

AMERICAN FORENSIC ASSOCIATION'S NATIONAL INDIVIDUAL EVENTS TOURNAMENT
BID TO HOST THE 2008 AFA-NIET

SCHOOL _____
FORENSICS DIRECTOR _____

Bids to host the 2009 AFA-NIET are currently being accepted from any member school in the AFA-NIET. The National Committee will attempt to choose sites that have reasonable access from all parts of the United States and will attempt to see that the tournament has geographic mobility.

All schools submitting a bid for the 2008 AFA-NIET are invited to have a representative attend the AFA-NIET Committee Meeting at the 2006 AFA-NIET. Representatives should be prepared to answer questions regarding their respective bid.

Completion of the bid process is simply a matter of answering the questions below and attaching any additional materials needed to evaluate the bid. It is suggested that a minimum of three packets with bid letters, local Chamber of Commerce data, lodging information, and letters from dignitaries (local and college) be submitted with each bid. Please return this form and any additional materials to Dr. Frank Thompson, NIET Chair, P.O. Box 870172, Department of Communication Studies, University of Alabama, Tuscaloosa, AL 35487. Deadline for submission of the bid is March 9, 2007.

REQUIREMENTS OF HOST SCHOOL: (Please place an "X" in the blank for each of the items you will guarantee to provide for the tournament).

DOCUMENTS : (A) a letter of invitation from the principal officer of the institution; (B) a statement of any goals and/or services to be provided by the institution; (C) a statement of any charges to be made for use and care of any facilities.

SUPPLIES: _____ Rapid Photocopy Machine (2 preferably)
_____ 5 IBM compatible computers with 2 high speed printers (preferably 5)
_____ Office Supplies: pens, pencils, yellow pads, markers, tape, scissors, paper clips
_____ 35 reams of paper (for schedules/results, etc.)
_____ 4 Projectors for Power Point Postings

FACILITIES: _____ Lecture Auditorium (750-800)
(Auditorium needed for Opening Session & Awards Ceremony)
_____ Minimum of 90-100 Classrooms (Sat/Sun)
_____ Classrooms (16 as semifinals begin-Monday)
_____ Appropriate Rooms for Tabulation
** All costs for campus security/room rental are to be borne by the Host School.

PERSONNEL: _____ 35 Judges (Full-Time Equivalent)
_____ 10-15 Student Helpers for the entire tournament

SERVICES: _____ Ground transportation to and from headquarters motel to the school is NOT required, but may be offered at the host's option. (Hosts are NOT expected to finance the motel/school transportation.)
_____ Availability of ground transportation--bus, rental cars, taxi--from commercial transportation centers to the headquarters motel (Hosts are Not expected to provide for or finance such transportation). General cost estimates should be provided on the following items:
\$ _____ Taxi \$ _____ Bus \$ _____ Rental Cars.
_____ Duplication costs for tournament program, ballots, schedule (Host schools are expected to provide for and finance supplies and duplication costs. Estimates on expense to host school can be approximated by multiplying the cost of your local duplicating service per page times approximately 15 pages X 700 programs = rough cost estimate for program and schedules + cost of ballots on 6" x 8" cards [approximately 11,000-12,000]).
_____ Meal Package on campus--You have two options: (1) Provide a cost estimate for the following meal package arranged via your campus food service: two continental breakfasts; two noon lunches; one evening banquet meal (may be buffet); or (2) Provide the one evening banquet meal (with local restaurants or options for additional meals). Cost per person \$ _____. Estimate around 700 individuals.
_____ Fringe Benefits: Specify any add-on advantages which might be forthcoming should your school be selected as Host.

LODGING: _____ Please provide a list of area motels within a reasonably close distance to campus (include current rates of Singles/Quads and any additional services provided by the motel/hotel). Please indicate which TWO hotels/motels you would prefer to list as the "tournament host" hotel/motel.

HOST SCHOOLS are exempt from the first five-hundred dollars of their school's registration fee for the NIET.

Money collected from a \$10.00 surcharge levied on all NIET participating schools also goes to the NIET Host School