### Minnesota State University, Mankato

**Curriculum Proposal**

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

<table>
<thead>
<tr>
<th>College: Social and Behavioral Sciences</th>
<th>Proposal #: 3160</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department: Sociology and Corrections</td>
<td>Effective Date of Change:</td>
</tr>
<tr>
<td>Program: Sociology</td>
<td>Academic Year 06-07</td>
</tr>
<tr>
<td>Type of Change: N/A</td>
<td>(For Office Use Only)</td>
</tr>
<tr>
<td>Title Current: Social Observation</td>
<td>Course Designator</td>
</tr>
<tr>
<td>Title Proposed: Qualitative Methods</td>
<td>SOC 480/580   3</td>
</tr>
<tr>
<td>24-Char. Abbrev: Qualitative Methods</td>
<td>SOC 480/580   3</td>
</tr>
</tbody>
</table>

*Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):*

No change

#### Rationale or Justification for change:

This course has evolved into a survey of qualitative research methods with explicit emphasis on student field work. It is necessary to change the name to more accurately reflect course content—a name change that is also consistent with similar courses offered at other institutions.

### ***For General Education or Cultural Diversity Courses Only***

#### General Education Course:

<table>
<thead>
<tr>
<th>GE Category #</th>
<th>GE Category Name (Maximum of 3 Categories)</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

* For Writing Intensive Courses, attach a description of the kind and quantity of writing.
* For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.

#### Cultural Diversity Course:

- Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)
- Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)

#### ***For New Courses***

<table>
<thead>
<tr>
<th>Instructional Type: Lecture</th>
<th>Course will be offered:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grading Format: Grade P/N</td>
<td>Fall Semester</td>
</tr>
<tr>
<td>Pre- or Co-requisites:</td>
<td>Spring Semester</td>
</tr>
<tr>
<td>Other courses are being changed or eliminated. (Explain.)</td>
<td>Summer Session</td>
</tr>
</tbody>
</table>

- Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)

#### Attach paper copies of the following:

- Syllabus or course outline.
- Course's student learning outcomes associated with each GE competency or CD designation.
- List of strategies to be used to assess students' achievement of each GE competency or CD designation.

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#### ***For Program Proposals***

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- d. List of program requirements for New programs, or a list of Current and Proposed program requirements for Redesigned programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits.

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#### ***For Programs Requiring MnSCU Approval***

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site: [http://www.mnsu.edu/acadaf/Curriculum/currformsprocess.html](http://www.mnsu.edu/acadaf/Curriculum/currformsprocess.html)

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
   - Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
   - Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
   - Change in program name.
   - Change in program CIP #.
   - Change in TOTAL program credits.
   - Change in degree award. For example, changing a B.A. to B.S.
   - Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension** or **reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.

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### Signature Page ###

**Department**
- **Recommended** (Category/ies)
- **Not Recommended** (Category/ies)
  
  Department Chair: **Kennedy Green**
  Date: **03/24/07**

**College Curriculum Committee**
- **Recommended** (Category/ies)
- **Not Recommended** (Category/ies)

  Committee Chair: **PhD**
  Date: **3/27/07**

**College Dean**
- **Recommended** (Category/ies)
- **Not Recommended** (Category/ies)

  Dean: **R. A.**
  Date: **3/28/07**

**General Education Subcommittee**
- **Recommended** (Category/ies)
- **Not Recommended** (Category/ies)

  General Education Subcommittee Chair: **Date**

**Undergraduate Curriculum and Academic Policy Committee**
- **Recommended** (Category/ies)
- **Not Recommended** (Category/ies)

  UCAP Faculty Chair: **Date**

**Faculty Association Graduate Committee**
- **Recommended**
- **Not Recommended**

  Faculty Association Graduate Chair: **Date**

**Graduate Dean**
- **Recommended**
- **Not Recommended**

  Graduate Dean: **Date**

**Academic Affairs Council**
- **Recommended** (Category/ies)
- **Not Recommended** (Category/ies)

  Assistant Vice President: **Date**

**Senior Vice President and Vice President for Academic Affairs**
- **Approved** (Category/ies)
- **Not Approved** (Category/ies)

  Sr. Vice President / Vps Academic Affairs: **Date**

Comments:

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CURRICULUM COMMITTEE MEETING MINUTES
March 6, 2007
4:30-5:30 p.m.
Sociology Conference Room

Present: James Robertson, Vicki Hunter, Leah Rogne, Paul Prew (members) and Kim Greer (Dept. Chair).

1. Course name changes
   Motion by Robertson, seconded by Hunter and passed:
   Change name of Sociology of Human Sexuality to Sociology of Human Sexualities.

   Change name of Social Observation to Qualitative Methods.

2. Counting lower division courses for the Sociology major
   Motion by Robertson, seconded by Hunter and passed:
   Allow students to count 200 level courses as electives for the Sociology major.

3. Requirements for admission to graduate programs
   Motion by Hunter, seconded by Prew and passed:
   Require 3.0 GPA for admission to MS: Human Services and Planning and Administration and require a writing sample for all three graduate programs.

   Require that candidates have three credits in methods or statistics in social/behavioral sciences and three credits in either sociological theory, social organization (in sociology) or social psychology (in sociology).

   The committee recommended that a sequence for taking courses be recommended to incoming students so that they would take theory and methods the first semester and social organization and social psychology the second semester.

4. The committee discussed the issue of double counting courses for double majors and major/minors, but did not make a recommendation pending further discussion at a department meeting.

5. The committee deferred removing courses from the catalog for more precise recommendations from faculty.

6. Options for Corrections majors under Social & Behavioral Science category:
   Motion by Hunter, seconded by Robertson and passed:
   Include Gerontology 200, NPL 273, or NPL 473 as options (along with Social Psychology (SOC 351) in the Social & Behavioral Science category.

Leah Rogne, Chair
Greer, Kimberly R

From: Rogna, Leah
Sent: Monday, March 26, 2007 10:55 AM
To: Greer, Kimberly R
Subject: Vote on Curriculum Proposals

Hello, Kim:

The following curriculum proposals received a majority of votes from the department:

1. Change course name of Human Sexuality to Human Sexualities

2. Change course name of Social Observation to Qualitative Methods

3. Under the Social/Behavioral Category for Corrections, add Gerontology 200, Nonprofit Leadership 273, or Nonprofit Leadership 473 as additional options.

Thank you,
Leah Rogne
Curriculum Committee Chair

–
Leah Rogne, Ph.D.
Assistant Professor
Department of Sociology & Corrections
113 Armstrong Hall
Minnesota State University
Mankato, MN 56001
Phone: 507-389-5610
Fax: 507-389-5615
Email: leah.rogne@mnsu.edu

[Signature]

Minutes of electronic department vote

Kimberly Greer