

**Extended Learning Sub Meet & Confer Notes  
November 25, 2008**

**Notes approved January 27, 2009**

Attendance

*Faculty Association Representatives:* Debra Jesseman, Scott Granberg-Rademacker, Gerald Schneck, Paul Wyss. Absent: Mary Hadley, Queen Booker, Terry Flaherty

*Administrative Appointees:* Pat Lipetzky, Joan Roca, Bob Hoffman; Bryan Schneider (for Marilyn Delmont). Absent: Marilyn Delmont, Scott Johnson.

*Ex Officio:* Judy Luebke, Marcius Brock, Kathy Trauger, Theresa Schwartz

- I. Call to order
  - a. Pat Lipetzky called the meeting to order at 8:30 am
  
- II. Changes to the agenda
  - a. None
  
- III. Approval of the notes of October 28, 2008
  - a. Approved as submitted
  
- IV. Announcements
  - a. Governor Pawlenty online expectations articles (sent via email prior to meeting)
    1. Goal = 25% of all MnSCU credits earned through online courses by 2015
    2. Points of discussion
      - a) Currently 4% of MSU, Mankato total credits are earned online
      - b) Strategic Priority Funding (SPF) request for FY 2010 will be submitted for funds to convert & develop online courses; currently CEL does not have any supplemental funding for this initiative
      - c) Faculty information is needed, keep rolling forward, calm fears, need to do things differently
      - d) Build up online support services
      - e) Address online course quality & assessment standards
      - f) Online tuition rate increase to help fund online initiatives
      - g) Speculation – announcement may be more directed at the U of M system rather than MnSCU as their current % of online credit hours is only at 3% vs 9.2%
      - h) Create virtual college – MnOnline, 8<sup>th</sup> campus if current Universities are unresponsive
      - i) Initiate better efficiency at current Universities
      - j) Online learning experience required for HS graduation
    3. No action, tabled until next semester
      - a) Develop and launch a more aggressive online plan
  - b. SPF funding requests – due date December 5, 2008
  
- V. Old Business
  - a. Individualized BS degree proposal DRAFT (sent via email prior to meeting)
    1. There has been much progress on this initiative, some information is still missing (needs a “name”), reaction from committee requested

2. Students applying for this will come to us with 60 credits and general education components fulfilled
3. Flexible structure
4. EL Sub-meet & Confer committee will serve as "department" and "curricular committee" for this degree with regard to the Curricular Design System
5. On target to be offered beginning Fall 2009
6. Points of discussion
  - a) Possible degree name – Professional Leadership
    - a. Name will be important for marketing and recruitment
  - b) Suggestion made to add technology component to Communication and Management & Leadership areas
  - c) Student advising will be important
  - d) John Banschbach has contacted all departments about offering the specific courses for this degree at 7700 France, Edina and has received their support
    - a. Delivery mode and location replication change can be submitted to MnSCU as needs change
  - e) Net step?
    - a. **Action:** Pat Lipetzky will clarify the curricular approval process and send an email to committee members and let them know if they will see this in a more formal way

#### VI. Committee Reports

- a. Terminology committee – Judy Luebke
  1. Judy, Marcius Brock & Paul Wyss have been researching online terminology that is being used by other national colleges & universities
    - a) Current online course media coding, used by MSU Mankato Registrar's office, is controlled by MnSCU
    - b) Suggested that some online classes are not being counted as online because they are not entered into the system properly
    - c) **Action:** Clearly define online terminology for faculty, students & staff that is consistent, post this information on CEL website and inform the campus community where to find this information
- b. Teaching with Technology Conference – Judy Luebke
  1. Thank you all for your help and support
  2. 150 attendees
  3. Good interaction with faculty, staff & IT
  4. Zoomerang survey will be sent to attendees for feed back
  5. Plan for next year (?)
- c. Faculty in College of Extended Learning – Scott Granberg-Rademacker
  1. Scott G-R, Scott Johnson, Mary Hadley
    - a) DRAFT Hand out provided at meeting
    - b) Please submit your comments, etc. via email to the sub-group
    - c) Points of discussion
      - a. Needs a title
      - b. Policy or Procedure?
      - c. Faculty assigned to an existing department fulfill article 22 requirements within college that houses the discipline
      - d. Review IFO contract language
      - e. IFO should review

- f. Review with Malcom O'Sullivan
- d) **Action:** Submit final draft for recommendation to full EL sub-meet and confer at the January 2009 meeting

- d. Other groups
  - 1. No report

VII. Updates

- a. 7700 France – Pat Lipetzky
  - 1. Spring is looking strong
  - 2. Several requests to use meeting space at the site
    - a) Nursing, Construction Management, MnCEME
- b. I-35 Alliance, partnership activities – Bob Hoffman
  - 1. Strategic I-35 alliance meeting has been scheduled for December 1 with representatives from six communities (Lakeville, Northfield, Faribault, Waseca, Owatonna & Albert Lea)
- c. Online student services – Marcius Brock
  - 1. No changes to report

VIII. Other items

- a. None

Adjourned: 9:30 am

Submitted by: Pat Lipetzky & Scott Granberg-Rademacker

**Next meeting: Tuesday, January 27, 2009 in CSU 202 (subject to change)**