

IV. DISSEMINATION OF POLICY

The following measures will be used to inform Minnesota State University, Mankato's educational community and the public of our commitment to Affirmative Action and Equal Opportunity in all employment and educational policies, procedures, programs, services and opportunities:

Internal Dissemination

The Affirmative Action Plan is available at the following central locations so that every employee is aware of Minnesota State University, Mankato's commitments in affirmative action: President's Office, offices of all Vice Presidents of the University, all Deans, presidents of various bargaining units, the MSSA/Student Senate, the Affirmative Action Office, the Human Resources Office and the University library. A copy of the plan will be made available in alternative format upon request to the Affirmative Action Office.

In addition:

1. Minnesota State University, Mankato's Director of Affirmative Action conducts workshops for Search Committees detailing the management of the search process with regard to all affirmative action and equal opportunity issues.
2. All recruitment brochures, job announcements and vacancy notices identify Minnesota State University, Mankato as an Affirmative Action/Equal Opportunity Employer and Educator.
3. The plan is also available on the Affirmative Action Office's website at: <http://www.mnsu.edu/affact/>.

External Dissemination

1. All job announcements, vacancy notices, letterhead and other education or employment related materials identify Minnesota State University, Mankato as an Affirmative Action/Equal Opportunity Employer and Educator.
2. Minnesota State University, Mankato aggressively publicizes, via a variety of protected group and non-protected group media sources, our commitment to the recruitment and employment of individuals with disabilities, women and people of color.
3. The plan is also available on the Affirmative Action Office's website at: <http://www.mnsu.edu/affact/>.