Notes Approved December 6, 2005

Attendance
Faculty Association Representatives: Gerald Schneck, Don Descy, Mary Hadley, Kathy Hurley, Roger Severns, Paul Wyss. Absent: Scott Granberg-Rademacker
Administrative Appointees: Mark Johnson. Absent: Pat Lipetzky, Joan Roca, Jane Earley
Ex Officio: Tracy Pellett, Kathy Trauger, Marcius Brock, Kent Kalm, Theresa Schwartz

I. Call to order:
    Gerald Schneck called the meeting to order at 10:05 a.m.

II. Minutes of 11/8/05:
    A. Approved as submitted

III. Agenda Changes:
    A. None

IV. Announcements:
    A. December 6, last meeting of the semester

V. Old Business:
    A. Ad Hoc D2L Committee Report, need for MSU response?
        1. Roger Severns presented three areas of concern for D2L
           a. Aggressive Timelines
           b. Work Arrounds
           c. Drop Box in D2L
        2. Committee discussion of these and other issues followed
        3. Action: motion made and passed to form a sub-group (Kent Kalm, Chair; Gerald Schneck; Roger Severns; Mark Johnson) to prepare a draft letter of the EL sub meet committee concerns and send it out electronically to the committee for review by 12/2/05. Comments should be sent back to the sub-group before the next EL sub meet and confer on 12/6/05. Faculty Association and Executive Committee will also address the concerns.
    B. Schedule for Spring Semester
        1. Theresa Schwartz will send out a grid to be completed and returned by committee members, the results will be forwarded to the committee co-chairs to make a decision on a day and time to meet for spring semester. This will be announced at the next meeting.

VI. New Business:
A. Funding available for conversion of two programs for online delivery (up to $15,000 each)
   1. Kathy Hurley provided an overview of the process that was used by the DLTF to award funding to past programs.
   2. **Action:** motion made and denied to use the previous model from DLTF as tweaked to award funding for future programs.
   3. Further discussion followed with several unanswered questions raised.
   4. **Action:** motion made and passed to form a sub-group (Don Descy, Kathy Hurley, Mary Hadley, Mark Johnson, Pat Lipetzky) to investigate, gather data and determine where we want to go and how we want to use the funds. The sub-group will report back to committee at the 12/6/05 meeting.

B. Committee priorities for Spring Semester
   1. Gerald Schneck referenced the items on the agenda in this area but due to lack of time little discussion followed and will need to be addressed at a future meeting.

Adjourned: 11:07 am

Submitted by: Gerald Schneck

Outstanding Issues:
Meeting times for Spring semester
Committee Priorities for Spring semester
Online Orientation presentation
RFP Funding
Sustainable Funding
Procedure for Differential Tuition

**Next meeting:** December 6, 2005, 10:00-11:00 am, CSU 203