Extended Learning Sub Meet and Confer
December 6, 2005
Notes

Notes Approved January 23, 2006

Attendance
Faculty Association Representatives: Gerald Schneck, Don Descy, Mary Hadley, Kathy Hurley, Roger Severns, Paul Wyss. Absent: Scott Granberg-Rademacker
Administrative Appointees: Pat Lipetzky, Mark Johnson, Joan Roca. Absent: Jane Earley
Ex Officio: Tracy Pellett, Kathy Trauger, Marcius Brock, Theresa Schwartz. Absent Kent Kalm
Guest: Elena Ivanova

I. Call to order:
Pat Lipetzky called the meeting to order at 10:00 a.m.

II. Minutes of 11/22/05:
A. Approved as submitted

III. Agenda Changes:
A. None

IV. Announcements:
A. ITS / ETS demonstration by Elena Ivanova with handouts provided
   1. Pat Lipetzky will provide a list of online classes to EL faculty representatives.
   2. Faculty representative will coordinate a time for Elena to do a demonstration for their respective college.
   3. Elena will develop a demonstration to be presented at the Faculty Development Day, January 11.
B. Spring semester meeting dates were distributed.

V. Old Business:
A. Ad Hoc D2L Committee Report
   1. Roger Severns presented the letter to Dean Lipetzky, prepared by the sub-group, reflecting the concerns of the EL sub meet committee.
      a. Steve Bohnenblust, FA President & Mark Johnson, VP ITS are carbon copied.
      b. Jerry Schneck will send via email the final letter in pdf format to all committee members.
      c. Pat Lipetzky will forward letter with comments through administrative channels.
      d. Decision: letter accepted as written by the sub-group

B. Incentive funding recommendations
   1. Kathy Hurley gave background information and discussion followed.
2. **Proposal:** It is proposed that the RFP for online development include new online program development and a RFP for enhanced development of existing programs.

3. **Action:** motion made and passed to accept the proposal.

4. **Other language**
   a. Next semester the EL sub meet will develop the proposal process including prioritizing and criteria development.
   b. While marketing and advertising remain issues, strategic priority funds for this year will not be set aside for this purpose. A request for new funding will include this issue.

VI. **Other/Reports**
   A. **Student Services**
      1. Marcius Brock provided by email the latest version of Online Student/Faculty Service Development grids
         a. Julie Snow has been identified as disability services contact for students with ADA
         b. Reference to DLTF has been eliminated

Adjourned: 11:00 am

Submitted by: Patricia Lipetzky  
Gerald Schneck

Outstanding Issues:
Priorities for spring semester
Develop RFP Process & Criteria
Sustainable Funding
Disability Services
Procedure for Differential Tuition

**Next meeting:** Monday, January 23, 2006 at 10:00 am in CSU 203