

Assessment Coordinating Council
Wednesday 9 February 2005
3:00 p.m.
CSU 201
Meeting Minutes

Attendance: Rollie Rowe, Lynn Akey, Pam Weller-Dengel, Ted Johnson, Rosemary Kinne, Judith Luebke, Mary Rolfes, Michael Fagin, Tracy Pellett, Warren Sandmann, Don Descy, Gael Mericle, Kristin Wenzel, Joel Johnson

- I. Welcome & Introductions – (Did You Know?)** Highest area of student satisfaction/Lowest area of student satisfaction: Attention was focused on the 2004 Noel-Levitz Satisfaction Survey. Campus support service effectiveness was rated the highest area of satisfaction while campus security was rated lowest. Special mention was made in the introductions of Kristin Wenzel – who will be a graduate student representative on the committee.
- II. Meeting Minutes Review 12/07/04**
Meeting notes were distributed and reviewed.
- III. Student Record Information Update Form**
Lynn Akey provided an update as to the form and contents. It was reported that only areas that were currently being stored already on the ISRS database (e.g., gender, ethnicity) would be included on the form. The Atty. Generals office is reviewing the form and intent for revision.
- IV. Enhancing Academic Excellence in Undergraduate Education Feedback**
Summary was provided of the recommendations of the enhancing academic excellence in undergraduate task force. Committee members were encouraged to attend and provide verbal or written feedback at or from open sessions regarding the recommendations.
- V. Noel-Levitz (Executive Summary)**
Summary was provided of the most recent campus administration of the instrument. The committee reviewed the summary and provided discussion as to relevant interest areas.
- VI. Institutional Assessment Plan – discussion regarding areas assessed & timeline**
The institutional assessment plan was briefly discussed with committee members being encouraged to further review the plan and send comments to Lynn Akey or Tracy Pellett concerning changes in indicators. It seemed that there was a heavy reliance on reports that may or may not contain information (particularly consistent information) that would measure the stated institutional outcomes.
- VII. Assessing the Assessment Plan -**
A model (from IUPUI) of assessing the assessment system was provided. Some discussion ensued as to the need to inform the system itself and whether the institution was making progress as its stated goals.