



Minnesota State University, Mankato HOLD and CLEAR buttons only compatible with Acrobat V. 4 and 5
Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

(Check all that apply):		Proposal #	133
College:	Business	<input checked="" type="checkbox"/> Undergraduate	Effective Date of Change:
Department:	Finance	<input type="checkbox"/> Graduate	Academic Year
Program:	General Finance Emphasis	CIP #	07-08
Type of Change:	N/A	(For Office Use Only)	
Proposed:	N/A	Course Designator and Number	Number of Credits
Title Current:	Commercial Property/Liability Insurance	FINA 468	3
Title Proposed:			
24-Char. Abbrev:		(if applicable)	

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Rationale or Justification for change:

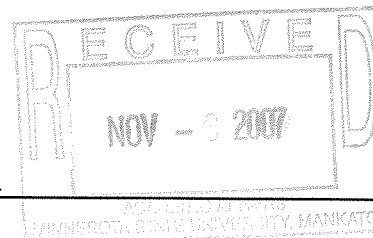
The Department of Finance requests that FINA 468 Commercial Property/Liability Insurance be deleted as an elective course requirements for the General Finance emphasis. FINA 468 has not recently been offered due to insufficient enrollments.

*****For General Education or Cultural Diversity Courses Only*****

General Education Course:		Cultural Diversity Course: (Please check one.) <input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.) <input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)
GE Category #	GE Category Name (Maximum of 3 Categories)	
N/A		
N/A		
N/A		
<p>? For Writing Intensive Courses, attach a description of the kind and quantity of writing.</p> <p>? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</p> <p>Attach paper copies of the following:</p> <ol style="list-style-type: none"> Syllabus or course outline. Course's student learning outcomes associated with each GE competency or CD designation. List of strategies to be used to assess students' achievement of each GE competency or CD designation. 		

*****For New Courses*****

(Check all that apply):		Instructional Type:	Lecture	Course will be offered:
<input type="checkbox"/> Course is an elective.		Grading Format:	<input type="checkbox"/> Grade <input type="checkbox"/> P/N	<input type="checkbox"/> Fall Semester
<input type="checkbox"/> Course is required for program				<input type="checkbox"/> Spring Semester
<input type="checkbox"/> Pre- or Co-requisites:				<input type="checkbox"/> Summer Session
<input type="checkbox"/> Other courses are being changed or eliminated. (Explain.)				
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)				
Attach paper copies of the following:				
<ol style="list-style-type: none"> Syllabus or course outline. Course's student learning outcomes. A list of resources required to offer and support this course. A description of how teaching this course will affect department staffing. If 400/500 level course, an explanation of added expectations of graduate students. 				





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*****For Program Proposals*****

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:
<http://www.mnsu.edu/acadaf/praf/forms/>
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits:

*****For Programs Requiring MnSCU Approval*****

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

<http://www.mnsu.edu/acadaf/Curriculum/currformsprocess.html>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
 - ? Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
 - ? Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
 - ? Change in program name.
 - ? Change in program CIP #.
 - ? Change in TOTAL program credits.
 - ? Change in degree award. For example, changing a B.A. to B.S.
 - ? Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension or reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its removal from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



Minnesota State University, Mankato
Curriculum Proposal

Signature Page

Department

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Step E. Wilcox 10/24/07
 Department Chair Date

Comments:

College Curriculum Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Ann Keyma 10/24/07
 Committee Chair Date

Comments:

College Dean

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Stacy Johnson 11-7-07
 Dean Date

Comments:

General Education Subcommittee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 General Education Subcommittee Chair Date

Comments:

Undergraduate Curriculum and Academic Policy Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

[Signature] 12/4/08
 UCAAP Faculty Chair Date

Comments:

Faculty Association Graduate Committee

Recommended
 Not Recommended

 Faculty Association Graduate Chair Date

Comments:

Graduate Dean

Recommended
 Not Recommended

 Graduate Dean Date

Comments:

Academic Affairs Council

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

[Signature] 1/24/08
 Assistant Vice President Date

Comments:

Senior Vice President and Vice President for Academic Affairs

Approved (Category/ies _____)
 Not Approved (Category/ies _____)

[Signature] 1/28/08
 Sr. Vice President / Vice Pres. Academic Affairs Date

Comments:

Department of Finance
Meeting Minutes-10/12/07

Attending: Larson, Palkar, Park, Reising, Swanson, Thiewes, Wilcox

1. The meeting minutes for the meeting held on September 14, 2007 were read and approved by unanimous vote.
2. Ann Goebel, Chair of Automotive and Manufacturing Engineering Technology, and Dr. Judy Luebke, Health Sciences, made a presentation and lead discussion concerning on-line course offerings. Kathy Trauger, Director of Extended Learning, also attended the presentation.
3. David Chapman and Aimee Pierce, Center for Scholarship and Research (CESR), made a presentation concerning services and resources available from CESR.
4. The Department unanimously approved all of the following changes impacting the Bulletin:
 - FINA 468 will be deleted as an elective course for the General Finance emphasis.
 - ACCT 200 will be added as a prerequisite for FINA 362. The Bulletin should read: Pre: Jr. Standing, ACCT 200.
 - MGMT 305 will be added as a prerequisite for FINA 462. The Bulletin should read: Pre: FINA 362, MGMT 305.
 - FINA 100 and FINA 362 will be added as a prerequisite for FINA 466. A student can take either course to complete the prerequisite. The Bulletin should read: Pre: FINA 100 or FINA 362.
 - FINA 458 will be offered in the Fall semester (it is currently offered in the Spring). FINA 459 will be offered in the Spring semester (it is currently offered in the Fall). For FINA 458, the Bulletin should read: Fall. For FINA 459, the Bulletin should read: Spring.
5. The Department discussed the possibility of establishing a student-run investment fund (the "Maverick Fund"). It also discussed the possibility of offering more graduate/MBA FINA courses.
6. Dr. Wilcox, Dr. Thiewes, and Dr. Park agreed to represent the Department at the Fall 2007 Commencement.
7. The Department agreed to use the 6th Edition of *Essentials of Corporate Finance* (McGraw-Hill/Irwin) as the required textbook for FINA 362 beginning Fall semester 2008.

Minnesota State University, Mankato
College of Business
Curriculum Committee

October 24, 2007

Members: Ann Kuzma (Marketing and International Business), Mary Rolfes (Accounting and Business Law), Tim Scott (Management), Steve Wilcox (Finance)

1. Committee Procedures

Committee members were provided with a copy of the committee procedures.

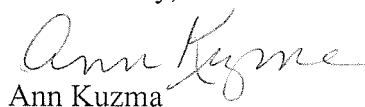
2. Math 130 Proposal

A copy of the proposal to include Math 130 – Finite Mathematics and Introductory Calculus – as a required course for all College of Business students had previously been distributed to committee members. After a brief discussion, the committee decided to table further discussion until all departments had an opportunity to meet and vote on the proposal.

3. Department of Finance Proposals

- a. The Department of Finance requested that MGMT 305 Business Ethics Fundamentals be added as a prerequisite to FINA 462 Strategic Financial Management. FINA 462 is one of four FINA courses that contain a significant ethics module. Action taken: The committee voted tentative and final approval.
- b. The Department of Finance requested that FINA 468 Commercial Property/Liability Insurance be deleted as an elective course for the General Finance emphasis. Action taken: The committee voted tentative and final approval.
- c. The Department of Finance requested that FINA 100 Personal Financial Management and FINA 362 Business Finance be added as prerequisites for FINA 466 Employee Benefit Planning. Action taken: The committee voted tentative and final approval.

Recorded by,


Ann Kuzma