1. Review the Coursework Checklist for your program before registering for classes
   - Coursework checklist for Master of Fine Arts—Forensics (pdf)

2. Before completing 16 credits of coursework
   - Select an Advisor
   - Submit the CHANGE OF ADVISOR AND/OR COMMITTEE MEMBERS form
     Notes: Master’s students are automatically assigned to the Director of Graduate Studies (DGS) when admitted to the program. You should ask a faculty member to serve as your advisor who has similar interests as your own.
     The Master of Fine Arts has a 3-person committee (advisor, 2nd faculty in Communication Studies, 3rd faculty member outside Communication Studies)

3. When you have taken between 36-42 credits of coursework
   - Review requirements for the MFA Comprehensive Exams
   - Submit the Comprehensive Exams Form
   - Take the Comprehensive Exams
   - Have your advisor submit the Comprehensive Exams Form after passing your exams.
   - Enroll in CMST 650: Capstone Prospectus
   - Write and submit your Capstone Prospectus to your advisor.

4. Beginning of last semester of coursework
   - Submit the APPLICATION FOR GRADUATION form
   - List all the courses you have taken/are taking to demonstrate you met the requirements of the program.

5. After mid-terms of your final semester of coursework
   - Submit the RECOMMENDATION FOR AWARDING THE CERTIFICATE/MASTER’S DEGREE form
     The form has hard submission deadlines. Make sure you know and meet the deadlines.
     Deadlines are listed at http://grad.mnsu.edu/importantdates.html

6. “I need more time to complete the degree!”
   - Remember, all coursework must be completed within six years of taking the first class.
   - You may request an extension by submitting the REQUEST FOR EXTENSION OF TIME TO COMPLETE THE DEGREE

7. Want to take more than 12 credits in a semester/session?
   - You may request an overload by submitting the REQUEST FOR APPROVAL OF OVERLOAD form.