

## Schedule—*BEST PRACTICES* Online Learning Community

<b>Assignment Discussions</b>			<b>Materials Discussions</b>
<b>Week 1</b>	<b>Introductions</b>	<b>Online Teaching &amp; Learning</b>	<b>Readings Plus</b>
	<p>Post and Respond to Introductions (Bios)</p> <p>Please reply to your peers</p>	<p>Please POST your response and then</p> <p><b>RESPOND with 3 more posts minimum before our next class meeting</b></p>	<p>READ: Short articles</p> <p>1) <i>10 Principles of Effective Online Teaching Online</i> ;</p> <p>2) <i>Myth about Online Course Development</i>;</p> <p>3) <i>and Competencies for Online Instructors</i></p> <p>Choose two more readings and <b>DISCUSS</b> in the <b>MATERIALS</b>—Reading Discussions</p>
<b>Week 2</b>	<b>ONLINE meeting</b>	<b>Group Management</b>	<b>Readings Plus</b>
	<p>Meet thru Adobe Web Connect—(50 mins.) Synchronous Session</p>	<p>Please POST your response and then</p> <p><b>RESPOND with 3 more posts minimum before our next class meeting</b></p>	<p>Choose two or more readings and <b>DISCUSS</b> in the <b>MATERIALS</b>—Reading Discussions</p>
<b>Week 3</b>	<b>Guest Presenter: Marni Dunning:</b>	<b>Choosing Software</b>	<b>Reading Plus</b>
	<p>Enhancement Software Jing, ispringfree, Skype</p>	<p>Please POST your response and then</p> <p><b>RESPOND with 3 more posts minimum before our next class meeting</b></p>	<p>Choose two or more readings and <b>DISCUSS</b> in the <b>MATERIALS</b>—Reading Discussions</p>
<b>Week 4</b>	<b>Presentation Technologies</b>	<b>Integrating Technology</b>	<b>End of class survey</b>
	<p>Please POST your responses.</p>	<p>Please POST your responses.</p>	<p>End of Class wrap-up</p>