

# DEPARTMENT OF SPEECH COMMUNICATION

## Minutes – August 23, 2007

Present: Christa Brown, Kathleen Crawford, Kristen Cvancara, Jim Dimock, Rachel Droogsma, Dave Engen, Nan Johnson-Curiskis, Lynn Kuechle, Jessica Samens, Warren Sandmann, Kristen Treinen, Leah White  
Absent: Dan Cronn-Mills (Sabbatical Leave)

The faculty of the Department of Speech Communication held its first faculty meeting of the 2007-2008 academic year at 1:00 p.m. on Thursday, August 23, 2007 in AH 209.

Welcome Back: Warren welcomed back faculty.

New Faculty Introductions: Rachel Droogsma and Lynn Kuechle introduced themselves to the faculty.

Fall Committee Assignments: The Committee Assignments for 2007-2008 were distributed to all faculty.

Search Update: The revised Notice of Vacancy was distributed to faculty. The first item under Qualifications, “.....ABD considered with completion of terminal degree by the start of Fall 2009.” The date was changed from Fall 2008 to Fall 2009. The ad will appear in **SPECTRA**, October 2007 edition and has been posted on-line in **SPECTRA** for 60 days.

Equipment Requests: Faculty should begin thinking about equipment items.

Colloquium Plans: Three colloquium dates will be scheduled for each semester.

Possible topics:           On-Line Teaching  
                                  Graduate Students’ Respect and Professionalism Towards Faculty  
                                  Transition Between Undergraduate and Graduate Status

Please send ideas/suggestions via e-mail to Kristen Cvancara.

Graduate Faculty Notes:

- Faculty updated on the Student Thesis Research Stipends. Amount: \$250 – One time only grant.
- Faculty updated on the proposal for Thesis/APP Supervisor Compensation

Matt Wolff Family Scholarship. Matt Wolff has donated \$2,000 to be awarded for the 2007-2008 academic year. The Scholarship Committee will determine the deadline date.

Summer 2008 Schedule: Please begin thinking about this. This will be discussed at a future meeting.

Personnel:

- Kristen Cvancara updated faculty on upcoming Personnel deadlines.
- Sabbatical Leave deadline date is September 10, 2007.
- PDRs – Reminder to send copy to Kristen Cvancara.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,  
Kathy Steiner

