Extended Learning Sub Meet and Confer
February 13, 2006
Notes

Notes Approved March 6, 2006

Attendance
Faculty Association Representatives: Gerald Schneck, Kathy Hurley, Roger Severns, Don Descy, Paul Wyss, Mary Hadley, Scott Granberg-Rademaker
Administrative Appointees: Pat Lipetzky, Joan Roca, Mark Johnson. Absent: Jane Earley
Ex Officio: Marcius Brock, Kent Kalm, Tracy Pellett, Kathy Trauger, Theresa Schwartz

I. Call to order:
Gerry Schneck called the meeting to order at 10:00 a.m.

II. Agenda Changes:
A. None

III. Notes of 1/23/06
A. Approved as submitted

IV. Announcements:
A. Snapshot of Online Students and Course, Fall 2005
   1. Pat Lipetzky distributed a hand out, discussion followed
      a. Add column for FTE for comparison
      b. Non-completion rate discussed. Further discussion will
         follow at the Faculty Exchange Series meeting.
      c. Systematic collection of data discussed
B. Snapshot of PSEO/Concurrent enrollment, Fall 2005
   1. Kathy Trauger distributed a hand out, discussion followed
      a. Positive feedback from school districts and mentoring
         faculty
      b. Hiring PSEO Coordinator is in progress
C. Other announcements
   1. Faculty Exchange Series meeting, 12 noon, February 23, 2006,
      AF 238

V. Old Business:
A. Review/approval of RFP and time line
   1. **Decision:** Add statement to “Call for Proposals 2006-2007” to
      include program accreditation and best practice guidelines.
   2. **Action:** motion made and passed to approve the Call for
      Proposals as written with the addition of the accreditation/best
      practice statement.
   3. **Decision:** Call for volunteers to attend open information session
      on Monday, February 27, 2006.
      a. Mary Hadley, Kathy Hurley
      b. Location TBD
B. Update of Bachelor degree planning
   1. Marcius Brock provided hand outs via email prior to meeting on topics discussed at development meeting and requirements of a bachelors degree.
   2. Kent Kalm addressed the committee identifying that the sub-group is developing a survey to identify our service area. The sub-group will present the survey at the next meeting.
   3. The sub-group meets again on March 1.
C. PSEO and Manuals from the University Copy Shops
   1. Kathy Trauger reported that required manuals can be copied at the university copy shops at no charge to the PSEO student.
   2. Recommended copies of manuals are not covered and would be an out of pocket cost to the PSEO student.
   3. University Copy Shops will be contacted and advised of this procedure.

VI. New Business
A. Online tuition rate at MSU
   1. **Decision:** Sub group formed to develop language and provide a recommendation from EL sub meet and confer about online tuition rates.
      a. Sub-group: Kathy Hurley, Marcius Brock, Scott Granberg-Rademacker, and Pat Lipetzky. Rosemary Kinne from Finance and Administration will be invited to attend.
B. Budget/Funding Questions
   1. Email all budget/funding questions to Pat Lipetzky
   2. Rosemary Kinne will be invited to address the committee and answer these questions
C. Sustainable funding model
   1. To be formulated following budget/funding question and answer session

VII. Other/Reports
A. Student Services
   1. Marcius Brock gave a brief update and said there had been no changes since he sent the Library Services section in January
B. MnOnline
   1. Joan Roca gave a brief update
      a. Test Proctoring under discussion
      b. Seamless continues to be discussed
      c. Online FTE up 5,000-7,000
      d. On Campus FTE down (135,000 down to 132,000)
C. D2L
   1. Mark Johnson reported there have been no large complaints for spring term

Adjourned: 11:00 am
Submitted by: Patricia Lipetzky
            Gerald Schneck

Outstanding Issues:
Sustainable Funding
Disability Services
Procedure for Differential Tuition

Next meeting: Monday, March 6, 2006 at 10:00 am in CSU 203