



Work-Study Employment

Presented by
Minnesota State University, Mankato
Student Financial Services



What is Work-Study

- It is a Financial Aid program that allows you to work while you are attending college.
- This is just like any other job: You are expected to be a dependable employee.
- Unlike the name may suggest, you are not allowed to “study” at work!!
- You can be terminated from work-study employment if you are not fulfilling the requirements of your position.

What is Work-Study, Continued



- It is intended to offer a job in an area related to your major, or desired field of study.
- The award is the amount of money you can earn during the academic year.
- Most awards are based on working 15 hours per week-you can reduce this if you choose.
- You are paid based on the number of hours actually worked per pay period.



Benefits of Work-Study Employment

- Arrange work **around** your class schedule
- Convenience
- Interact with campus staff and faculty
- Familiarity with campus
- Off-Campus Opportunities, too
- Work-Study earnings excluded as income on the FAFSA
- Competitive Wage—STARTING at \$8 per hour



Types of Work-Study Jobs

- General Office/Clerical
- Tutor
- Security
- Computer Assistant
- Child Care
- Assist with Athletic Events
- Public Relations
- Community Service



How to Get Work-Study

- Complete Free Application for Federal Student Aid (FAFSA).
- Apply each year by the March 15th priority application date.
- Indicate on the FAFSA that you are interested in work-study.
- You must demonstrate high financial need, as determined by the FAFSA.



Work-Study Assignments

- If you are awarded work-study, complete the **online** work-study questionnaire by July 25th.
- Indicate the type of work you are interested and/or experienced in.
- In early August, you will be notified about your assignment.
- You will determine your work schedule with your supervisor.



How You Get Paid

- You are paid based on the number of hours you have worked during each pay period.
- You are paid bi-weekly either through direct deposit into your bank account, or by check (direct deposit is preferable).
- Your total earnings cannot exceed your work-study award.
- Your earnings are not applied directly to University charges.

Online Work-Study Questionnaire



- If you have been awarded work-study for the 2007-2008 Academic Year, access the online questionnaire at:

<https://secure.mnsu.edu/finaid/workstudy/student>

**Deadline to access online questionnaire is
July 25th!!!**