



Curriculum Proposal

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

(Check all that apply):		Proposal #	310
College:	<u>Social and Behavioral Sciences</u>	<input checked="" type="checkbox"/> Undergraduate	Effective Date of Change:
Department:	<u>Political Science/Law Enforcement</u>	<input type="checkbox"/> Graduate	Academic Year
Program:	<u>Law Enforcement</u>	CIP #	07-08
Type of Change	<u>PROGRAM PROPOSALS</u>	(For Office Use Only)	
Proposed:	<u>Change in Requirements-Course(s) Added</u>	Course Designator and Number	Number of Credits
Title Current:			
Title Proposed:			
24-Char. Abbrev:			(if applicable)

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

The Law Enforcement faculty have decided to change a number of academic policies for the Law Enforcement program, including a 2.6 GPA requirement for the major; a requirement of a C or better in POLS 111; requirement of meeting both academic and physical agility standards; and some other changes in bulletin language.

Rationale or Justification for change:

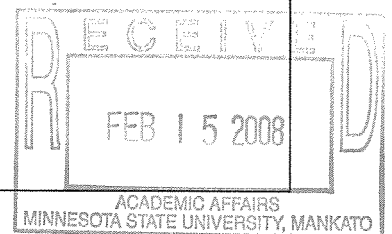
The Law Enforcement faculty have very high teaching and advising loads, and these changes will help decrease the number of Law Enforcement majors and enhance the quality of the program and preparedness of its graduates for success in the profession.

*****For General Education or Cultural Diversity Courses Only*****

<p style="text-align: center;">General Education Course:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">GE Category #</th> <th>GE Category Name (Maximum of 3 Categories)</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">N/A</td><td></td></tr> <tr><td style="text-align: center;">N/A</td><td></td></tr> <tr><td style="text-align: center;">N/A</td><td></td></tr> </tbody> </table> <p><small>For Writing Intensive Courses, attach a description of the kind and quantity of writing. For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.</small></p> <p>Attach paper copies of the following:</p> <ol style="list-style-type: none"> Syllabus or course outline. Course's student learning outcomes associated with each GE competency or CD designation. List of strategies to be used to assess students' achievement of each GE competency or CD designation. 	GE Category #	GE Category Name (Maximum of 3 Categories)	N/A		N/A		N/A		<p style="text-align: center;">Cultural Diversity Course:</p> <p style="text-align: center;">(Please check one.)</p> <p><input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.)</p> <p><input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)</p>
GE Category #	GE Category Name (Maximum of 3 Categories)								
N/A									
N/A									
N/A									

*****For New Courses*****

(Check all that apply):	Instructional Type: <u>Lecture</u>	Course will be offered:
<input type="checkbox"/> Course is an elective.	Grading Format: <input type="checkbox"/> Grade <input type="checkbox"/> P/N	<input type="checkbox"/> Fall Semester
<input type="checkbox"/> Course is required for program		<input type="checkbox"/> Spring Semester
<input type="checkbox"/> Pre- or Co-requisites:		<input type="checkbox"/> Summer Session
<input type="checkbox"/> Other courses are being changed or eliminated. (Explain.)		
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)		
Attach paper copies of the following:		
<ol style="list-style-type: none"> Syllabus or course outline. Course's student learning outcomes. A list of resources required to offer and support this course. A description of how teaching this course will affect department staffing. If 400/500 level course, an explanation of added expectations of graduate students. 		





Minnesota State University, Mankato
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For Program Proposals

Attach paper copies of the following:

- a. Student learning outcomes for the program.
- b. Minutes from department and college curriculum meetings in which action was taken on this proposal.
- c. Program Assessment Plan. Forms are available on the Academic Affairs Web site:
<http://www.mnsu.edu/acadaf/bra/forms/>
- d. List of program requirements for **New** programs, or a list of **Current** and **Proposed** program requirements for **Redesigned** programs.
- e. A list of resources required to offer and support this program.
- f. A description of how offering this program will affect department staffing.
- g. A list of additional library holdings required for this program.

Please include rationale for any proposed changes in number of program credits.

For Programs Requiring MnSCU Approval

If any of the following changes are proposed, please fill out and attach MnSCU Program Approval Forms, which are available on the Academic Affairs Web site:

<http://www.mnsu.edu/acadaf/Curriculum/currformsprocess.html>

1. **Creation** of an entirely new program.
2. **Redesign** of existing programs, which takes any of the following forms:
 - ↗ Addition or deletion of a program option. Options are part of program design in which 30-50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives greater than 30% of the total number of credits in the major. Options are appropriate to baccalaureate or masters programs.
 - ↗ Addition or deletion of a program emphasis. Emphases are part of program design in which more than 50% of the courses are required as part of a common core for all students, and which offers curriculum alternatives with a minimum of nine credits. Emphases are appropriate to associate and baccalaureate programs.
 - ↗ Change in program name.
 - ↗ Change in program CIP #.
 - ↗ Change in TOTAL program credits.
 - ↗ Change in degree award. For example, changing a B.A. to B.S.
 - ↗ Creation of a new degree award in a related academic area. Examples include creation of a certificate program from an existing degree program, or a new degree program from an existing degree program (e.g., Art History BA from Art BA.)
3. **Relocation** of an existing program. This is a proposal to move an existing program from one site to be exclusively offered at another site, and requires closing the program offered at the original site. For example, a program offered both on-campus and through extended campus is to be offered only at the extended campus site.
4. **Replication** of an existing program. This is a proposal to offer an existing program at a new site, which may be an existing MnSCU-approved site, or another campus of the same institution. Replicated programs are offered at both the original site and the new location.
5. **Suspension or reinstatement** of a program. This proposal suspends admission of students into an existing program, and is good for three years. Reinstatement proposals request the reopening of student admissions into a given program.
6. **Closure** of a program. This proposal requests closure of an existing program and its removal from an institution's official inventory of academic programs. Unless a department seeks to re-open a suspended program, it should be closed within three years of suspension.



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Signature Page

Department

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Joseph A. Kufner 2/18/2008
 Department Chair Date

Comments:

College Curriculum Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

Gregory Colborn 2-15-08
 Committee Chair Date

Comments:

College Dean

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

John C. Messing by DJ 2/15/08
 Dean Date

Comments:

General Education Subcommittee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

 General Education Subcommittee Chair Date

Comments:

Undergraduate Curriculum and Academic Policy Committee

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

[Signature] 3/16/08
 UCAP Faculty Chair Date

Comments:

Faculty Association Graduate Committee

Recommended
 Not Recommended

 Faculty Association Graduate Chair Date

Comments:

Graduate Dean

Recommended
 Not Recommended

 Graduate Dean Date

Comments:

Academic Affairs Council

Recommended (Category/ies _____)
 Not Recommended (Category/ies _____)

David Flannery 4/28/08
 Assistant Vice President Date

Comments:

Senior Vice President and Vice President for Academic Affairs

Approved (Category/ies _____)
 Not Approved (Category/ies _____)

[Signature] 4/28/08
 Sr. Vice President / Vice Pres Academic Affairs Date

Comments:

Political Science/Law enforcement
Department Meeting Minutes
October 24, 2007

Meeting was called to order: 12:00pm

Present: Jim Bailey, Abdalla Battah, Sue Burum, Colleen Clarke, Tom Inglot, Joe Kunkel, Bill Lewinski, Kevin Parsneau, Mark Robbins, Fred Slocum, Jackie Vieceli, Tami Wilkins, Gary Zellmer

Absent: Scott Grandberg-Rademacker, Eiji Kawabata, Mike Van Aelstyn

1. Approval of minutes from October 3, 2007
Motion by Jackie Vieceli, 2nd by Fred Slocum. Carried unanimously.
2. Law Enforcement Proposals re: repeating courses, GPA and other standards (See attached document)
Motion by Tami Wilkins, 2nd by Colleen Clarke. Discussion. Carried unanimously.
3. Department Policy on Research Reassignment
Kunkel presented some ideas and issues needed as we develop a policy on reassignment for research. Discussion.. No decision was taken. This will be discussed again at a future meeting.
4. Administrative Updates
Staffing requests. Kunkel reported that the following request are pending with the dean.
 - a. Fixed Term in Political Science
Third year of Avra Johnson's Administrative leave.
 - b. Fixed Term in Law Enforcement. Bill Lewinski has asked to be reassigned full time for research for three years with the Force Science Research Center. He will use FSRC funding to pay a fixed term faculty member.
Kunkel announced appointment of ad hoc hiring screening committee as it seems likely this position will be approved. Committee is Clarke, Wilkins, Van Aelstyn, Kawabata, Zellmer.
 - c. two Program Reviewers have been chosen for our Program Review
5. Personnel
Tom Inglot announced all tenure and promotion material is due in office by 10/29/07.
6. Other
Fred Slocum announced all curriculum changes due for approval by curriculum committee

Adjourned

Motion by Abdalla Battah. Seconded by Tom Inglot. Carried unanimously.

PS/LE Department
Department Research Reassignment Policy

1. In developing the annual load plan and in approving department course offerings the department chairperson may consider reassignment for research. The department chair will normally consider the option of six credits of department reassigned time for research.
3. No one faculty member would normally be reassigned more than three credits for departmental research reassignment in any academic year. Research reassigned time can be for 1-3 credits.
3. A department committee will consider applications and make a recommendation to the chairperson. The committee will consist of the Law Enforcement Director, Graduate Director, International Relations Director and Chairpersons of the Personnel and Curriculum Committees. The committee and department Chairperson shall create a simple application, similar to that used by the College Research Committee.
4. In applying for department research reassignment the faculty member should demonstrate and the committee and chairperson should consider
 - a. Normally a faculty member seeking department research reassignment should have first applied to the College or some other granting agency to get funding for the department to hire an adjunct instructor. Faculty whose research reassignment is not approved by the college may apply to the department
 - b. The research reassignment would not significantly disrupt FTE production or program delivery.
 - c. Research reassignments should be recommended in such a way as to maintain equity among program areas within the department.
 - d. Prior progress or productivity on the research project or on the research agenda. Proposals for entirely new projects without progress productivity will be less likely to be recommended for reassigned time. Oproductivity from any previous department research reassignments will also be considered.
 - e. A timeline for completion of specific steps to use the reassigned time.
 - f. A date and plan to demonstrate what has been accomplished with the reassigned time. The faculty member must submit a written report at the conclusion of the semester that included department research reassignments.
 - g. Normally, faculty with Graduate Faculty Status should be given preference.
5. The Chairperson will recommend any research reassignments to the dean with an explanation.

PLEASE LEAVE THIS SHEET ATTACHED TO THESE COPIES

Attached you will find a copy of your college department pages from the 2007-2008 bulletin, please review and make changes or additions only in the highlighted areas. If there are spelling changes in the course descriptions they can be marked otherwise all other changes must go through the curriculum proposal process.

Please mark the changes so that they are easily readable. If there are a lot of changes, please forward to me a word document with the changes.

Any changes that the department is making to redesign the program should not be marked on this copy. Those changes will be made when the curriculum proposal has been approved.

PLEASE RETURN TO KIM PEDERSON @ WA315 by November 19, 2007

Thank you for your prompt attention.

Tami Wilkins

Printed name of person to contact
(if questions on changes)

1118
Phone extension number

Changes have been made to the attached copies: Yes No

LAW ENFORCEMENT

Law Enforcement

College of Social & Behavioral Sciences
 Department of Political Science/Law Enforcement
 109 Morris Hall • 507-389-2721
 Web site: www.mnsu.edu/psle

Director: Tamara Wilkins

James Bailey, Susan Burum, Colleen Clarke, William Lewinski, Mark Robbins,
 Tamara Wilkins

Michael Van Aelstyn

The law enforcement program is designed for individuals seeking a professional career in criminal justice and law enforcement. It is open to in-service students who wish to improve their basic education, and to pre-service students who may be interested in pursuing a career in law enforcement.

In order to enter the police profession, applicants should be aware that height, visual and other physical and mental standards are set by law enforcement agencies. Students should be aware that some criminal convictions prevent licensure as a peace officer. Law enforcement students should consider these standards.

Admission to Major: Option I is granted by the department. Admission to Option I requires satisfaction of departmental GPA and course prerequisites as well as POST Board documentation. Since these requirements are subject to change, students should contact the Political Science/Law Enforcement Department Office for current admission requirements.

Admission to Major: Option II is granted by the department. Contact the department for application procedures.

LAW ENFORCEMENT BA, BS

Required General Education (3 credits):

POL 111 United States Government (3)

Required for Major (Option I or Option II):

There are two different options for the law enforcement degree. The Option I program is certified as meeting the academic learning objectives of the Minnesota Peace Officer Standards and Training (P.O.S.T.) Board. Option II is designed for students who do not wish to take the P.O.S.T. Board Certification Test in Minnesota.

OPTION I (PRE-PROFESSIONAL)

Leads to Minnesota Licensure when combined with Skills Component.

Required for Option I (Core, 44 credits):

LAWE 131 Introduction to Law Enforcement (3)
 LAW 231 Criminal Law and Procedures (3)
 LAW 232 Victims/Survivors: Police Response (3)
 LAW 233 Criminal Investigation (3)
 LAW 234 Policing in a Diverse Society (3)

Successfully apply for admission to Option I program before taking 300-400 level classes. See Law Enforcement Office for details.

LAW 331 Police Stress (3)
 LAW 332 Police Juvenile Justice Procedure (3)
 LAW 335 Police and Community Relations (3)
 LAW 343 Police Emergency Response Procedure (4)
 LAW 344 Tactical Communications (4)
 (Pre: LAW 343 or instructors permission)
 LAW 431 Police Patrol: Theory/Practice (3)
 LAW 432 Minnesota Criminal Code (3)
 LAW 433 Senior Seminar (3)

Choose one of the following:

POL 221 Introduction to Political Analysis (3)
 POL 260 Introduction to Public Administration (3)
 POL 371 State and Local Government (3)

Required for Option I (Electives, 12 credits):

6 credits of LAWE electives, 3 at the 300/400 level; 6 credits of electives from the following departments:

CHEM 131 CHEM 134 CORR xxx ETHN xxx HLTH 210
 POL xxx PSYC xxx RPLS xxx SOC xxx SOWK xxx
 SPAN xxx SPEE xxx WOST xxx

Required for Bachelor of Arts (BA) degree ONLY: Language (8)

Total Credits Required for Major (56 credits)

Required Minor: None

OPTION II (GENERALIST)

Required for Option II (Core, 27 credits):

LAWE 131 Introduction to Law Enforcement (3)
 LAW 231 Criminal Law and Procedures (3)
 LAW 232 Victims/Survivors: Police Response (3)
 LAW 233 Criminal Investigation (3)
 LAW 234 Policing in a Diverse Society (3) OR
 ETHN 100 American Racial Minorities (3)
 LAW 331 Police Stress (3)
 LAW 335 Police and Community Relations (3)
 POL 221 Introduction to Political Analysis (3)

Choose one of the following:

POL 371 State and Local Government (3)
 POL 451 Administrative Law (3)
 POL 452 Jurisprudence (3)
 POL 454 Civil Liberties (3)
 POL 475 Judicial Process (3)

Required for Option II (Electives, 9 credits):

3 credits of LAWE electives and 6 credits from the following departments:
 CHEM 131 CHEM 134 CORR xxx ETHN xxx HLTH 210
 POL xxx PSYC xxx RPLS xxx SOC xxx SOWK xxx
 SPAN xxx SPEE xxx WOST xxx

Required for Bachelor of Arts (BA) degree ONLY: Language (8)

Total Credits Required for Major (36 credits)

Required Minor: Option II, Yes, Any.

LAW ENFORCEMENT MINOR - (21 total credits)

Required for Minor (Core, 9 credits):

LAWE 131 Introduction to Law Enforcement (3)
 LAW 231 Criminal Law and Procedures (3)
 POL 111 United States Government (3)

Required for Minor (12 credits):

Choose 12 credits from the following:
 LAW 233 LAW 234 LAW 235 LAW 332 LAW 335
 LAW 393 LAW 434 LAW 435 LAW 436 LAW 437
 LAW 438 LAW 491 LAW 493

All required classes in the minor must be taken for a grade.

CERTIFICATE IN LAW ENFORCEMENT MANAGEMENT (18 total credits)

Required for Certificate

LAW 393 Issues in Law Enforcement (3)
 LAW 439 Police Administration and Planning (3)
 LAW 491 Topics in Law Enforcement: Crim. & Civil Lib. (3)
 POL 361 Public Budgeting (3)
 POL 462 Collective Bargaining: Public Sector (3)
 POL 463 Public Personnel Administration (3)

LAW ENFORCEMENT

POLICIES/INFORMATION

GPA Policy. Students seeking to graduate with a bachelor's degree in law enforcement (either option) must have accrued a 2.5 grade-point average in their major, *AND EARN A GRADE OF C OR BETTER IN POLS III.*

P/N Grading Policy. All law enforcement classes (both options and minor) except LAWE 492 must be taken for a grade.

Minnesota Licensure. The student must successfully complete the Option I program and an integrated "skills" program and meet other P.O.S.T. Board and Minnesota State Mankato requirements before being approved to take the P.O.S.T. Board licensure examination. This includes being certified in first aid and CPR (First Responder or EMT currently qualify). Only graduates of certified two and four year academic programs that also meet the requirements of the "skills" program providers may enter an integrated skills program. The licensure examination is administered by P.O.S.T. and covers those items included in the P.O.S.T. Board academic and skills learning objectives. *Note: Since P.O.S.T. Board rules change from year to year we advise students to contact the program director for current rules regarding licensure.*

COURSE DESCRIPTIONS

LAWE 131 (3) Introduction to Law Enforcement

The course provides a survey of the institutions and processes of the criminal justice system with an emphasis on the role of law enforcement agencies in a free society. Political theories of justice are explored with theories of crime causation.

Fall, Spring

LAWE 132 (3) Crime and Punishment

An overview of conflicting theories in criminal justice and the tools to critically evaluate the theories and present the strengths and weaknesses of each in written, oral or other forms.

Variable

GE-5

LAWE 231 (3) Criminal Law & Procedures

The history and development of criminal law procedures and their application by law enforcement.

Pre: LAWE 131

Fall, Spring

LAWE 232 (3) Victims/Survivors: Police Response

The purpose of this course is to develop in the student an insight into the dynamics of interpersonal violence, particularly sexual violence. The focus will be on developing effective law enforcement responses to the victims/survivors and the perpetrators.

Fall, Spring

LAWE 233 (3) Criminal Investigation

Procedures of crime investigations, procurement and preservation of evidence, interrogation and courtroom testimony.

Fall, Spring

LAWE 234 (3) Policing in a Diverse Society

Historically, minority members have often faced disparate treatment in the criminal justice system. Because of physical, cultural and economic distinctions, this course is designed to provide students of law enforcement with the basic tools and skills needed to improve interpersonal communications with citizens, victims, suspects, and co-workers.

Fall, Spring

CD-Core

LAWE 235 (3) Women in Law Enforcement

This course utilizes a broad multi-disciplinary approach in examining the forces, theories, and popular beliefs that influenced the restriction and eventual acceptance of women in the policing profession. Included in this course are

perspectives from the social, historical, biological, political, and social-psychological sciences.

Variable

LAWE 331 (3) Police Stress

This course will cover the sources of intrapersonal and interpersonal stress in the law enforcement profession. Students will be required to assess their vulnerability to these stressors and develop their own strategies and tactics for coping.

Fall, Spring

LAWE 332 (3) Police Juvenile Justice Procedure

This course focuses on the law enforcement approach to the juvenile justice system and how it has evolved in the United States. Theories of delinquency are reviewed. Minnesota Juvenile Code is emphasized.

Fall, Spring

LAWE 335 (3) Police and Community Relations

This course explores the theories of community policing, what community policing is and is not, and what recent research reveals regarding police in the community. The student will be introduced to positive principles of interaction between the police officer and the citizens of the community in which the officer serves.

Fall, Spring

LAWE 336 (3) Advanced Criminal Investigation

A survey of methods and techniques for the investigation of major crimes.

Pre: LAWE 233 or instructor's permission

Variable

LAWE 343 (4) Police Emergency Response Procedure

This course will cover the crisis intervention aspects of law enforcement from the perspectives of officer safety, communications, persuasion, problem solving and interpersonal relations. It will start with the fundamentals and build skills in the areas of working with emotionally distraught individuals, death notifications, suicide, dispute intervention, and interpersonal problem solving.

Fall, Spring

LAWE 344 (4) Tactical Communications

This course integrates officer safety and procedures with the role of street communications. The class starts with the basic elements of fitness, the dynamics and legalities of force, and the theory and fundamentals of structured communication. These themes and skills are then integrated into routine law enforcement scenarios.

Pre: LAWE 343, and admission to Option I or consent of instructor

Fall, Spring

LAWE 393 (1-4) Issues in Law Enforcement

An examination of issues facing law enforcement today in constantly changing legal, social and cultural environments. Topics will vary and may be repeated for credit.

Pre: LAWE 131

Variable

LAWE 431 (3) Police Patrol: Theory/Practice

Provides students with specific procedures for handling various types of routine calls and situations and provides a base for handling those incidents which are not routine. Emphasizes critical thinking skills through discussion, assignments and evaluations.

Pre: Junior or senior standing

Fall, Spring

LAWE 432 (3) Minnesota Criminal Code (criminal code and traffic law)

An extensive study of Chapter 609, Minnesota Criminal Code, and traffic law.

Pre: LAWE 231, admission to Option I or consent

Fall, Spring

LAWE 433 (3) Senior Seminar

This is the capstone course for LAWE Option I and will include such topics as

Transfer of credits -

FIRST HIGHLIGHTED BOX:

1. Under the faculty names listed include **Michael Van Aelstyn**. ✓
2. Under the "Admissions to Major: Option I" heading, please include the following:
..... Students should contact the Political Science/Law Enforcement Department Office for current admission requirements. **Both academic and physical agility standards are ~~included in~~ course requirements of which passing grades are necessary to graduate Option I (pre-professional).** *for*

SECOND HIGHLIGHTED BOX:

1. Under Policies Information...
GPA Policy: Students seeking to graduate with a bachelor's degree in law enforcement (either option) must have accrued a **2.6 grade-point average in their major, and earn a grade of C or better in POLS 111.**
2. Under the Minnesota Licensure paragraph, please do what you can to highlight that final statement, "NOTE: Since P.O.S.T. Board rules change...."
3. Please add the following NEW HEADINGS somewhere in this second highlighted box area:

Repeated Course Policy: Students majoring in law enforcement (either option) may ~~repeat~~ not repeat a course more than once, and no more than three different LAWE classes (including those accepted as transfer credits) may be repeated within a five-year period.

Minimum Courses Policy:

All students (including transfer students) majoring in law enforcement (either option) must take a minimum of five (5) different LAWE classes at Minnesota State Mankato for a total of not less than fifteen (15) credit hours.

All students (including transfer students) seeking a minor in law enforcement must take a minimum of three (3) different LAWE classes at Minnesota State Mankato for a total of not less than nine (9) credit hours.