



**Minnesota State University, Mankato** HOLD and CLEAR buttons only compatible with Acrobat 7.0 and 5.0  
**Curriculum Proposal**

Please type or select the requested information. Print completed forms, add appropriate paper attachments, and route through MSU's curricular process for recommendations and decisions.

(Check all that apply):		Proposal #	<b>57</b>
College: Science, Engineering and Technology	<input type="checkbox"/> Undergraduate	Effective Date of Change:	
Department: Information Systems & Technology	<input type="checkbox"/> Graduate	Academic Year	<b>07-08</b>
Program:	CIP #	(For Office Use Only)	
Type of Change	PROGRAM PROPOSALS	Course Designator	Number of Credits
Proposed:	Redesign--Change in Degree Award		
Title Current:			
Title Proposed:			
24-Char. Abbrev:			(if applicable)

Include a course or program description for the Bulletin (30-40 words maximum for courses, 100 for programs):

*Rationale or Justification for change:*  
 Current departmental GPA policy is ambiguous. Registrar requested new version for bulletin. (See attached.)

**\*\*\*For General Education or Cultural Diversity Courses Only\*\*\***

<b>General Education Course:</b>		<b>Cultural Diversity Course:</b> (Please check one.) <input type="checkbox"/> Core (At least 75% devoted to topics of race, gender, sexual orientation, age, class, and disabilities as they occur in United States Society.) <input type="checkbox"/> Related (At least 25% devoted to the above topics or to a global perspective on topics related to African American, Asian, Hispanic, and Native American inhabitants of the United States.)
GE Category #	GE Category Name (Maximum of 3 Categories)	
N/A		
N/A		
? For Writing Intensive Courses, attach a description of the kind and quantity of writing. ? For Upper Division Courses, include a description of the respects in which it is broad and general rather than narrow and specific, and so suitable as GE.		
Attach paper copies of the following: a. Syllabus or course outline. b. Course's student learning outcomes associated with each GE competency or CD designation. c. List of strategies to be used to assess students' achievement of each GE competency or CD designation.		

**\*\*\*For New Courses\*\*\***

(Check all that apply):		Instructional Type:	Lecture	Course will be offered:
<input type="checkbox"/> Course is an elective.		Grading Format:	<input type="checkbox"/> Grade <input type="checkbox"/> P/N	<input type="checkbox"/> Fall Semester
<input type="checkbox"/> Course is required for program				<input type="checkbox"/> Spring Semester
<input type="checkbox"/> Pre- or Co-requisites:				<input type="checkbox"/> Summer Session
<input type="checkbox"/> Other courses are being changed or eliminated. (Explain.)				
<input type="checkbox"/> Course content or title is similar to courses in other departments. (Attach copy of letter of agreement with other program(s) contacted. Indicate the nature of the discussions and/or resolution of differences or potential conflicts.)				
Attach paper copies of the following: a. Syllabus or course outline. b. Course's student learning outcomes. c. A list of resources required to offer and support this course. d. A description of how teaching this course will affect department staffing. e. If 400/500 level course, an explanation of added expectations of graduate students.				



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Curriculum Proposal

\*\*\*Signature Page\*\*\*

**Department**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

Brian Tietz 10.04.07  
 Department Chair Date

Comments:

**College Curriculum Committee**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

[Signature] 10/30/07  
 Committee Chair Date

Comments:

**College Dean**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

[Signature]  
 Dean Date

Comments:

**General Education Subcommittee**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

\_\_\_\_\_  
 General Education Subcommittee Chair Date

Comments:

**Undergraduate Curriculum and Academic Policy Committee**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

[Signature] 12/10/07  
 UCAP Faculty Chair Date

Comments:

**Faculty Association Graduate Committee**

Recommended  
 Not Recommended

\_\_\_\_\_  
 Faculty Association Graduate Chair Date

Comments:

**Graduate Dean**

Recommended  
 Not Recommended

\_\_\_\_\_  
 Graduate Dean Date

Comments:

**Academic Affairs Council**

Recommended (Category/ies \_\_\_\_\_)  
 Not Recommended (Category/ies \_\_\_\_\_)

Brenda Flannery 12/17/07  
 Assistant Vice President Date

Comments:

**Senior Vice President and Vice President for Academic Affairs**

Approved (Category/ies \_\_\_\_\_)  
 Not Approved (Category/ies \_\_\_\_\_)

[Signature] 12/18/07  
 Sr. Vice President / Vice Pres. Academic Affairs Date

Comments:

The following should appear in the bulletin under both programs of the Department of Information Systems & Technology:

- Information Systems
- Information Technology

**Proposed Policy:**

**GPA Policy.** The completion of any major or minor in the Department of Information Systems & Technology requires both:

- a GPA of 2.5 or higher for all departmental courses (ISYS or IT), or their substitutions, used to complete the major or minor, and
- a GPA of 2.5 or higher for all courses, or their substitutions, used to complete the major or minor. This includes all departmental courses (ISYS or IT), supporting courses, and General Education courses required for the major or minor.

It is recommended that students who cannot maintain a GPA of 3.0 in required 100 and 200 level courses see their advisor for a program review.

**Grade Policy.** All coursework used to complete a departmental major or minor, including required courses, required supporting courses, and required General Education courses, must be taken for a letter grade except for courses offered only as P/N.

No course completed with a grade of D can be used to complete a departmental major or minor program, or to meet a departmental prerequisite.

**Current Information System (iSYS) Policy (2007-08 Bulletin):**

**GPA Policy.** Candidates for a degree in Information Systems must maintain a 2.5 grade-point average in all coursework in the major field, in addition to the 2.0 overall average required by the university for graduation. Students must earn a "C" or better for a course to apply to their major.

**P/N Grading Policy.** Courses leading to a degree in Information Systems may not be taken on a P/N basis, except where P/N is mandatory.

**Current Information Technology (IT) Policy (2007-08 Bulletin):**

**GPA Policy.** Candidates for the major degrees in the department must maintain a 2.5 grade-point average in all coursework in the major field, in addition to the 2.0 overall average required by the university for graduation. Students must earn a "C" or better for a course to apply to their major or minor in this department.

**P/N Grading Policy.** Courses leading to a major or minor in the department may not be taken on a P/N basis, except where P/N is mandatory.

ISYS/IT Faculty Meeting 10-3-07

In attendance: Tietz, Syed, Slack, Cornell, Asher, G., Wells & Veltsos, C.

Meeting called to order @ 11:05am in WH 284

Motion to approve the minutes from the last meeting was made by Lee Cornell, seconded by Gregg Asher, no discussion, motion approved.

Dr. Tietz presented 6 curriculum changes that were missed when the initial ISYS/IT department curriculum changes were sent through for the 2007/2008 academic year. Listed below are the proposals to be voted on.

Add IT 495 Seminar in Information Technology(1 credit). The description was incorrectly filled out last year & currently is the same as IT 496.

Correct the pre requisite courses for ISYS/IT 482. Pre-reqs should show as iSYS 380, IT 380, or CS 110.

Change the course title of ISYS 101 from Introduction to Personal Productivity to Introduction to Information Systems.

Change the ISYS 497/597 Internship credits from 3 to variable 1-12 credits.

GPA policy clarification for both Information Systems & Technology programs.

Motion was made by Gregg Asher to move all proposals forward to the CSET curriculum committee. Motion seconded by M. Syed. No discussion. Motion carried.

M. Syed spoke with the Director of Curriculum Development regarding number of credits required for a four year degree. Required 128 credits will drop to 120 credits by Fall/2009. Dr. Syed also spoke with the director regarding the possibility of a Master's program in iSYS &/or IT programs. Because both degree programs are cross listed, both could offer Master's degrees. Also spoke with the director regarding offering a minor in iSYS or IT.

L. Cornell moved to adjourn@ 11:20pm, G. Asher seconded the motion. Meeting adjourned.