



Minnesota State University, Mankato HOLD and CLEAR buttons only compatible with Acrobat V. 4 and 5  
**Curriculum Proposal**

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

(Check all that apply):		Proposal # <u>287</u>						
College: <u>Arts and Humanities</u>	<input checked="" type="checkbox"/> Undergraduate	Effective Date of Change:						
Department: <u>Music</u>	<input type="checkbox"/> Graduate	Academic Year <u>07-08</u>						
Program: <u>All</u>	CIP # _____	(For Office Use Only)						
Type of Change: <u>PROGRAM PROPOSALS</u>		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Course Designator and Number</th> <th style="width: 50%;">Number of Credits</th> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Course Designator and Number	Number of Credits				
Course Designator and Number	Number of Credits							
Proposed: <u>Change in Requirements-Course(s) Added</u>		(if applicable)						
Title Current: _____								
Title Proposed: _____								
24-Char. Abbrev: _____								

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):  
 See attached

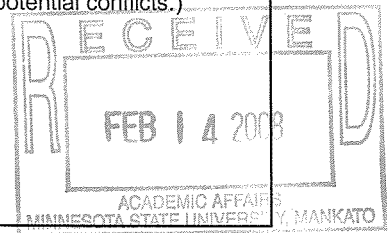
Rationale or Justification for change:  
 Change in requirements for Admission to Major for undergraduate majors

**\*\*\*For General Education or Cultural Diversity Courses Only\*\*\***

<p style="text-align: center;"><b>General Education Course:</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">GE Category #</th> <th>GE Category Name (Maximum of 3 Categories)</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">N/A</td><td> </td></tr> <tr><td style="text-align: center;">N/A</td><td> </td></tr> <tr><td style="text-align: center;">N/A</td><td> </td></tr> </tbody> </table> <p>? For Writing Intensive Courses, attach a description of the kind and quantity of writing.          ? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</p> <p>Attach paper copies of the following:</p> <ol style="list-style-type: none"> <li>Syllabus or course outline.</li> <li>Course's student learning outcomes associated with each GE competency or CD designation.</li> <li>List of strategies to be used to assess students' achievement of each GE competency or CD designation.</li> </ol>	GE Category #	GE Category Name (Maximum of 3 Categories)	N/A		N/A		N/A		<p style="text-align: center;"><b>Cultural Diversity Course:</b></p> <p style="text-align: center;">(Please check one.)</p> <p><input type="checkbox"/> <b>Core</b> (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)</p> <p><input type="checkbox"/> <b>Related</b> (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)</p>
GE Category #	GE Category Name (Maximum of 3 Categories)								
N/A									
N/A									
N/A									

**\*\*\*For New Courses\*\*\***

(Check all that apply): <input type="checkbox"/> Course is an elective. <input type="checkbox"/> Course is required for program <input type="checkbox"/> Pre- or Co-requisites: <input type="checkbox"/> Other courses are being changed or eliminated. (Explain.) _____	Instructional Type: <u>Lecture</u> Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N _____ _____	Course will be offered: <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Summer Session
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.) Attach paper copies of the following: <ol style="list-style-type: none"> <li>Syllabus or course outline.</li> <li>Course's student learning outcomes.</li> <li>A list of resources required to offer and support this course.</li> <li>A description of how teaching this course will affect department staffing.</li> <li>If 400/500 level course, an explanation of added expectations of graduate students.</li> </ol>		



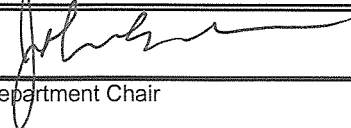


Minnesota State University, Mankato  
Curriculum Proposal

\*\*\*Signature Page\*\*\*

**Department**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

  
Department Chair

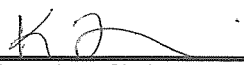
2-08-08

Date

Comments:

**College Curriculum Committee**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

  
Committee Chair

2-8-08<sup>13</sup>

Date

Comments:

**College Dean**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

  
Dean

02-14-08

Date

Comments:

**General Education Subcommittee**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)


General Education Subcommittee Chair

Date

Comments:

**Undergraduate Curriculum and Academic Policy Committee**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

  
UCAP Faculty Chair

3/4/08

Date

Comments:

**Faculty Association Graduate Committee**

Recommended  
 Not Recommended

Faculty Association Graduate Chair

Date

Comments:

**Graduate Dean**

Recommended  
 Not Recommended

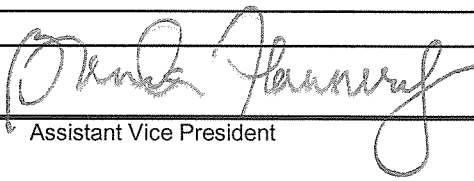
Graduate Dean

Date

Comments:

**Academic Affairs Council**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

  
Assistant Vice President

4/28/08

Date

Comments:

**Senior Vice President and Vice President for Academic Affairs**

Approved (Category/ies \_\_\_\_\_)  
 Not Approved (Category/ies \_\_\_\_\_)

  
Sr. Vice President / Vice Pres. Academic Affairs

4/28/08

Date

Comments:

## Change in Policy: Admission to Undergraduate Majors in Music

### Introduction:

The Department of Music has been discussing its admission to major policies over the last two years. In Spring 2007, the music faculty approved a revision which will replace the current policy that is printed in the Undergraduate Bulletin. Our current policy reads as follows:

**Admission to Major** is granted by the department. Minimum university admission requirements are:

1. Complete a minimum of 32 earned semester credit hours.
2. Achieve a minimum GPA of 2.00 ("C")
3. To be admitted to the Bachelor of Music degree, a letter of recommendation from the Student's private teacher at Minnesota State University, Mankato is required. Performance standards are significantly higher for the Bachelor of Music.

Contact the department for application procedures.

All entering music majors should register for the following courses: MUS 100, MUS 131, MUS 2xx (Private Lesson) and MUS 1xx (Ensemble).

### **Required for All Majors:**

1. MUS 100 Recital Class (0 credits) each semester in residence.
2. Large or Small Ensemble (1 credit) each semester in residence.
3. Private Lessons (1-3 credits) according to degree requirements.

**For details on these requirements, see the *Undergraduate Music Handbook*.**

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This language will be replaced by the page that follows:

November 2007

Department of Music  
Revised Policy Language for the 2008-2009 Bulletin

**Admission to the Major** is granted by the department in a two-step process.

**Step One: Be accepted as a music major:** Every new and transfer student will

- (a) perform a successful audition in their primary instrument or voice;
- (b) pass diagnostic tests in music fundamentals and aural skills.

**Step Two: Be accepted to pursue a specific degree program** offered by the Department of Music. This normally occurs by the end of the second semester of music study; in unusual circumstances, exceptions may be made to extend the time of acceptance upon approval of the music faculty.

University admission requirements for the major are:

1. Complete a minimum of 32 earned semester credit hours
2. Achieve a minimum cumulative GPA of 2.00 ("C")

Department of Music for admission to a specific degree program in music are:

1. Good progress at a sufficient level in the private studio
2. A successful performance jury at the end of the first semester of private study
3. Completion of Theory 1, Aural Skills 1, and Class Piano I with a final grade of at least "C"
4. Participation in a music ensemble at a capable level of contribution and skill
5. For the BA or BM, a letter of recommendation from the student's private studio teacher at Minnesota State University, Mankato (note that performance standards for the BM are significantly higher than for the BA or BS degrees in music)

**Required for All Majors:**

1. MUS 100, Recital Class (0 credits) each semester in residence
2. MUS 1xx, Ensemble, each semester in residence
3. MUS 2xx or 3xx, Private Lessons (1-3 credits) according to degree requirements

**For details on these requirements, see the *Undergraduate Music Handbook* or a Department of Music Advisor**



*John Deardorff*  
*Musee*

TO: Dean Earley

FROM: Dr. Brenda Flannery  
Kim Pederson

DATE: February 7, 2008

SUBJECT: Curriculum Changes

The attached Undergraduate Bulletin proofs were sent to Academic Affairs with specified policy changes for the 2008-2009 Bulletin. The changes that were spelling or grammatical have been made in the upcoming Bulletin. However the changes that are in the green highlighted area are changes that need to go through the curriculum process because they are considered academic policy changes.

We apologize for not catching this oversight sooner but we hope that a curriculum proposal can be submitted to Academic Affairs by February 15, 2008. If we receive the proposal by this date there will be enough time for the proposal to be reviewed for inclusion in the 2008-2009 Bulletin.

Thank you for your prompt attention.