green
Minnesota State University, Mankato
2015-2016 Non-Instructional Assignment

______________________________ has an authorized Non-Instructional Assignment in the: __ Fall, __ Spring semester, from __________ to __________.

(check all that apply) (begin date) (end date)

A total of ________ credits for the academic year, (by semester: Fall ___ Sp. ___)

(# of credits) (# of credits for each semester)

are allowed for the following type of assignment: (check one)

___ Student Teacher Supervision (describe in section a. below) ___ Coach

___ Director/Coordinator (describe in section a. below) ___ Trainer

___ Research (describe in section b. below) ___ Chairperson

___ Other-__________________________________________________________

(list and describe in section a. below)

a. If the assignment is categorized above as Student Teacher Supervision, Director/Coordinator, or Other, give the title of the assignment and a brief description of the duties associated with the assignment.

Title: ____________________________________________

Description of Duties:

____________________________________________________________________

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over
b. Research Assignment:

Research assignments are designed primarily for situations when the university assigns a faculty member to a specific research project or activity as part of the regular 168 day workload. These research assignments are most common where the faculty member has an assignment directly associated with an externally funded research project. This designation is not intended to be used in situations where faculty members are given reduced instructional loads for the purpose of giving them additional time for self-directed scholarly or creative activity or research.

For each specific research assignment please provide:

a. Research Project Title: ________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

b. Source of Funding: ________________________________________________________________

c. Is the assignment part of a grant requirement? _____ Yes _____ No

d. Planned Research Activities:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

e. Anticipated Research Product:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Chairperson ___________________________ Date ____________

Dean ___________________________ Date ____________