

# Application for Admission



## Admission Requirements for High School Students

- If you rank in the top 50 percent of your high school class and have met the College Preparation Requirements, you will be admitted to Minnesota State University, Mankato.
- If you do not rank in the top 50 percent of your high school class but have achieved an ACT composite score of 21 or better, met the College Preparation Requirements and have a satisfactory class rank, you will be admitted to Minnesota State University, Mankato.
- If you do not meet the above admission requirements, your application will be reviewed on the basis of strength of college preparation course work, grade point average, probability of success, academic progression, class rank and ACT test scores. Supplemental information may also be requested before an admission decision is made.

All high school students must submit an ACT score prior to enrollment.

## Admission Requirements for Transfer Students

- Transfer students who have completed at least 24 semester (36 quarter) college-level, transferable credits at an accredited college or university with a 2.00 cumulative grade point average and satisfactory completion of at least 67 percent of the courses attempted will generally be admitted to Minnesota State University, Mankato with advanced standing.
- Transfer students who have fewer than 24 semester (36 quarter) college-level, transferable credits or who have attended a technical college, must also submit a final high school transcript and ACT test scores at time of application. Eligibility for admission will be based on the high school and collegiate records.

## Additional Admission Opportunities

- Applicants who graduated from high school three or more years ago and who have not attended any post-secondary institution will be admitted upon providing evidence of graduation from a high school, receiving a GED or completing home schooling in the United States.
- Applicants who have pursued some post-secondary education, have been out of school for at least one full year and are now interested in returning to college are encouraged to apply to Minnesota State University, Mankato. Applications will be reviewed for admission on an individual basis.

## Admission Deadlines

Completed applications must be submitted with all required materials five (5) working days prior to the start of classes. Under certain circumstances the University may institute an earlier priority admission deadline.

**Transfer Students:** It is recommended that all admission materials be sent at least forty-five (45) days before the semester being considered by the student. This allows the Office of Admissions adequate time to process the application and develop an evaluation of credit.

## How to Apply

- Send a completed Minnesota State University, Mankato application with a \$20 application processing fee to the Minnesota State University, Mankato Office of Admissions.
- If you are applying as a high school student, have an official copy of your high school transcript(s) and your ACT scores forwarded to the Office of Admissions. If you have earned credits at a college, university or technical college, official transcripts from those institutions must also be forwarded to the Office of Admissions.
- If you are applying as a transfer student, request official transcripts from ALL previously attended post-secondary institutions (including military) to be forwarded directly to the Office of Admissions. If you have earned less than 24 semester (36 quarter) college-level, transferable credits or have attended a technical college, also send your high school transcript(s). Other documents may be requested to complete the application process.
- Once all application materials are received by the Office of Admissions, an admission decision may be expected within two (2) weeks.

# COLLEGE PREPARATION STANDARDS FOR HIGH SCHOOL STUDENTS

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Preparation Standard Requirements: This page describes Minnesota State University preparation requirements effective Fall 1994. This will help you determine which of your high school courses count for college preparation. **The following are only examples to help you. If you aren't sure if a course meets the requirements, ask your counselor.**

**English: 4 years.** English courses help you learn to read, write, and speak in English. Appropriate courses emphasize English usage, writing, style, theory analysis, understanding, evaluation, research, and public speaking. Courses that focus only on technical applications (for example, graphics and layout or speed reading) do not generally count. Examples of appropriate courses include modern fiction, world literature, American literature, composition, college writing, public speaking, and speech.

**Mathematics: 3 years.** Preparation for college requires two years of algebra (of which one is intermediate or advanced algebra) and one year of geometry. Appropriate math courses help you learn to solve problems, use reasoning skills, and understand statistical and computational processes.

**Science: 3 years.** Science courses that meet this requirement should help you learn how to use scientific facts, analyze problems, and develop a scientific vocabulary. They should focus on theory, knowledge, principles, methods and their application. At least one course must be in a biological science and one in physical science. All courses should include laboratory experiences. Examples of appropriate courses are anatomy and physiology, biology, botany, zoology, astronomy, earth science, chemistry, physics, physical science and geology.

**Social Studies: 3 years.** Social studies courses teach you about the nations and cultures of the world and provide skills to help you participate in a democracy. Appropriate courses will focus on the knowledge, theories and methods of the social sciences;

teach research writing skills and foster a tolerance for conflicting viewpoints. At least one course **or its equivalent** in U.S. history and one in geography are required. Examples of appropriate courses are U.S. history, world history, civics, political science, government, economics, and geography.

**World Language: 2 years.** Appropriate courses focus on listening, speaking, reading, and writing skills; provide conversational experiences; and foster an understanding and knowledge of the culture. Any language, including American Sign Language (ASL) is acceptable. "Sampler" or language review courses do not meet this requirement.

**World Culture or The Arts: 1 year.** To be prepared for college and participate in our global society you need to understand and appreciate diverse cultures and be able to express yourself in diverse ways. Examples of appropriate courses in each area are as follows:

- **World Culture.** These are non-language courses that teach about other cultures, provide a global perspective, and foster an understanding of other cultures. Examples of appropriate courses are area studies (such as Asian studies), Russia/China international relations, and ethnic studies (such as African-American studies).
- **The Arts.** Appropriate art courses focus on creating or performing, teach about the history of an art form and its place in cultures and foster aesthetic appreciation. Ideally these courses will include both creative expression and history/criticism. Appropriate courses include music (vocal, instrumental, theory, composition), theater and drama (performance, production), dance (performance, choreography), visual arts (photography, painting, drawing, sculpture), and survey courses (art history, music history, history of the theater).

## PLEASE REFER TO THE ABOVE INFORMATION WHEN COMPLETING THE PREPARATION REQUIREMENTS PORTION OF YOUR APPLICATION.

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**NOTE:** The college/university is asking you to provide information that includes private and/or confidential information under state and federal law. The college/university is asking for this information in order to process your application.

You are not legally required to provide the information the college/university is requesting; however the college/university may not be able to effectively process your application if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- to other schools in which you seek or intend to enroll, or are enrolled, if you are first notified of the release;
- to federal, state or local officials for purposes of program compliance, audit or evaluation;
- as appropriate in connection with your application for, or receipt of, financial aid;
- to your parents, if your parents claim you as a dependent student for tax purposes;
- if information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- to an organization engaged in educational research or accrediting agency.

Minnesota State Colleges and Universities abide by the provisions of Title IX and other federal and state laws forbidding discrimination on the basis of sex, race, color, national origin or handicap and all other state and federal laws regarding equal opportunity. This document is available in alternative format to individuals with disabilities by calling the Office of Admissions at 507-389-1822 (V), 800-627-3529 or 711 (MRS/TTY).

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PLEASE PRINT.

Send application, \$20.00 processing fee and official transcripts to: Office of Admissions, Minnesota State University, Mankato, 122 Taylor Center, Mankato, MN 56001

Semester you wish to enter:  Fall  Spring  Summer Year \_\_\_\_\_

Type of Applicant:  Regular Fulltime/Parttime  PSEO  Summer Only  
 Extended Learning  Non-degree seeking  On-line courses only

Full Legal Name: \_\_\_\_\_  
Last First Middle

Social Security Number: \_\_\_\_\_  
Many colleges/universities use social security numbers for student identification purposes on student records. Providing your social security number is voluntary. If you do not provide this number, your application will still be processed. This data is requested for purposes of administration, program evaluation and consumer data. Your number also may be used to create summary information about MnSCU programs through data matches with other state agencies.

Permanent Address: \_\_\_\_\_  
Street City State Zip County

Present Mailing Address (if different from above): \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
Area Code

Are you a resident of Minnesota?  Yes  No If yes, how long? \_\_\_\_\_ years \_\_\_\_\_ months  
If no, of which state are you a resident? \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_  
Are you a U.S. citizen?  Yes  No If no, please complete the following:  
Are you a permanent resident?  Yes  No If yes, please check the correct status:  Permanent resident alien  Refugee  Asylee  
Please submit a copy of both sides of your permanent resident card.

If you are not a citizen or permanent resident alien, indicate the type of visa you have: \_\_\_\_\_  
(Students who will require school sponsorship for an F, M or J visa must complete a separate application.)

Person to notify in case of an emergency: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_  
Area Code

Indicate major or area of interest in order of preference; if unsure, write "Undecided." See the list of programs available at Minnesota State University, Mankato in any Admissions publication.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Activities/Interests: (optional) Please list \_\_\_\_\_

Have you attended Minnesota State University, Mankato before?  Yes  No

What is your current educational intent at Minnesota State University, Mankato?

Complete courses, but not a degree  Earn associate (two-year) degree  Earn associate (two-year) degree and transfer  
 Earn occupational certificate/diploma  Complete courses and transfer without a degree  Earn bachelor (four-year) degree

Educational record: Please list the names of high schools, colleges and technical schools attended or currently attending:

High School	City	State	Graduation Year	
Colleges, technical or other post secondary schools*	City, State	Attempted Credits		Dates Attended month/year
		Quarter	Semester	

\*Send an official transcript from each post secondary school attended directly to the Admissions Office. Failure to list all institutions attended is considered fraud and is sufficient grounds for cancelling admission. If transcripts for high school or college work are not in the same name as the application (due to a legal name change), it is the responsibility of the applicant to have the name corrected on the transcripts so that applications and transcripts can be matched.

I certify that the information I have provided on this application and on all other admission materials is complete, accurate and true to the best of my knowledge.

OFFICE USE ONLY	
Fee: Y N	
_____	

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

To be completed in consultation with school official.

## MnSCU State Universities Preparation Requirements

Students graduating from high school in 2008 and after are subject to preparation requirements.

Students who graduated from high school prior to 2008 do not need to complete this section.

Transfer applicants who have successfully completed 24 semester (36 quarter) college-level, transferable credits and have a cumulative GPA of 2.0 or greater with a 67% completion rate HAVE MET the preparation requirements and DO NOT need to complete this page.

Please list coursework you will complete by graduation:

	Number of years (or fraction thereof):		Number of years (or fraction thereof):
<b>ENGLISH</b> ( <i>Minimum of 4 years</i> )	_____	<b>Years</b>	
<b>MATHEMATICS</b> ( <i>Minimum of 3 years</i> )			
Elementary Algebra	_____	<b>Years</b>	
Intermediate Algebra	_____	<b>Years</b>	
Geometry	_____	<b>Years</b>	
Trigonometry	_____	<b>Years</b>	
Pre-Calculus	_____	<b>Years</b>	
Other _____	_____	<b>Years</b>	
<b>Mathematics Total</b>	_____	<b>Years</b>	
<b>SCIENCES</b> ( <i>Minimum of 3 years</i> )			
Biological science with lab	_____	<b>Years</b>	
Physical science with lab	_____	<b>Years</b>	
Physics with lab	_____	<b>Years</b>	
Chemistry with lab	_____	<b>Years</b>	
Other with lab _____	_____	<b>Years</b>	
<b>Science Total</b>	_____	<b>Years</b>	
<b>SOCIAL STUDIES</b> ( <i>Minimum of 3 years</i> )			
U.S. History	_____	<b>Years</b>	
Geography	_____	<b>Years</b>	
Other _____	_____	<b>Years</b>	
<b>Social Studies Total</b>	_____	<b>Years</b>	
<b>World Language</b> ( <i>Specify</i> ) _____	_____	<b>Years</b>	
<i>(Minimum of 2 years of a single world language)</i>			
<b>ELECTIVES</b>			
<i>(Minimum of 1 year of either world culture or fine arts)</i>			
World Culture	_____	<b>Years</b>	
Arts			
Music	_____	<b>Years</b>	
Theatre/Drama	_____	<b>Years</b>	
Dance	_____	<b>Years</b>	
Visual Arts	_____	<b>Years</b>	
Other _____	_____	<b>Years</b>	
<b>Total</b>	_____	<b>Years</b>	

### REQUEST FOR CONFIDENTIAL INFORMATION

Providing the following information is voluntary. This information will assist Minnesota State Colleges and Universities in evaluating student recruitment and retention policies; it will not be used as a basis for admission.

**Gender**

- Male  Female

**Are you Hispanic or Latino** (a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture, regardless of race)?

- Yes  No

**Race and ethnic background** (select any that apply)

- American Indian or Alaska Native  
*A person having origins in any of the original peoples of North, Central or South America and who maintains tribal affiliation or community attachment.*
- Asian - *A person having origins in any of the peoples of the Far East, Southeast Asia or the Indian subcontinent*
- Black or African American - *A person having origins in any of the black racial groups of Africa*
- Native Hawaiian or Other Pacific Islander - *A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or Other Pacific Islands*
- White - *A person having origins in any of the original peoples of Europe, the Middle East or North Africa*

**What is the highest level of education for your parent(s)/guardian(s)?**

Please respond for the parent(s), step-parent(s), adoptive parent(s) or guardian(s) who raised you. Check only one box for each Parent/guardian.

**Parent/Guardian #1**

- No high school diploma  High school diploma  Some college  Two-year college degree/diploma  Bachelor's degree or higher  Not sure/don't know

**Parent/Guardian #2**

- No high school diploma  High school diploma  Some college  Two-year college degree/diploma  Bachelor's degree or higher  Not sure/don't know

**Are you now serving, or have you ever served, in the United States Armed Forces?**  Yes  No

Also, to be completed by High School Official for Freshman Applicant:

Applicant ranks \_\_\_\_\_ (from top) in class of \_\_\_\_\_ students. ACT \_\_\_\_\_ = \_\_\_\_\_  
Eng Math Read Sci Reas Composite Score

Signature of certifying official \_\_\_\_\_ Title \_\_\_\_\_ Phone Number \_\_\_\_\_ Date \_\_\_\_\_

High School ACT Code: \_\_\_\_\_