



**Minnesota State University, Mankato** HOLD and CLEAR buttons only compatible with Acrobat V. 4 and 5  
**Curriculum Proposal**

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

|                              |                                    | (Check all that apply):             |  | Proposal #                | 379   |                              |                   |          |   |  |  |
|------------------------------|------------------------------------|-------------------------------------|--|---------------------------|-------|------------------------------|-------------------|----------|---|--|--|
| College:                     | Allied Health and Nursing          | <input checked="" type="checkbox"/> | Undergraduate  | Effective Date of Change: |       |                              |                   |          |   |  |  |
| Department:                  | Health Science                     | <input type="checkbox"/>            | Graduate   | Academic Year             | 06-07 |                              |                   |          |   |  |  |
| Program:                     | Alcohol and Drug Studies           | CIP #                               |  | (For Office Use Only)     |       |                              |                   |          |   |  |  |
| Type of Change:              | COURSE PROPOSALS                   |                                     | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th align="left">Course Designator and Number</th> <th align="center">Number of Credits</th> </tr> <tr> <td>HLTH 469</td> <td align="center">3</td> </tr> <tr> <td> </td> <td> </td> </tr> </table> |                           |       | Course Designator and Number | Number of Credits | HLTH 469 | 3 |  |  |
| Course Designator and Number | Number of Credits                  |                                     |  |                           |       |                              |                   |          |   |  |  |
| HLTH 469                     | 3                                  |                                     |  |                           |       |                              |                   |          |   |  |  |
|                              |                                    |                                     |  |                           |       |                              |                   |          |   |  |  |
| Proposed:                    | Change in Course—Other             |                                     | (if applicable)  |                           |       |                              |                   |          |   |  |  |
| Title Current:               | Chemical Dependency Dual Diagnosis |                                     |  |                           |       |                              |                   |          |   |  |  |
| Title Proposed:              |                                    |                                     |  |                           |       |                              |                   |          |   |  |  |
| 24-Char. Abbrev:             |                                    |                                     |  |                           |       |                              |                   |          |   |  |  |

*Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):*  
 Prerequisite: Introduction to Alcohol and Drug Studies (HLTH 225) as a prerequisite to Chemical Dependency Dual Diagnosis (HLTH 469).

**Rationale or Justification for change:**

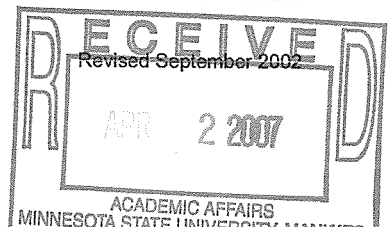
The content and process knowledge acquired in the introductory course (HLTH 225) is necessary to successfully complete (HLTH 469) a diagnosis course.

**\*\*\*For General Education or Cultural Diversity Courses Only\*\*\***

|  |  |  |  |
|--|--|--|--|
| <b>General Education Course:</b>   |  | <b>Cultural Diversity Course:</b>  |  |
| GE Category #  | GE Category Name (Maximum of 3 Categories) | (Please check one.)  |  |
| N/A  |  | <input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)   |  |
| N/A  |  | <input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.) |  |
| N/A  |  |  |  |
| <p>? For Writing Intensive Courses, attach a description of the kind and quantity of writing.<br/>         ? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</p>  |  |  |  |
| <p>Attach paper copies of the following:<br/>         a. Syllabus or course outline.<br/>         b. Course's student learning outcomes associated with each GE competency or CD designation.<br/>         c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.</p> |  |  |  |

**\*\*\*For New Courses\*\*\***

|  |   |  |
|--|---|--|
| (Check all that apply):  | Instructional Type: <input type="text" value="Lecture"/>                    | Course will be offered:                  |
| <input type="checkbox"/> Course is an elective.  | Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N | <input type="checkbox"/> Fall Semester   |
| <input type="checkbox"/> Course is required for program  | <input type="text"/>  | <input type="checkbox"/> Spring Semester |
| <input type="checkbox"/> Pre- or Co-requisites:  | <input type="text"/>  | <input type="checkbox"/> Summer Session  |
| <input type="checkbox"/> Other courses are being changed or eliminated. (Explain.) _____   |   |  |
| <p><input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)</p>  |   |  |
| <p>Attach paper copies of the following:<br/>         a. Syllabus or course outline.<br/>         b. Course's student learning outcomes.<br/>         c. A list of resources required to offer and support this course.<br/>         d. A description of how teaching this course will affect department staffing.<br/>         e. If 400/500 level course, an explanation of added expectations of graduate students.</p> |   |  |





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\*\*\*For Program Proposals\*\*\*

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:  
<http://www.mnsu.edu/acadaf/pa/forms/>
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits:

\*\*\*For Programs Requiring MnSCU Approval\*\*\*

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

<http://www.mnsu.edu/acadaf/Curriculum/currformsprocess.html>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
  - ↗ Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
  - ↗ Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
  - ↗ Change in program name.
  - ↗ Change in program CIP #.
  - ↗ Change in TOTAL program credits.
  - ↗ Change in degree award. For example, changing a B.A. to B.S.
  - ↗ Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension or reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



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**\*\*\*Signature Page\*\*\***

|  |                      |  |                |
|--|----------------------|--|----------------|
| <b>Department</b>  |                      |  |                |
| <input checked="" type="checkbox"/> Recommended                      | (Category/ies _____) | <u>John A. Brown</u>                             | <u>11-6-06</u> |
| <input type="checkbox"/> Not Recommended                             | (Category/ies _____) | Department Chair                                 | Date           |
| Comments:  |                      |  |                |
| <b>College Curriculum Committee</b>                                  |                      |  |                |
| <input checked="" type="checkbox"/> Recommended                      | (Category/ies _____) | <u>Ronald H. Neukam</u>                          | <u>3-30-07</u> |
| <input type="checkbox"/> Not Recommended                             | (Category/ies _____) | Committee Chair                                  | Date           |
| Comments:  |                      |  |                |
| <b>College Dean</b>  |                      |  |                |
| <input checked="" type="checkbox"/> Recommended                      | (Category/ies _____) | <u>Kaye Skold</u>                                | <u>4-2-07</u>  |
| <input type="checkbox"/> Not Recommended                             | (Category/ies _____) | Dean   | Date           |
| Comments:  |                      |  |                |
| <b>General Education Subcommittee</b>                                |                      |  |                |
| <input type="checkbox"/> Recommended                                 | (Category/ies _____) |  |                |
| <input type="checkbox"/> Not Recommended                             | (Category/ies _____) | General Education Subcommittee Chair             | Date           |
| Comments:  |                      |  |                |
| <b>Undergraduate Curriculum and Academic Policy Committee</b>        |                      |  |                |
| <input type="checkbox"/> Recommended                                 | (Category/ies _____) |  |                |
| <input type="checkbox"/> Not Recommended                             | (Category/ies _____) | UCAP Faculty Chair                               | Date           |
| Comments:  |                      |  |                |
| <b>Faculty Association Graduate Committee</b>                        |                      |  |                |
| <input type="checkbox"/> Recommended                                 |                      |  |                |
| <input type="checkbox"/> Not Recommended                             |                      | Faculty Association Graduate Chair               | Date           |
| Comments:  |                      |  |                |
| <b>Graduate Dean</b>   |                      |  |                |
| <input type="checkbox"/> Recommended                                 |                      |  |                |
| <input type="checkbox"/> Not Recommended                             |                      | Graduate Dean                                    | Date           |
| Comments:  |                      |  |                |
| <b>Academic Affairs Council</b>                                      |                      |  |                |
| <input type="checkbox"/> Recommended                                 | (Category/ies _____) |  |                |
| <input type="checkbox"/> Not Recommended                             | (Category/ies _____) | Assistant Vice President                         | Date           |
| Comments:  |                      |  |                |
| <b>Senior Vice President and Vice President for Academic Affairs</b> |                      |  |                |
| <input type="checkbox"/> Approved                                    | (Category/ies _____) |  |                |
| <input type="checkbox"/> Not Approved                                | (Category/ies _____) | Sr. Vice President / Vice Pres. Academic Affairs | Date           |
| Comments:  |                      |  |                |

Department of Health Science  
Faculty Meeting Notes  
October 23, 2006

Present: Larsen, Windschitl, Afolayan, Benner, Luebke, Tappe, Kammer, Nandy,  
Murray-Davis, Romas, Bohnenblust

Absent: Hedman

Note Taker: Winans

#### Announcements

\*Faculty Research Grant Awarded - Tappe has been awarded Faculty Research Grant.

\*Department Goals and Objectives – Romas will email copy to faculty.

\*Department Cultural Diversity Plan – Romas will email copy to faculty.

#### Old Business

\*From the Chair's Corner – Romas sent out email.

\*Summer Teaching Assignments 2007 – Rationale – Murray-Davis is working on rationale document.

\*Extended Learning Courses – See \*8 of Curriculum Committee Faculty Agenda Items – FYI: Med Term does not need to be approved by CAHN since it is already a course in HLTH. To become an on-line course we just need department approval.

#### New Business

\*Block of time for meetings (1.5 hrs) – Fall 2007 – Tappe moved to hold faculty meetings on Thursday at 12:00 noon during the Fall of 2007; Luebke seconded; approved.

\*Pre-requisites-Kammer moved to approve prerequisites for Hlth 456, Hlth 469, Hlth 497 and Hlth 260; Tappe seconded; approved.

\*Faculty Approval of Graduate Status – Larsen will submit the Graduate Faculty Status form to Chris Mickle in the Graduate Office.

\*Policy for Independent Study (Curriculum Policy) – Tappe moved to accept Independent Study policy with amendment to revise using University wordage for consistency; Kammer seconded; approved.

\*HLTH 480 offered Fall and Spring – Tappe moved to offer Hlth 480 Fall and Spring Semesters; Luebke seconded; approved.

\*Alcohol and Drug Education: HLTH 632 – Benner moved to change title and course content of Hlth 632; Nandy seconded; approved.

\*Hlth 320 and 420 – Kammer motioned to offer Hlth 320 Fall semester 07 and 420 & 320 Spring Semester 08 and then courses offered: 320 Spring and 420 Fall; Larsen seconded; approved.

\*School Health Certificate Program – Murray-Davis moved that our certificate program will be a post baccalaureate program for School Health; Tappe seconded; approved.

Meeting adjourned.

## Minutes CAHN Curriculum Meeting 10/26/06

Present: Ron Nickerson, Lisa Fleck, Marlene Tappe (for Murray-Davis), Bonnie Lund, Norma Krumwiede, Sue Ellen Bell, Heidi Henschel Pellett

Note taker: Ron Nickerson

- New Program: Post Baccalaureate School Health Program (Certificate)
  - Lisa moved (with changes)
  - Bonnie seconded
  - Passed
- Hlth 632 Alcohol and Drug Education Course. Change of name
  - Sue Ellen moved
  - Heidi seconded
  - Passed
- Redesign Program: School Health Program.
  - New Course HLTH 320 Teaching Health Methods I
  - Change in Credits and Name: HLTH 420 Health Teaching Methods II
    - Lisa moved w/changes
    - Heidi seconded
    - Passed
- Prerequisites HLTH 260, 454, 456, 469 and 497
  - Bonnie moved w/changes
  - Lisa seconded
  - Passed
- Health Science Policy: C of better
  - Sue moved
  - Heidi seconded
  - Passed