

UNIVERSITY POLICIES & PROCEDURES

POLICY NAME: AWARDING OF CREDIT FOR THE COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)	TEMPORARY REVIEW NUMBER:
CLASSIFICATION: UNIVERSITY	SUPERSEDES: PREVIOUS POLICY
AUTHOR: ASSOCIATE DIRECTOR OF ADMISSIONS	LAST REVIEW: UNKNOWN
AUTHORITY: MNSCU POLICIES 1A.1, PART 6G AND 3.4	NEXT REVIEW: SEPTEMBER 2010
APPLICATION: <input checked="" type="checkbox"/> Undergraduate only <input type="checkbox"/> Graduate only <input type="checkbox"/> All University	EFFECTIVE DATE: SEPTEMBER 2000
DISTRIBUTION (IDENTIFY AUDIENCE/PUBLICATION): UNIVERSITY POLICY AND PROCEDURES WEB SITE	CUSTODIAN OF POLICY: VICE PRESIDENT FOR STUDENT AFFAIRS

BACKGROUND:

The College Level Examination Program (CLEP) provides an opportunity for students to demonstrate college-level knowledge acquired through prior study, independent study, and/or cultural pursuits. The general examinations test knowledge gained in broad areas of study. The subject examinations demonstrate specific knowledge or skills gained through job experience, outside course work and/or specialized independent reading.

POLICY STATEMENT:

Minnesota State University, Mankato (MSU) awards academic credit if certain scores are achieved on College Level Examination Program (CLEP) tests.

1. Minnesota State University, Mankato grants credit on the American Council of Education's (ACE) recommended credit-granted score guidelines for all computer-based general or subject exams if a score of 50 or greater is obtained (based on a CLEP 20-80 scale).
2. Students are not eligible to take CLEP exams that cover University course work for which credit has already been earned at any current or prior college/university.
3. CLEP credits granted by other colleges/universities do not automatically translate into course credit at MSU. Original examination scores must be submitted for determination of credits to be awarded.
4. Students who submit scores from "paper-and-pencil" test administration that preceded the computer-based CLEP examinations will have their scores evaluated using the current benchmarks (below).

Test Type	Credit for Scores Above
Humanities (General)	489 and above
Mathematics (General)	497 and above
Natural Sciences (General)	489 and above
Social Sciences and History (General)	488 and above
Introduction to Macroeconomics (Subject)	48 and above
Introduction to Microeconomics (Subject)	48 and above
College German Levels I & II (Subject)	16 and above
College Spanish Levels I & II (Subject)	17 and above
College French (Subject)	15 and above
Information Systems & Computer Applications (Subject)	46 and above
Principles of Management (Subject)	47 and above

Principles of Accounting (Subject)	50 and above
Principles of Marketing (Subject)	48 and above

5. Students will not be awarded double credit for a course if both General and Subject exams have been taken in related areas.

PROCEDURES:

1. Students must request that CLEP scores be sent to Minnesota State University for review and determination of the credits that may be gained.
2. Upon receipt of a student's CLEP score in the Undergraduate Admissions Office, a University staff member evaluates the scores utilizing course equivalency guidelines previously developed by academic departments.