

**Extended Learning Sub Meet and Confer  
February 13, 2006  
Notes**

**Notes Approved March 6, 2006**

Attendance

*Faculty Association Representatives:* Gerald Schneck, Kathy Hurley, Roger Severns, Don Descy, Paul Wyss, Mary Hadley, Scott Granberg-Rademacker

*Administrative Appointees:* Pat Lipetzky, Joan Roca, Mark Johnson. Absent: Jane Earley

*Ex Officio:* Marcius Brock, Kent Kalm, Tracy Pellett, Kathy Trauger, Theresa Schwartz

- I. Call to order:  
Gerry Schneck called the meeting to order at 10:00 a.m.
- II. Agenda Changes:  
A. None
- III. Notes of 1/23/06  
A. **Approved** as submitted
- IV. Announcements:  
A. Snapshot of Online Students and Course, Fall 2005
  1. Pat Lipetzky distributed a hand out, discussion followed
    - a. Add column for FTE for comparison
    - b. Non-completion rate discussed. Further discussion will follow at the Faculty Exchange Series meeting.
    - c. Systematic collection of data discussed
- B. Snapshot of PSEO/Concurrent enrollment, Fall 2005
  1. Kathy Trauger distributed a hand out, discussion followed
    - a. Positive feedback from school districts and mentoring faculty
    - b. Hiring PSEO Coordinator is in progress
- C. Other announcements
  1. Faculty Exchange Series meeting, 12 noon, February 23, 2006, AF 238
- V. Old Business:  
A. Review/approval of RFP and time line
  1. **Decision:** Add statement to "Call for Proposals 2006-2007" to include program accreditation and best practice guidelines.
  2. **Action:** motion made and passed to approve the Call for Proposals as written with the addition of the accreditation/best practice statement.
  3. **Decision:** Call for volunteers to attend open information session on Monday, February 27, 2006.
    - a. Mary Hadley, Kathy Hurley
    - b. Location TBD

- B. Update of Bachelor degree planning
    - 1. Marcius Brock provided hand outs via email prior to meeting on topics discussed at development meeting and requirements of a bachelors degree.
    - 2. Kent Kalm addressed the committee identifying that the sub-group is developing a survey to identify our service area. The sub-group will present the survey at the next meeting.
    - 3. The sub-group meets again on March 1.
  - C. PSEO and Manuals from the University Copy Shops
    - 1. Kathy Trauger reported that required manuals can be copied at the university copy shops at no charge to the PSEO student.
    - 2. Recommended copies of manuals are not covered and would be an out of pocket cost to the PSEO student.
    - 3. University Copy Shops will be contacted and advised of this procedure.
- VI. New Business
- A. Online tuition rate at MSU
    - 1. **Decision:** Sub group formed to develop language and provide a recommendation from EL sub meet and confer about online tuition rates.
      - a. Sub-group: Kathy Hurley, Marcius Brock, Scott Granberg-Rademacker, and Pat Lipetzky. Rosemary Kinne from Finance and Administration will be invited to attend.
  - B. Budget/Funding Questions
    - 1. Email all budget/funding questions to Pat Lipetzky
    - 2. Rosemary Kinne will be invited to address the committee and answer these questions
  - C. Sustainable funding model
    - 1. To be formulated following budget/funding question and answer session
- VII. Other/Reports
- A. Student Services
    - 1. Marcius Brock gave a brief update and said there had been no changes since he sent the Library Services section in January
  - B. MnOnline
    - 1. Joan Roca gave a brief update
      - a. Test Proctoring under discussion
      - b. Seamless continues to be discussed
      - c. Online FTE up 5,000-7,000
      - d. On Campus FTE down (135,000 down to 132,000)
  - C. D2L
    - 1. Mark Johnson reported there have been no large complaints for spring term

Adjourned: 11:00 am

Submitted by: Patricia Lipetzky  
Gerald Schneck

Outstanding Issues:  
Sustainable Funding  
Disability Services  
Procedure for Differential Tuition

**Next meeting: Monday, March 6, 2006 at 10:00 am in CSU 203**