

**Extended Learning Sub Meet and Confer
December 6, 2005
Notes**

Notes Approved January 23, 2006

Attendance

Faculty Association Representatives: Gerald Schneck, Don Descy, Mary Hadley, Kathy Hurley, Roger Severns, Paul Wyss. Absent: Scott Granberg-Rademacker

Administrative Appointees: Pat Lipetzky, Mark Johnson, Joan Roca. Absent: Jane Earley

Ex Officio: Tracy Pellett, Kathy Trauger, Marcius Brock, Theresa Schwartz. Absent Kent Kalm

Guest: Elena Ivanova

- I. Call to order:
Pat Lipetzky called the meeting to order at 10:00 a.m.

- II. Minutes of 11/22/05:
A. **Approved** as submitted

- III. Agenda Changes:
A. None

- IV. Announcements:
A. ITS / ETS demonstration by Elena Ivanova with handouts provided
 1. Pat Lipetzky will provide a list of online classes to EL faculty representatives.
 2. Faculty representative will coordinate a time for Elena to do a demonstration for their respective college.
 3. Elena will develop a demonstration to be presented at the Faculty Development Day, January 11.
- B. Spring semester meeting dates were distributed.

- V. Old Business:
A. Ad Hoc D2L Committee Report
 1. Roger Severns presented the letter to Dean Lipetzky, prepared by the sub-group, reflecting the concerns of the EL sub meet committee.
 - a. Steve Bohnenblust, FA President & Mark Johnson, VP ITS are carbon copied.
 - b. Jerry Schneck will send via email the final letter in pdf format to all committee members.
 - c. Pat Lipetzky will forward letter with comments through administrative channels.
 - d. **Decision:** letter accepted as written by the sub-group
- B. Incentive funding recommendations
 1. Kathy Hurley gave background information and discussion followed.

2. **Proposal:** It is proposed that the RFP for online development include new online program development and a RFP for enhanced development of existing programs.
3. **Action:** motion made and passed to accept the proposal.
4. Other language
 - a. Next semester the EL sub meet will develop the proposal process including prioritizing and criteria development.
 - b. While marketing and advertising remain issues, strategic priority funds for this year will not be set aside for this purpose. A request for new funding will include this issue.

VI. Other/Reports

A. Student Services

1. Marcius Brock provided by email the latest version of Online Student/Faculty Service Development grids
 - a. Julie Snow has been identified as disability services contact for students with ADA
 - b. Reference to DLTF has been eliminated

Adjourned: 11:00 am

Submitted by: Patricia Lipetzky
Gerald Schneck

Outstanding Issues:
Priorities for spring semester
Develop RFP Process & Criteria
Sustainable Funding
Disability Services
Procedure for Differential Tuition

Next meeting: Monday, January 23, 2006 at 10:00 am in CSU 203