has an authorized Non-Instructional Assignment

in the: __ Fall, __ Spring semester, from __________ to __________.

A total of _________ credits for the academic year, (by semester: Fall ___ Sp. ___)

are allowed for the following type of assignment: (check one)

___ Student Teacher Supervision (describe in section a. below)  ___ Coach
___ Director/Coordinator (describe in section a. below)  ___ Trainer
___ Research (describe in section b. below)  ___ Chairperson
___ Other-_______________________________________________

(list and describe in section a. below)

a. If the assignment is categorized above as Student Teacher Supervision, Director/ Coordinator, or Other, give the title of the assignment and a brief description of the duties associated with the assignment.

Title: ____________________________________

Description of Duties:

____________________________________________________________________
____________________________________________________________________
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____________________________________________________________________
____________________________________________________________________

over
b. Research Assignment:
Research assignments are designed primarily for situations when the university assigns a faculty member to a specific research project or activity as part of the regular 168 day workload. These research assignments are most common where the faculty member has an assignment directly associated with an externally funded research project. This designation is not intended to be used in situations where faculty members are given reduced instructional loads for the purpose of giving them additional time for self-directed scholarly or creative activity or research.

For each specific research assignment please provide:

a. Research Project Title: ______________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________

b. Source of Funding: ______________________________________________________________________

c. Is the assignment part of a grant requirement? _____ Yes _____ No

d. Planned Research Activities:
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________

e. Anticipated Research Product:
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________
   ______________________________________________________________________________

Chairperson ______________________________    Date ______________
Dean  ____________________________________    Date ______________