

Minutes from the Graduate Faculty Meeting
Department of Communication Studies
November 20, 2009

Those in attendance: Droogsma, Cronn-Mills, Pason, Treinen, Johnson-Curiskis, Dimock, Cvancara

Agenda/Discussion items:

1. Specific student application for MFA – it was unanimously agreed that the student would be declined admission to our program
2. Suggestion to remove 600 from MS degree – it was unanimously agreed to keep 600 in the MS core requirements
3. Suggestion to add "0" zero credit course to masters programs to facilitate student participation in and completion of qualifying exams – it was unanimously agreed to add this to each masters degree curriculum in department (except the online graduate certificates)
4. Suggestion to create and publish a unique email address for the Director of Graduate Studies – it was unanimously agreed that this email be created
5. A summary of upcoming topics and processes were highlighted,
 - a. It was mentioned that the graduate student handbook will be revised this spring
 - b. It was clarified that we do not currently have any funding to support additional TA positions in Spring 2010, and that we are unsure how many TA positions we will be contracting for in preparation for the 2010-11 academic year (we are awaiting word from the Dean in this regard)
 - c. It was stated that the Fall 2009 qualifying exams will be held this weekend (3 students participating), and that Dimock, Johnson-Curiskis, and Cvancara will be reviewing and responding to the written exams
 - d. It was also requested that discussion resume regarding the qualifying exam process so that any changes to the procedure will be ready for implementation for the 2010-11 academic year (with any changes to the process published by August 2010 in the graduate student handbook)

A date/location will be posted soon for the next grad faculty meeting to be held in January 2010.

Dr. Kristen Cvancara
Director of Graduate Studies
Assistant Professor, Department of Speech Communication
(507)389-5538 kristen.cvancara@mnsu.edu