Extended Learning Sub Meet and Confer  
January 29, 2007

Notes approved February 26, 2007

Attendance
Faculty Association Representatives: Gerald Schneck, Queen Booker, Maureen Prenn, Paul Wyss, Mary Hadley, Terry Flaherty. Absent: Scott Granberg-Rademacker  
Administrative Appointees: Pat Lipetzky, Bryan Schneider. Absent: Scott Johnson, Joan Roca  
Ex Officio: Marcius Brock, Tracy Pellett, Judy Luebke, Kathy Trauger, Theresa Schwartz. Absent: Kent Kalm

I. Call to order  
A. Gerry Schneck called the meeting to order at 11:02 am.

II. Agenda Changes  
A. Announcement by Judy Luebke to be added

III. Notes of 12-4-07  
A. Approved as submitted

IV. Announcements  
A. Judy Luebke reported that she is writing a request for a Technology Grant on behalf of EL students for 30 laptops that can be used by off-campus and online students. 
   1. Work collaboratively with NCC  
   2. Long-term loan (by semester)  
   3. Increase accessibility

V. Old Business  
A. EL Opportunities & Barriers – College of Education  
   1. Maureen Prenn gave an overview of the COE report that was distributed at today’s meeting.  
      a. Graduate level courses are most likely to have significant enrollment off campus & online  
      b. Ed Leadership doctoral program would be positive enhancement to the program (on campus & cohort model)  
      c. I 90 Corridor is seen as a growth area  
      d. Target new remote cohort sites across MN, other states or internationally  
   2. Concerns  
      a. Technology access at off-campus sites  
      b. Late inquiries & applicants

B. EL Opportunities & Barriers – Allied Health & Nursing  
   1. Gerry Schneck gave an overview of the AH&N report that was distributed at today’s meeting.  
      a. Many areas of Health Science have potential for enrollment growth – graduate level certificates, degree programs, specialization programs, & non-credit continuing education
2. Concerns
   a. Current staff insufficient to develop additional needs
   b. Funding / incentives to motivate faculty needed
   c. Technology support
   d. Act now – don’t react after the fact

C. IPESL grant update – Bryan Schneider
   1. Two requests for technology were received from Tony Filipovitch (UBRS)
      a. Ability to place slides/photos online
      b. Create a simulation environment

D. Technology grants – Bryan Schneider
   1. Requests are due February 16, 2007
   2. Two information session held, second was lightly attended
   3. Perpetual grant

VI. New Business
A. Undergraduate Admissions policy – Pat Lipetzky
   1. Policy with proposed language was emailed to the committee prior to the meeting
   2. Pat reported that there is not any language in the policy about Life Long Learners
   3. Discussion
      a. Add language to policy to identify “Special” admit students, on campus, with a link to EL site “Permission to Register” (take up 12 UG credits with out formal admission to MSU, Mankato)
      b. Suggested increasing from 12 to 15 UG credits with out formal admission, many certificate programs are 15 credits
      • Action - Pat will prepare some language to this effect and get it out to the EL sub-meet committee to review

B. Priority Survey for Online Learners results – Tracy Pellett
   1. Tracy presented a power point presentation along with a hand out of the PSOL Survey MSU 2005/2006 results
   2. Discussion – Tutoring Services
      a. Bryan Schneider reported that SmartThinking is not being used and needs to be promoted to the students
   3. The web link to the entire report was provided in the agenda sent prior to the meeting
      a. Committee members are encourage to review, take advantage of the data in this report, and share the information with their colleges
   4. This survey will continue to be done annually to find what impact there has been on the teaching and learning process of online learners

C. Aslanian final report – Pat Lipetzky
   1. Carried forward to the next meeting
VII. Reports
   A. MnOnline – Mary Hadley
      1. MnSCU institutions can not charge to proctor exams
      2. Discussion about Job Description for coordinator
         a. There is no position being created
         b. MnSCU was looking to identify who is responsible for
            specific areas at each institution
      3. MnOnline program enrollment reported to be up 79% overall
         a. The $5/fee charged per credit for Media Code 03 has
            helped to count students
   B. Peer Review Process, eTeach update, Community of Practice,
      Instructional Design – Kent Kalm
      1. In Kent’s absence Judy Luebke reported these projects are
         moving forward, the first Community of Practice session will be
         held this week
   C. Student Services – Marcius Brock
      1. The Online Faculty/Student Services Development grid is in
         progress and he will be sent electronically to the committee
         when it is complete
   D. Enrollment Management – Pat Lipetzky
      1. Committee continues to meet weekly

Adjourned: 12:00 pm

Submitted by: Patricia Lipetzky
             Gerald Schneck

Next meeting: Monday, February 26, 2007 at 11:00 am in CSU 202

College reports to be presented in February
Arts & Humanities
Business