

**Extended Learning Sub Meet and Confer
January 29, 2007**

Notes approved February 26, 2007

Attendance

Faculty Association Representatives: Gerald Schneck, Queen Booker, Maureen Prenn, Paul Wyss, Mary Hadley, Terry Flaherty. Absent: Scott Granberg-Rademacker

Administrative Appointees: Pat Lipetzky, Bryan Schneider. Absent: Scott Johnson, Joan Roca

Ex Officio: Marcius Brock, Tracy Pellett, Judy Luebke, Kathy Trauger, Theresa Schwartz. Absent: Kent Kalm

- I. Call to order
 - A. Gerry Schneck called the meeting to order at 11:02 am.

- II. Agenda Changes
 - A. Announcement by Judy Luebke to be added

- III. Notes of 12-4-07
 - A. **Approved** as submitted

- IV. Announcements
 - A. Judy Luebke reported that she is writing a request for a Technology Grant on behalf of EL students for 30 laptops that can be used by off-campus and online students.
 1. Work collaboratively with NCC
 2. Long-term loan (by semester)
 3. Increase accessibility

- V. Old Business
 - A. EL Opportunities & Barriers – College of Education
 1. Maureen Prenn gave an overview of the COE report that was distributed at today's meeting.
 - a. Graduate level courses are most likely to have significant enrollment off campus & online
 - b. Ed Leadership doctoral program would be positive enhancement to the program (on campus & cohort model)
 - c. I 90 Corridor is seen as a growth area
 - d. Target new remote cohort sites across MN, other states or internationally
 2. Concerns
 - a. Technology access at off-campus sites
 - b. Late inquiries & applicants
 - B. EL Opportunities & Barriers – Allied Health & Nursing
 1. Gerry Schneck gave an overview of the AH&N report that was distributed at today's meeting.
 - a. Many areas of Health Science have potential for enrollment growth – graduate level certificates, degree programs, specialization programs, & non-credit continuing education

- b. Target professionals through out the US and internationally
 - 2. Concerns
 - a. Current staff insufficient to develop additional needs
 - b. Funding / incentives to motivate faculty needed
 - c. Technology support
 - d. Act now – don't react after the fact
 - C. IPESL grant update – Bryan Schneider
 - 1. Two requests for technology were received from Tony Filipovitch (UBRS)
 - a. Ability to place slides/photos online
 - b. Create a simulation environment
 - D. Technology grants – Bryan Schneider
 - 1. Requests are due February 16, 2007
 - 2. Two information session held, second was lightly attended
 - 3. Perpetual grant
- VI. New Business
 - A. Undergraduate Admissions policy – Pat Lipetzky
 - 1. Policy with proposed language was emailed to the committee prior to the meeting
 - 2. Pat reported that there is not any language in the policy about Life Long Learners
 - 3. **Discussion**
 - a. Add language to policy to identify "Special" admit students, on campus, with a link to EL site "Permission to Register" (take up 12 UG credits with out formal admission to MSU, Mankato)
 - b. Suggested increasing from 12 to 15 UG credits with out formal admission, many certificate programs are 15 credits
 - **Action** - Pat will prepare some language to this effect and get it out to the EL sub-meet committee to review
 - B. Priority Survey for Online Learners results – Tracy Pellett
 - 1. Tracy presented a power point presentation along with a hand out of the PSOL Survey MSU 2005/2006 results
 - 2. **Discussion** – Tutoring Services
 - a. Bryan Schneider reported that SmartThinking is not being used and needs to be promoted to the students
 - 3. The web link to the entire report was provided in the agenda sent prior to the meeting
 - a. Committee members are encourage to review, take advantage of the data in this report, and share the information with their colleges
 - 4. This survey will continue to be done annually to find what impact there has been on the teaching and learning process of online learners
 - C. Aslanian final report – Pat Lipetzky
 - 1. Carried forward to the next meeting

- VII. Reports
 - A. MnOnline – Mary Hadley
 - 1. MnSCU institutions can not charge to proctor exams
 - 2. Discussion about Job Description for coordinator
 - a. There is no position being created
 - b. MnSCU was looking to identify who is responsible for specific areas at each institution
 - 3. MnOnline program enrollment reported to be up 79% overall
 - a. The \$5/fee charged per credit for Media Code 03 has helped to count students
 - B. Peer Review Process, eTeach update, Community of Practice, Instructional Design – Kent Kalm
 - 1. In Kent's absence Judy Luebke reported these projects are moving forward, the first Community of Practice session will be held this week
 - C. Student Services – Marcius Brock
 - 1. The Online Faculty/Student Services Development grid is in progress and he will be sent electronically to the committee when it is complete
 - D. Enrollment Management – Pat Lipetzky
 - 1. Committee continues to meet weekly

Adjourned: 12:00 pm

Submitted by: Patricia Lipetzky
Gerald Schneck

Next meeting: Monday, February 26, 2007 at 11:00 am in CSU 202

College reports to be presented in February

Arts & Humanities

Business