

Assessment Coordinating Council
Wednesday 13 April, 2005
3:00 p.m.
CSU 201
Meeting Notes

Attendance: Lynn Akey, Pam Weller-Dengel, Ted Johnson, Rosemary Kinne, Tracy Pellett, Walter Wolff, Kristin Wenzel, Joel Johnson, Don Descy

I. Welcome & Introductions – (Did You Know?)

Each video “Assessment Update” receives between 500 to 1500 students, faculty, and staff web hits (primarily on-campus).

II. Meeting Minutes Review 3/10/05

Members reviewed the notes. Opportunity was provided for change/deletions/additions with none being made. Mention was made as to the meeting notes format and depth. Suggestions were asked of the committee.

* Request was made for latest Institutional Assessment Plan to be distributed to council members.

III. Assessing the Assessment Plan – Model and Planning

Discussion ensued as to the need for such a plan. After short discussion, the council unanimously agreed to continue developing a plan (drafts would be further reviewed by various on- and off-campus constituency groups). The council also supported the inclusion of three component areas for review. These included: Assessment Indicator Quality; Assessment Performance Level; Improvement Initiatives & Approaches. Assessment Indicator Quality was meant to examine the quality, quantity, and variety of the assessments used to measure institutional goal attainment. This area was meant to be important in determining the meaningfulness of the information and data generated. Assessment of Performance Levels was meant to determine the level of goal attainment and progress made through criterion and/or normative comparison. The examination of Improvement Initiatives and Approaches for goal attainment and achievement was suggested as a way to examine and provide feedback related to institutional priority, efficiency, cost, and innovation.

Other aspects of process consideration (who assesses the goals; timeline for goal examination; etc.) are to be further refined. Committee members were encouraged to send ideas for these other aspects to Tracy Pellett (who will compile and report at next meeting). The hope was to create a draft process to distribute to the greater campus community this fall.

IV. Future Items

Continue refining assessment of assessment plan at next meeting.
Next meeting will be Thursday, May 12th at 3:00p.m. in CSU 201.