

Extended Learning Sub Meet and Confer
October 25, 2005
Notes

Notes Approved November 8, 2005

Attendance

Faculty Association Representatives: Gerald Schneck, Kathy Hurley, Roger Severns, Don Descy, Mary Hadley, Scott Granberg-Rademacker. Absent: Paul Wyss

Administrative Appointees: Pat Lipetzky, Jane Earley, Joan Roca, Mark Johnson

Ex Officio: Kent Kalm, Tracy Pellett, Kathy Trauger, Theresa Schwartz. Absent: Marcius Brock

- I. Call to order:
Gerald Schneck called the meeting to order at 10:02 a.m.

- II. Minutes of 10/11/05:
A. **Approved** as submitted

- III. Agenda Changes:
A. Discuss D2L Review

- IV. Announcements:
A. Summer Online Interest Survey
 1. Preliminary results given by Pat Lipetzky
 2. Zoomerang survey sent to all students
 3. 1700 responses as of 10/25/05 and will be closed 10/26/05
 4. Final results will be provided at the next meeting

- V. Old Business:
A. None

- VI. New Business:
A. HLC accreditation
 1. Review of MnOnline recommendations and MSU response
Appendix to HLC 2006 Site Visit attachment (page 1, item 1)
 - a. Pat Lipetzky gave background information
 - b. Discussion of Guidelines for Online Course Development and Online Readiness for Academic Programs
 - c. **Action:** Motion made and passed to adopt the guidelines for department level use as suggested with the addition to the Resource Assistance section of a disability services contact.
 - d. **Action:** Motion made and passed to randomly select a number of representative online courses for review based upon guidelines and criteria already in place to follow best practices and to summarize the data for institutional

evaluation purposes. Other methods will be developed to help faculty improve online teaching methods.

VII. Additional Item

- A. Roger Severns initiated discussion of D2L Review and what the EL sub meet and confer may want to recommend to this committee
- B. Mark Johnson will provided via email information he has received about the purpose, timeline and membership of this MnSCU ad hoc committee
- C. **Decision:** Sub-group formed (Roger Severns, Gerald Schneck, Kent Kalm) to review and make recommendations to EL sub meet and confer on the D2L issues

Adjournment: 11:02 am

Submitted by: Pat Lipetzky and Gerald Schneck

Outstanding Issues:

Organization of sub meet, sub committee work

Accreditation/HLC visit

Funding: Sustainable, RFP funding

Concurrent Enrollment adoption

Online Orientation presentation

Next meeting: November 8, 2005, 10:00-11:00 am, CSU 204 (note room change)