



Minnesota State University, Mankato HOLD and CLEAR buttons only compatible with Acrobat V. 4 and 5
Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

(Check all that apply):		Proposal #	<u>369</u>
College: <u>Allied Health and Nursing</u>	<input checked="" type="checkbox"/> Undergraduate	Effective Date of Change:	
Department: <u>Nursing</u>	<input type="checkbox"/> Graduate	Academic Year	<u>06-07</u>
Program: <u>BS Completion</u>	CIP # <u>51.160102</u>	(For Office Use Only)	
Type of Change	<u>COURSE PROPOSALS</u>	Course Designator	Number of Credits
Proposed:	<u>Change in Title</u>	<u>NURS 402</u>	<u>3</u>
Title Current:	<u>Psychosocial Nursing</u>	<u>NURS 402</u>	<u>3</u>
Title Proposed:	<u>Psychosocial Nursing for RN's</u>	(if applicable)	
24-Char. Abbrev:			

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Rationale or Justification for change:

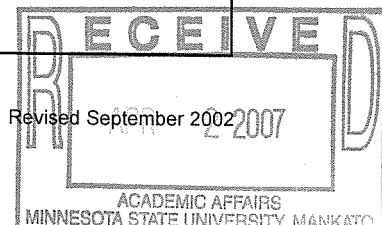
Only licensed registered nurses can take this course and two other similar courses have the identifier "for RN's" in their title to reduce confusion.

*****For General Education or Cultural Diversity Courses Only*****

<p align="center">General Education Course:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">GE Category #</th> <th>GE Category Name (Maximum of 3 Categories)</th> </tr> </thead> <tbody> <tr><td align="center">N/A</td><td></td></tr> <tr><td align="center">N/A</td><td></td></tr> <tr><td align="center">N/A</td><td></td></tr> </tbody> </table> <p>? For Writing Intensive Courses, attach a description of the kind and quantity of writing. ? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</p> <p>Attach paper copies of the following:</p> <ol style="list-style-type: none"> Syllabus or course outline. Course's student learning outcomes associated with each GE competency or CD designation. List of strategies to be used to assess students' achievement of each GE competency or CD designation. 	GE Category #	GE Category Name (Maximum of 3 Categories)	N/A		N/A		N/A		<p align="center">Cultural Diversity Course: (Please check one.)</p> <p><input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)</p> <p><input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)</p>
GE Category #	GE Category Name (Maximum of 3 Categories)								
N/A									
N/A									
N/A									

*****For New Courses*****

(Check all that apply):	Instructional Type: <u>Lecture</u>	Course will be offered:
<input type="checkbox"/> Course is an elective.	Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N	<input type="checkbox"/> Fall Semester
<input type="checkbox"/> Course is required for program		<input type="checkbox"/> Spring Semester
<input type="checkbox"/> Pre- or Co-requisites:		<input type="checkbox"/> Summer Session
<input type="checkbox"/> Other courses are being changed or eliminated. (Explain.)		
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)		
Attach paper copies of the following:		
<ol style="list-style-type: none"> Syllabus or course outline. Course's student learning outcomes. A list of resources required to offer and support this course. A description of how teaching this course will affect department staffing. If 400/500 level course, an explanation of added expectations of graduate students. 		





Minnesota State University, Mankato
Curriculum Proposal

For Program Proposals

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:
<http://www.mnsu.edu/acadaf/pra/forms/>
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits:

For Programs Requiring MnSCU Approval

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

<http://www.mnsu.edu/acadaf/Curriculum/currformsprocess.html>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
 - Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
 - Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
 - Change in program name.
 - Change in program CIP #.
 - Change in TOTAL program credits.
 - Change in degree award. For example, changing a B.A. to B.S.
 - Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension or reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its removal from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



Minnesota State University, Mankato
Curriculum Proposal

Signature Page

Department

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Mary Kusmi 3-15-07
 Department Chair Date

Comments:

College Curriculum Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Ronald A. Nisben 3/30/07
 Committee Chair Date

Comments:

College Dean

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Kyle Perle 4/2/07
 Dean Date

Comments:

General Education Subcommittee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 General Education Subcommittee Chair Date

Comments:

Undergraduate Curriculum and Academic Policy Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 UCAP Faculty Chair Date

Comments:

Faculty Association Graduate Committee

Recommended
 Not Recommended

 Faculty Association Graduate Chair Date

Comments:

Graduate Dean

Recommended
 Not Recommended

 Graduate Dean Date

Comments:

Academic Affairs Council

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 Assistant Vice President Date

Comments:

Senior Vice President and Vice President for Academic Affairs

Approved (Category/ies _____)
 Not Approved (Category/ies _____)

 Sr. Vice President / Vice Pres. Academic Affairs Date

Comments:

Minnesota State University Mankato
School of Nursing
BS Completion Faculty Meeting Minutes
August 24, 2006

Present: Norma Krumwiede, presiding; Mary Bliesmer; Julie Hebenstreit; Sonja Meiers; Carol Hargate; Sandi Eggenberger; Karen Willette-Murphy; Suzan Sherman and Donna Sluiter

Minutes taken by: Donna Sluiter

Norma began the meeting at 3:00 p.m. by welcoming everyone and passing out chocolate candy bars to celebrate the 2005-2006 accomplishments. Faculty was thanked. Items celebrated include:

- New curriculum designed and partially implemented
- Completed distance learning grant
- Increased enrollment in BS completion program
- Excellent retention rate of BS completion program students
- Better organizing (accounting) of active and inactive students
- Referrals from students and faculty

Karen commended Norma for contacting all students who had a “RN Option” file. There were over 100 files. There are 21 new students this fall. Norma anticipates 6 graduating in December and 6-8 more graduating in May '07.

Sonja led a discussion regarding “special students” – those that are not typical and may need an individualized program to meet their needs. For example, a student who has an associate degree in nursing, a bachelor’s degree in something else, but is now working toward masters in nursing. They must complete some competencies on-line. Independent studies were also discussed and may be an appropriate option for some students.

Mary would like the nursing department to get credit for independent studies. Variable credit was discussed. Evidenced based or topics course? Karen, Sonja and Norma will explore. A proposal will be brought to Trish Young, curriculum committee. A proposal for the independent studies will go to Harry Krampf. Norma will contact him.

The first new curriculum BS completion program students will graduate this spring.

The number of students registered for current courses was discussed. They are as follows:

N382- 13
N352-18
N402-11
N412-10
N428-6
N473-8

N474-8

Potential new students are advised to go the University web site, fill out an application, send transcripts to Deb Beal and then call Norma on her cell phone (507-382-9386).

Students with an AA have already met all their general education course requirements. Those with an AS typically need 8-20 credits. Students no longer need abnormal psych before taking N402. A "Plan of Study" form was reviewed. Most students complete the program in 5-7 semesters.

Graduate recognition was discussed. Most BS completion students do not go through the pinning ceremony with the basic option students. Other types of recognition were discussed and will be explored. Handling the cost of the pins (\$40-\$45) differently was also discussed. Currently the students purchase their own pin toward the end of the program. If someone can't afford the pin, but would like one, it was felt there should be a way to provide it. This, too, will be explored.

Course name changes for N402 and N452 were addressed. Norma feels adding "for RNs" at the end of the course title better describes the course. Julie will explore further.

Program admission dates were also addressed. There will be now be 3-application dates- Oct., Feb., and July.

Currently 20 students per class is the maximum. Norma asked the faculty to think about this and see if the number is appropriate.

On-campus dates will be Jan. 17 and April 25 for spring '07. Summer '07 the dates will be May 23 and June 27.

Norma submitted the MN Online application to be listed on the website.

Norma will be manning a booth at the MNA in Duluth October 15, 2006 to promote our BS completion program. Norma will be receiving the "Educator of the Year" award there, as well. Congratulations, Norma!!

Norma has obtained a copy card. It will be in her mailbox for BS completion faculty use.

A letter has been received from the West Indies regarding a potential opportunity for nursing students from a program there to complete their program at Minnesota State Mankato. Mary and Norma are exploring the possibilities.

Julie suggested outcome testing be added to the next meeting agenda. The next meeting will be in early December. The meeting adjourned at 4:10 p.m.

Respectfully submitted on August 28, 2006 by Donna M. Sluiter

Minnesota State University, Mankato
School of Nursing
BS Completion Faculty Meeting
December 15, 2006
9:00 – 11:00
WH 358
Minutes

Members Present: Professors D. Sluiter, C. Hargate, S. Sherman & S. Schuette; Drs. K. Willette-Murphy, S. Eggenberger, M. Bliesmer, N. Krumwiede & S. Meiers

1. Welcome and Check-in
2. Celebrate Fall 2006 accomplishments
 - a. New curriculum was implemented- Online course evaluation processes will be used to evaluate this first-time offering of the new curriculum.
 - b. Expanded enrollment of BS Completion Students- Forty (40) students are now enrolled in the BS Completion Program
 - c. Final semester of RN Option (courses and clinical)- Five (5) students are completing the old RN Option program this fall. These are the last students to complete the RN Option program.
 - d. Minnesota Nurse's Association – Duluth October 15, 2006- Mary Bliesmer and Norma Krumwiede attended this convention and exhibited on behalf of the School of Nursing (three students were direct recruited to the BS Completion Program and one student was recruited to the graduate programs).
 - e. Equivalency Requirements for students with a BS or BA who want to enter the MSN Program without completing the full BS Completion Program- Graduate faculty had reviewed the Equivalency Requirements on December 1 and found them to be appropriate. The BS Completion faculty recommended one change after discussion. That change is that *rather than students accessing leadership and management content through a NURS 499 course or credit by exam, students will access this content through the NURS 472 course Provider of Care II that Carol Hargate is developing*. Ms. Hargate will discuss the necessary content for inclusion with faculty teaching leadership and management content in the current BS Program and take note not to duplicate content that is already offered in NURS 412 taken by all BS Completion students. Leadership and management content will be integrated to public health theory to emphasize the leadership and management role of the PHN. This plan will be evaluated after spring semester 2007 when NURS 472 is offered initially. *S. Meiers will communicate this change to Graduate Faculty Committee. N. Krumwiede will communicate this change to the Curriculum Coordinating Committee.*
3. Communication and Access to BS Completion Students- J. Heller has found that maintaining a Listserv for BS Completion students is labor intensive because students don't necessarily take courses at MSM each semester. They may be taking an online course at another campus to be fulfilling their degree requirements. If students are not enrolled at MSM, they are automatically dropped from the email system. Thus, *N. Krumwiede requests that if faculty teaching any of the D2L courses in the BS Completion*

Program could give her access as a teaching assistant to the course they are teaching (this can be done by the teaching faculty member on the D2L site), she would be able to communicate with the students. Alternatively, to communicate with students, N. Krumwiede will send messages to faculty to distribute to their class members. M. Bliesmer will check to see if there is a way that IT can keep email addresses active beyond registration.

4. Review of Admission Applicants- Thirteen applications have been received for the BS Completion Program. The mean cumulative GPA for these students is 3.25. N. Krumwiede had learned through the advising of these students that they have high expectations for their learning of themselves and of the faculty. April 11, 2007 will be the next deadline for application receipt for summer enrollment.
5. Review of Courses Taught Fall Semester
 - a. N352 Altered Human Functioning for RNs - S. Eggenberger reported having 17 students initially in this course, with 2 withdrawing due to their workloads. The course is perceived as "heavy" by students and content and assignments will be evaluated after this second offering of the course. One of the course activities is an intensive writing assignment with multiple drafts. When the curriculum was developed, the faculty recommended that an intensive writing assignment should be in one of the initial courses offered to BS Completion students. It could be that this assignment would need to move to one of the other courses.
 - b. N382 Provider of Care I- C. Hargate reported having 13 initially in this course and that students seemed to appreciate the course, particularly the focus on holistic nursing and complimentary therapies. She wonders if we could increase attention to the demands of time involvement that online learning requires. It was her experience that some of the students were not prepared for the rigor of online learning. There were a few instances of students in each course in the program withdrawing and some students were not familiar with how to officially withdraw from the course. *N. Krumwiede addresses the rigor of online learning in individual advising and the on-campus orientation session. N. Krumwiede will also add information about course withdrawal in these sessions. Teaching faculty can facilitate this process by having the student notify N. Krumwiede that they are withdrawing from the course.*
 - c. N402 Psychosocial Nursing- D. Sluiter had 13 students with one withdrawal. She will be bringing a proposal to the BS Completion faculty to re-consider requiring Abnormal Psychology as a prerequisite or co-requisite for N402. Access to this course as an online offering has typically been difficult.
 - d. N 412 Management & Principles of Care- S. Sherman reported on this course and stated using a new text with content regarding disaster management. Students seemed to apply the content directly in work settings and were excited about use of the theory.
 - e. N428 Global Health Elective- C. Hargate had 10 students initially in this course but 4 withdrew. The remaining six students seemed engaged in the course.
6. Nursing Support Course Expansion- BS Completion students currently take three out of a possible four courses as electives for the program. Spring semester, however, there is only one elective course for students to take. N. Krumwiede recommended to increase the course offerings by establishing *Family Nursing in Illness Care* so that it is ready Spring

2008. This course was taught as a N428 course in summer 2006 by S. Eggenberger and well received by students. The new course would be a three credit course. This would increase the number of available electives to five. *The faculty supported this change and N. Krumwiede will submit this as a course proposal to the Curriculum Coordinating Committee.*
7. Health 101 and Health 210 Test-out Procedures- N. Krumwiede is working with Health Science faculty to smooth out the process of having BS Completion students complete a course in this general education area. Access to this course for online students has been “messy” in that it is not really set up to be a Credit by Exam course as had been previously thought.
 8. Enrollment Management
 - a. Course size- Thus far, spring enrollment is as follows for the courses being offered: NURS 342 (13); NURS 428 (9); NURS 472 (7); and NURS 472 (8)
More students will likely enroll before classes begin. N. Krumwiede recommended that faculty be thinking about what we would say is the ideal size for enrollment in BS Completion courses? Is 15 -20 the ideals size? What is the ideal online/oncampus combination? Can we consider having more than one section of a course with one section requiring on campus meetings and another requiring a technology face-to-face meeting instead?
 - b. On-campus meetings - How will we go forward with on-campus meetings? Are there other ways to stimulate student-student; student-faculty connecting (e.g. using the Profile section of D2L; posting electronic student and faculty pictures on the D2L site)? C. Hargate reported that in other situations she has experienced (Partners For Training), when courses are fully online, faculty workload increases. There may be other ideas for simultaneous meetings such as web cams, use of the on-campus ITV rooms linked to a distant site. Perhaps this is an area for consideration when thinking of technology grants in the future. Summer on-campus meetings are set for May 25, 2007 and June 27, 2007.
 9. *Course name changes approved for N402 and N452 to add “for RNs” to reduce confusion. Julie and Norma will complete the paperwork.*
 10. Selection of dates for face-to-face meetings:
 - a. Fall 2007 August 29th and November 28th
 - b. Spring 2008 January 16th and April 23rd
 - c. Summer 2008 May 21st and June 25th
 11. Future Meeting Dates:
 - a. March 21, 2007 1-3pm
 - b. N. Krumwiede will check for a new date spring semester to set aside for evaluation of the implementation of the new BS Completion Program. March 7, 2007 9-12 and May 9, 2007 1-4.