

**Extended Learning Sub Meet and Confer**  
**November 8, 2005**  
**Notes**

**Notes Approved November 22, 2005**

Attendance

*Faculty Association Representatives:* Don Descy, Mary Hadley, Scott Granberg-Rademacker, Paul Wyss. Absent: Gerry Schneck, Kathy Hurley, Roger Severns

*Administrative Appointees:* Pat Lipetzky, Mark Johnson. Absent: Joan Roca, Jane Earley

*Ex Officio:* Tracy Pellett, Kathy Trauger, Marcius Brock, Melissa Van Winkle, Theresa Schwartz. Absent: Kent Kalm

- I. Call to order:  
Pat Lipetzky called the meeting to order at 10:04 a.m.
- II. Minutes of 10/25/05:
  - A. **Approved** as submitted
- III. Agenda Changes:
  - A. None
- IV. Announcements:
  - A. The Wireless and Teaching Technology Conference being held today.
- V. Old Business:
  - A. Campus Based PSEO Policy
    1. Informal review complete
    2. Kathy Trauger provided a handout and described the changes based on recommendations received during the informal review. The policy now moves to the formal review process. It will be posted on the Academic Affairs web site for 30 days. Comments are to be sent to Warren Sandmann.
- VI. New Business:
  - A. HLC accreditation
    1. Discussion of the Online Readiness for Academic Programs
      - a. **Action:** The Online Readiness for Academic Programs is adopted for use with the addition of "e" under **The online program proposal:** The additional item reads as follows: "Does the proposed online program have national accreditation?" Response should be "yes or no with rationale".
    2. Review of HLC recommendations
      - a. Recommendations have been addressed with the completion of the checklist for Online Readiness for Academic Programs. Committee members are asked to

review the MSU responses to the recommendations and provide any comments to Pat Lipetzky.

3. Summer Online Survey

- a. The Summer Online Interest survey was reviewed and discussed. Committee members are encourage to share the information with departments. Don Descy suggested surveying the departments to find out what courses they currently offer online, what courses they may develop for online, and what courses they do not have any interest in developing for online.

VII. Other

A. D2L Ad Hoc Committee

1. Mark Johnson will provide the EL sub meet members via email the information developed by the D2L ad hoc committee and the resulting letters.
2. Student/Faculty services update was provided by Marcius Brock. Committee members are to review and provide comments and updates to Marcius Brock or his assistant Melissa VanWinkle.

Adjourned: 10:50 am

Submitted by: Pat Lipetzky

Outstanding Issues:

Meeting times for Spring semester

RFP Funding

Sustainable Funding

Procedure for Differential Tuition

Online Orientation presentation

**Next meeting: November 22, 2005, 10:00-11:00 am, CSU 203**