

Assessment Coordinating Council  
Thursday 10 March 2005  
3:00 p.m.  
CSU 201  
Meeting Minutes

**Attendance:** Lynn Akey, Pam Weller-Dengel, Ted Johnson, Rosemary Kinne, Judith Luebke, Mary Rolfes, Michael Fagin, Tracy Pellett, Maria Baxter-Nuamah, Walter Wolff

- I. Welcome & Introductions** – (Did You Know?) Media classrooms have grown from 13 to 167 in a four year span (2001-2005). Faculty use of the media classrooms was 63% to 66% when measured in 2005 during the morning and afternoon, respectively.
- II. Meeting Minutes Review 2/09/05**  
Meeting notes were distributed and reviewed.
- III. Student Record Information Update Form**  
Lynn Akey provided an update - Atty. Generals office is still reviewing the form and intent for revision. We should have word by next meeting as to use and implementation.
- IV. Institutional Assessment Plan – discussion regarding areas assessed & timeline**  
The institutional assessment plan was further discussed with committee members reviewing the plan and providing suggestions concerning changes in indicators. Indicators were identified (see plan update from 3-10-05) that were questionable as to the specificity in data-based goal attainment.
- V. Assessing the Assessment Plan -**  
A model (from IUPUI) of assessing the assessment system was provided and discussed further from last meeting. Discussion ensued as to next steps. A suggestion was made to engage IUPUI in a conference call to discuss the strengths, weaknesses, and procedural workings of the system. Questions for such a conference call would be collected from council members and discussed at the next meeting.

**Next Meeting: April 13<sup>th</sup> – 3pm in CSU 201**