4xx Additional writing workshop	4
<b><i>Non-CW Practice</i></b>	
* 3/4xx Selected courses in English, Speech, and Art, and approved independent writing, internship, or capstone project	8
<b>TOTAL</b>	<b>76</b>

<b>BFA, Creative Writing (Revised -- see last section)</b>	
<b>Course</b>	<b>Required credits</b>
<b>Foundation Writing &amp; Literature</b>	
275 Intro to Literary Studies	4
320 British Literature 1	4
321 British Literature 2	4
328 American Literature 1	4
329 American Literature 2	4
3/4xx World Literature	4
<b>Major Author</b>	
403 Selected Authors	4
405 Shakespeare: Comedies/Histories	2
406 Shakespeare: Tragedies	2
<b>Theory/Linguistics</b>	
416 Film Theory and Criticism	
441 Literary Theory and Criticism	
3/4xx Linguistics	4
<b>Additional Literature/Theory/Linguistics</b>	
3/4XX Additional literature/theory/linguistics	4
<b>Form and Technique</b>	
340 Form and Technique in Prose	4
341 Form and Technique in Poetry	4
<b>Contemporary Literature</b>	
448 Contemporary Literature	4
<b>Writing Workshops</b>	
3/4xx Primary genre	4
3/4xx Primary genre	4
3/4xx Secondary genre	4
3/4xx Additional writing workshop	4
<b>Non-CW Practice</b>	
1/2/3/4xx Selected courses in English, Speech, and Art, and approved independent writing, internship, or capstone project	8
<b>TOTAL</b>	<b>76</b>

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**English Department Meeting**  
**9:00 a.m., February 7, 2007, AH 208**  
**Minutes**

Present: Arnold, Banschbach, Black, Casella, Davis, Drescher, Dyer, Flaherty, Haas, Johnston, Joseph, Larsson, Lybeck, MacKenzie, McClure, Nord, O'Meara, Puttock, Robbins, Sewell, Sheffer, Stoyhoff, Terrill, and Tesdell

**1. Approval of minutes** for December 6, 2006, was moved, seconded and approved.

**2. Committee Reports**

Assessment & Program Review (Larsson):

The timeline for Program Review: 1) One year before the visit of the external reviewers, consult with the Dean; 2) 8 months before: arrange for external reviewers; 3) 2 months before: Submit self-study for final review. There will be a meeting next Wednesday to discuss a focus for the self-study and to review surveys.

Curriculum (Casella):

✘ Three proposals were moved, seconded and approved:

- ✘ 1) Concurrent enrollment course: English 110 in St. James, to be taught by Sandy Sunde.
- ✘ 2) BFA: Allowing 100 and 200 level courses to be used for requirement of 8 credits of courses in Non-Creative-Writing Practice.
- 3) Articulation agreement with Rochester Community College: Credits from Rochester's AFA program would transfer as follows: 40 credits of general education, up to 8 credits of appropriate courses to the BFA's Non-Creative-Writing Practice requirement, remaining credits accepted as university electives (applied to 128-credit requirement).

Departmental, Student and Community Relations (Joseph):

- 1) EDN needs news about faculty, students, alumni, tracks, etc. (to Joseph by Feb 21).
- 2) Information about the English awards will be available soon.

Personnel (O'Meara):

- 1) The Personnel committee has recommended Jacqueline Arnold for the English education position.
- 2) The new standards for Graduate Faculty Status have been approved. Faculty apply for Graduate Faculty Status when they submit their next Professional Development Plan. The application requires peer review of teaching in graduate courses and scholarly or professional activity.
- 3) Anne O'Meara encouraged all to do the CESR survey to provide feedback to the Graduate College (<http://grad.mnsu.edu/research/cesr/>).

Professional Development and Research Activities (Sheffer):

The first symposium will be at 4:00 on February 22<sup>nd</sup>; Karen Lybeck will be presenting. There will be two more symposiums (Thursdays at 4:00), in March and April.

Scheduling (Dyer):

Tuesday the committee will meet to schedule spring 2008 classes. Tracks are encouraged to check dates and times of courses and get them to Dyer as soon as possible. Final fall 2007 class schedules were sent out by email yesterday; please review them carefully and contact Banschbach about problems as soon as possible. Textbook orders for summer and fall 2007 are due to the bookstore by March 9<sup>th</sup>.

Technology (Haas):

All the new equipment has been delivered except for the computers, which should arrive soon. As a result of the delay, they will now be Vista-ready machines.

Graduate (Stoynoff):

- 1) The Graduate College will fund four GAs next year: film, multicultural literature, publications, and Creative Writing/Good Thunder.
- 2) International students can now receive in-state tuition.
- 3) The university has signed a protocol agreement with Kuwait accepting students to some of MSU's undergraduate programs, including TESL.
- 4) Spring enrollment numbers are up 6.8%. The national average and Arts and Humanities peer institutions average is only 2%.
- 5) As of the February 1<sup>st</sup> deadline, there were 65 applications for graduate and teaching assistantships. The tracks are now ranking the applications. We anticipate 45 TA's for next year (20 new and 25 returning).

#### **4. Other Topics:**

- 1) Spring 2007 enrollments: The department's total credit production has declined for the first time in several years. There will be a meeting next week to discuss ways to increase credit production.
- 2) Sara Granberg-Rademacker has asked for nominations of students to speak at commencement. Please send your nominations to Banschbach.
- 3) There is again an opportunity this summer for internships in Korea internship (up to 10 students); for more information, contact Nancy Drescher.
- 4) The MnSCU Conference on Composition, "English Composition: Crossing Lines, Forging Connections & Extending Opportunities," will be held March 16 & 17, at Century College; for more information, contact Randall McClure.
- 5) Please look over the Advising Handbook (email) and send any comments to Banschbach.
- 6) All grant applications require the chair's signature and a department copy. Please ask Kate to make a copy for you.

#### Dates and Events:

Feb. 16: Technology Fee Grant Proposal deadline  
Feb. 21: EDN deadline  
Feb. 22: English Symposium featuring Karen Lybeck  
Feb. 24: Spring Comp Exams  
March 1: Talent Grant Scholarship deadline  
March 9: Summer and Fall textbook orders due to Barnes and Noble  
March 16-17: MnSCU Conference on Composition

Next meeting: March 7, 2006, 9:00 a.m., AH 208

Respectively submitted

*Kate Voight*

Administrative Assistant  
English Department