President’s Commission On Diversity  
Meeting Minutes  
9-9-08

President’s Committee on Diversity (PCD) Members

Present:  Genine Edem, Graduate Assistant, Linda Duckett, Co-Chair; Mike Fagin, Ex Officio; Tom Gjersvig; Kelly Meier; Ricardo Muggli; Hahn Huy Phan; Julie Snow; Betty Young, Co-Chair; Melissa VanWinkle, Ex Officio, Affirmative Action

Regrets:  Michelle Washington Carter, Jessica Flatequal; Calvin Moultrie; John Seymour

Proceedings:

I. Meeting Called to Order. Meeting Agenda Approved.

II. Dr. Young welcomed members back and gave an update on the progression over the summer

- The President was given the PCD’s report and it was well received. He is supportive of the PCD’s efforts.
- The budget was doubled for the upcoming year.
- The PCD continues with a full graduate assistantship position.
- Office space has been sought out, but unfortunately it has not become available. There is a shortage of office space at the university. Efforts to locate available space will continue.

III. Grants & Awards:

- Members discussed the awarding of grants, and grant recipients last fall.
- The Commission members asked about the recipients discussing what they utilized the monies for at the Annual Diversity Dinner.
- Members discussed how the grants and awards will be advertised. They agreed to put the announcement into an email sent to all students, staff, and faculty (Carol Stalkamp) and in the newsletter (Michael Cooper)
- Mellissa VanWinkle agreed to be the point of contact via email for submissions again this year or until we can clarify the process details.
- Members will check on the business process policies and procedures, and dates for submission of payments, purchases, and/or receipts in order to coordinate this criteria with timelines within the grant and award process.
- Members asked about the process of record keeping for recipients of grants and awards. Members agreed that office space will make this transition smoother. It will be kept in files in the PCD office. In the meantime, the chairs will investigate whether there is an alternate solution in utilizing already existing resources.
- Members decided PCD members are not eligible for grants, but can be nominated for awards.

IV. Membership Discussion::
Some members are permanent because of their affiliation with particular entities within the university, as they are the only representatives available.

Discussion of a student representative, non-traditional students, American Indian, and/or a veteran's representatives. The chairs are looking into some of these with the bargaining units. There are not a permanently hired positions for non-traditional or the veterans affairs offices at this time.

Members discussed the need for consistency and passing on the torch as members rotate in and out of the PCD. Office space is anticipated to assist this process as it will provide a place for materials and records to be passed on. The start of the school year is a very busy time for many members as they balance multiple obligations.

Members representing particular areas or entities need to be identified on the website. The date service on the PCD began should be kept track of as well. We will add this information to the list of current members contact information and keep a copy of each year’s membership on the website from this point on. Membership rotation will begin this year as if it is the first year in the term. Members decided that term years will be measured in calendar years instead of school years to assist in the smooth transition of incoming and outgoing members as the PCD does not meet over the summer. Members can choose to rotate out this year in January, but next year (January, 2010) rotation will be planned.

V. Diversity Activities & Education:

Members discussed the importance of involving all university members, students, staff, and faculty, in diversity related events both in the community and on campus. The following are some of the events for Fall Semester:

Fall 2008 Diversity Education

- 9-10-08, Universal Design for Learning, CSU 201, 1-2:30
- 9-15-08, Diversity In Motion, Country Inn Suites, 5:30-7:30
- 9-18-08, Diversity Dialogue, AH 309, 11-12
- 9-18 & 9-19-08, 4th annual Native American Conference,
- 9-30-08, The Impact of Cultural Miscommunication in the Workplace, 10-11, AH 304
- 10-11 & 10-12-08, Women in Spirituality Conference
- 10-15-08, Unlearning Racism, CSU 253, 3-4:30
- 10-24-08, Safe Zone, CSU 201, 1-4
- 11-4-08, Culture, Identity, and Diversity – Everyone Has a Story to Value, CSU 201, 1-2
- 11-17-08, Diversity You Can Make a Difference, CSU 253, 11-12

VI. Upcoming Meetings for Fall Semester:
• Sept. 16, 2008  CSU204  10:30am - 11:30am  
• Sept. 30, 2008  AH 304  10:30am - 11:30am
  o The PCD will attend The Impact of Cultural Miscommunication in the Workplace
• Oct. 14, 2008  CSU204  10:30am - 11:30am
• Oct. 28, 2008  CSU285  10:30am - 11:30am
• Nov. 11, 2008  CSU204  10:30am - 11:30am
• Nov. 25, 2008  CSU204  10:30am - 11:30am
• Dec. 2, 2008  CSU204  10:30am - 11:30am

VII. The meeting was adjourned.