Minnesota State University, Mankato

Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU’s curricular process for recommendations and decisions.

(Check all that apply):

College: Business [X] Undergraduate
Department: Management [X] Graduate
Program: CIP #

Proposal #: 135
Effective Date of Change: 07-09
Academic Year: 07-08
(For Office Use Only)

Course Designator Number of and Number
Credits

W-M 472 03
M-C M 472 03

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

Students will develop skills needed to initiate, plan, execute, control, and close projects. The course will cover theories, techniques, group activities, and use of computer tools like Microsoft Project for managing projects.

Rationale or Justification for change:
The course is now an elective for general management majors who need the skills for managing mainly non-IT projects.

***For General Education or Cultural Diversity Courses Only***

General Education Course:

<table>
<thead>
<tr>
<th>GE Category #</th>
<th>GE Category Name (Maximum of 3 Categories)</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
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<tr>
<td>N/A</td>
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<tr>
<td>N/A</td>
<td></td>
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</tbody>
</table>

7 For Writing Intensive Courses, attach a description of the kind and quantity of writing.
7 For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.

Cultural Diversity Course:

(Please check one.)

☐ Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)

☐ Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)

Attach paper copies of the following:

a. Syllabus or course outline.

b. Course's student learning outcomes associated with each GE competency or CD designation.

c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.

***For New Courses***

(Check all that apply:)

Instructional Type: Lecture

Grading Format: [X] Grade [X] P/N

Course will be offered:

☐ Fall Semester

☐ Spring Semester

☐ Summer Session

☐ Other courses are being changed or eliminated. (Explain.)

☐ Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)

Attach paper copies of the following:

a. Syllabus or course outline.

b. Course's student learning outcomes.

c. A list of resources required to offer and support this course.

d. A description of how teaching this course will affect department staffing.

e. If 400/500 level course, an explanation of added expectations of graduate students.

Revised September 2002
### ***For Program Proposals***

Attach paper copies of the following:

a. Student learning outcomes for the program.

b. Minutes from department and college curriculum meetings in which action was taken on this proposal.

c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:
   
   http://www.mnsu.edu/academic/curriculum/curriculumapprovalforms.html

d. List of program requirements for New programs, or a list of Current and Proposed program requirements for Redesigned programs.

e. A list of resources required to offer and support this program.

f. A description of how offering this program will affect department staffing.

g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits.

### ***For Programs Requiring MnSCU Approval***

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

http://www.mnsu.edu/academic/curriculum/curriculumapprovalforms.html

1. **Creation** of an entirely new program.

2. **Redesign** of existing programs, which takes any of the following forms:
   
   - Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
   
   - Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
   
   - Change in program name.
   
   - Change in program CIP #.
   
   - Change in TOTAL program credits.
   
   - Change in degree award. For example, changing a B.A. to B.S.
   
   - Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)

3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.

4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.

5. **Suspension** or **reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.

6. **Closure** of a program. This proposal requests closure of an existing program and its from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.
<table>
<thead>
<tr>
<th>Section</th>
<th>Recommendation</th>
<th>Comments</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
<td>Recommended</td>
<td></td>
<td>1/19/07</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>Recommended</td>
<td></td>
<td>11/8/07</td>
</tr>
<tr>
<td>College Dean</td>
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<td></td>
<td>11/12/07</td>
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<tr>
<td>General Education Subcommittee</td>
<td>Recommended</td>
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<tr>
<td>Undergraduate Curriculum and Academic Policy Committee</td>
<td>Recommended</td>
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<td>12/4/07</td>
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<tr>
<td>Faculty Association Graduate Committee</td>
<td>Recommended</td>
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<tr>
<td>Graduate Dean</td>
<td>Recommended</td>
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<tr>
<td>Academic Affairs Council</td>
<td>Recommended</td>
<td></td>
<td>1/24/08</td>
</tr>
<tr>
<td>Senior Vice President and Vice President for Academic Affairs</td>
<td>Approved</td>
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<td>2/8/08</td>
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</tbody>
</table>

Revised September 2002
DEPARTMENT OF MANAGEMENT

MINUTES

October 19, 2007

PRESENT: R. Kawatra; K. Dale; K. Hinrichs; T. Scott; B. Roychoudhury; C. Pragman; S. Bowyer; M. Fox; M. Smayling

1) The minutes from the September 21, 2007 department meeting were accepted as amended.

2) Entrepreneurship: S. Bowyer updated the department on the Global Entrepreneur Center and the Entrepreneurship Initiative.

3) Marching: For fall commencement our representatives are J. Kaliski; K. Hinrichs; K. Dale; and T. Scott

4) Course Proposals: The course proposals were distributed by R. Kawatra and, reviewed by the department. C. Pragman moved, K. Hinrichs seconded, to accept both the Math 130 and Project Management name change as written. Motion carried. The approvals will be forwarded to the COB Curriculum Committee.

5) Chair Election: Discussion on who to consider for the next department chair of the Management Department. The department decided to set a deadline for contacting faculty not at the meeting or on sabbatical to see if there is any interest.

6) Other: K. Hinrichs shared information about the visitors from Telemark University in Norway scheduled on campus for November 4, 5, & 6th. He encouraged faculty to meet with them if possible.

T. Scott moved, M. Fox seconded, that the meeting be adjourned. Motion carried.

The next department meeting is scheduled for Friday, November 9, 2007 from 10:30-12:00 p.m. in MH 209.
Minnesota State University, Mankato
College of Business
Curriculum Committee

November 7, 2007

Members: Ann Kuzma (Marketing and International Business), Mary Rolfes
(Accounting and Business Law), Tim Scott (Management), Steve Wilcox (Finance)

1. **Math 130 Proposal**
   A copy of the proposal to include Math 130 – Finite Mathematics and Introductory Calculus – as a required course for all College of Business students had previously been distributed to committee members. All departments met and voted to accept the proposal. Action taken: Members of the committee voted tentative and final approval.

2. **Department of Management Proposal**
   Management proposed a change in title for the course MGMT 472 from Information Technology Project Management to MGMT 472 Project Management. Rationale provided for the change: the course is now an elective for general management majors who need the skills for managing mainly non-IT projects. Action taken: The committee voted tentative and final approval.

Recorded by,

Ann Kuzma
DEPARTMENT OF MANAGEMENT

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