

**The President's Commission on the Status of Women**  
**Thursday, September 20, 2007**  
**11:00 AM, AF 238**  
**Minutes**

**Attendance:** Gail Abraham, Maria Bevacqua, Julie Carlson, Jane Earley, Carol Endres, Sara Granberg-Rademacker, Rosemary Krawczyk, Luda Lindahl, Elizabeth Lindstrom, Susan Taylor, Denise Thompson, Betty Young

**Regrets:** Linda Duckett, Shannon Jeffries, Kelly Meier, Deirdre Rosenfeld

**Absent:** Carol Jensen, Sophia Kiwanika, Jackie Frederick

1. Introductions

We have several new members this year and a new graduate assistant. Susan reported that the MSSA president said he had more students request to serve on the CSW than on any other committee this year.

2. Review of Agreements for Commission Meetings

- Julie Carlson read agreements that were last updated April 19<sup>th</sup>, 2007.
- No changes or additions were suggested.

3. Mentoring Project, "Mentor Match"

- Julie Carlson discussed program which is intended to mentor new women employees coming into positions within the University.
- Commission is not leading program but providing this as a service
- Email would be sent to current employees asking for volunteer mentors. The names and information of these volunteers would be posted on the CSW website. Another email would also be sent to new women employees explaining the program and directing them to the website. The new employee would then choose a mentor available on the website and contact them. Feedback would be solicited from mentors/mentees to make improvements for next year.
- Julie will email project overview to CSW members and decisions will be made over email in order to get program going quicker.
- Suggestions:
  - Website needs to be able to maintain running list of participants yet also show whether they are still available or not. This may be a responsibility of the mentee to communicate with the mentor to see if they are still available.
  - CSW members could be sent volunteer request email first. Later this email could be sent out to other university employees.
  - Program will be available strictly to females. Information on new women employees is given to CSW by Human Resources.

4. Bullying Survey

- Survey will be implemented at the end of October 2007.

- The steering committee will soon start doing business case presentations to groups in an effort to convince people to respond to the survey.
- Susan did the presentation for cabinet over the summer and will do it for extended cabinet on September 24<sup>th</sup>.
- Suggestions:
  - A postcard reminder of the survey should not be sent out from the CSW because it may affect who responds and the kind of responses given
  - An announcement should be put in University newsletter

#### 5. Marketing Plan

- All print and website information need to be consistent with the CSW design – which was developed as part of our marketing plan.
- Susan Taylor showed examples of the design in invitations and possible campus posters.

#### 6. Budget

- Last year the budget was \$7000 and majority went to food and decorations for events.
- This year's budget request is \$10,500 + a computer for the commission's graduate assistant.

#### 7. Resource Fair

- Denise Thompson and Elizabeth Lindstrom sat at the booth during the University Resource Fair. There was a lot of general interest in the commission as well as professional development and research grants.
- Suggestions:
  - We do not have a table banner for the CSW, Jane Earley volunteered to look into getting a table banner made for the commission.

#### 8. New Women Welcome Reception

- A list of all new women employees on campus was passed out. CSW members split the list into sections and will be calling the new employees to encourage them to attend the reception.

#### THANK YOU...

- ...to Deirdre Rosenfeld for agreeing to house the CSW GA in the Women's Center.
- ...to Gail Abraham for agreeing to track and manage the CSW budget.
- ...to Carol Stallkamp for the new computer for our GA.

NEXT MEETING: October 11, 2007, 11 am – 12 pm, CSU 203 (Daniel Buck Room).

Minutes submitted by Elizabeth Lindstrom