

**Extended Learning Sub Meet and Confer
December 4, 2006**

Notes approved January 29, 2007

Attendance

Faculty Association Representatives: Gerald Schneck, Queen Booker, Maureen Prenn, Paul Wyss, Mary Hadley, Terry Flaherty, Scott Granberg-Rademacker.

Administrative Appointees: Pat Lipetzky, Scott Johnson, Joan Roca, Bryan Schneider.

Ex Officio: Marcius Brock, Tracy Pellett, Judy Luebke, Kathy Trauger, Kent Kalm, Theresa Schwartz.

- I. Call to order
 - A. Gerry Schneck called the meeting to order at 11:07 am.

- II. Agenda Changes
 - A. None

- III. Notes of 11-13-06
 - A. **Approved** as submitted

- IV. Announcements
 - A. Meeting schedule for spring semester.
 - B. **Action:** Leave meeting time at 11:00 am – 12:00 pm on Monday's; 4 meetings; January 29, February 26, March 26, April 30, 2007
 - C. Formal notice will be sent to the committee along with room assignments

- V. Old Business
 - A. EL Opportunities & Barriers – College of Social & Behavioral Sciences
 1. Scott Granberg-Rademacker gave an overview of the CSBS report that was distributed at today's meeting.
 - a. Masters in Social Work is probably the best change to boost off campus/online enrollment
 - b. Twin Cities metro is seen as a growth area
 2. Concerns
 - a. Funding, course release time
 - b. More faculty resources
 - c. Full-time faculty recruit for majors when teaching lower level courses, using adjuncts to cover lower level could reduce this recruitment effort
 3. Group discussion points
 - a. Possibly partnering with other MnSCU institutes to provide minors if MSU, Mankato can not provide online or off campus resources
 - b. Are there markets beyond the MN borders that can be tapped with the use of technology?
 - c. Competition for the same population, the state doesn't want duplication of programs, there is a need to be the first to develop and capture programs, certificates, customized training
 - d. Is higher education responding to the needs?

- B. Work group for web and electronic documents for instructional accessibility
 - 1. Gerry Schneck reported that this sub-group has not met since the last EL sub-meet committee meeting. They plan to meet after the semester break.
- C. Work group for WIDS (Worldwide Instructional Design System)
 - 1. Gerry Schneck reported that this sub-group has not met since the last EL sub-meet committee meeting. They plan to meet after the semester break.
- D. Work group for funding model development
 - 1. Pat Lipetzky reported that she, Scott Olson, VP Academics and Rick Straka, VP Finance & Adm, have met and the next phase will need to be how to capture tuition and split funds; this is under discussion at the administrative level

VI. New Business

- 1. IPESL, Technology Grant
 - a. Bryan Schneider reported that over 100 applications have been received for the IPESL Grants to be used to enhance critical thinking. 42 grants will be awarded.
 - b. Bryan Schneider reported that a technology grant call for proposals has been issued to faculty, staff and administrators
 - Grant range \$1,000-\$100,000 for technology
 - Forms must be submitted by noon on February 16, 2007
 - Successful applicants will be notified by March 9, 2007
 - More information can be found on the grants website at www.mnsu.edu/grants

VII. Reports

A. MnOnline

- 1. Terry Flaherty attended and reported on the MnOnline meeting held in November
 - a. Viewed video
 - b. Reviewed future dream list, wish to move in a direction to standardize everything
 - c. Fall enrollment
 - 3,000 credit hours MSU, Mankato
 - 3,500 credit hours Bemidji
 - 10,000 credit hours St. Cloud
 - 13 two-year institution have more than 3,000 credit hours

B. Peer Review Process, e-Teach update, Community of Practice

- 1. Kent Kalm reported the next Faculty Exchange Series will be Thursday, December 7 in AF 238 at 12:00 pm
 - a. Discussion of online education
 - b. Lunch provided, please RSVP to Kent

2. Kent reported that there have been 30 responses to the announcement on Scholarly Community of Practice that will be co-sponsored with Stuart Ross, CETL and Carnegie Foundation
 - a. Online activities
 - b. Monthly face to face
 - c. Open to the MSU community first
 - d. Open to the other 5 foundations
- C. Student Services
1. Marcius Brock reported that the grid of pre-1999 general education course transitions was submitted to the General Education Committee was positively received
 - a. GEC will appoint someone to review
 2. Marcius reported that the Online Faculty/Student Services Development grid is being updated and he will send it electronically to the committee in January
- D. Enrollment Management
1. Pat Lipetzky reported Aslanian Group draft report has arrived
 2. Pat hopes to provide the final report to the committee in January
- E. What do we want to accomplish in the spring semester? Question posed by Pat Lipetzky – response/discussion;
1. Infrastructure clarification
 2. Clear up confusion about Extended Learning
 3. Clean up website / seamless interface
 4. Policy for EL / funding / give EL a chance to make a difference
 5. Differential tuition rates / address sustainability / think like private institutions
 6. Branding
 7. Faculty incentives
 8. Instructional Designer

Adjourned: 12:00 pm

Submitted by: Patricia Lipetzky
Gerald Schneck

Next meeting: Monday, January 29 at 11:00 am in CSU 202