Notes approved March 24, 2009

Attendance
Faculty Association Representatives: Debra Jesseman, Scott Granberg-Rademacker, Paul Wyss, Mary Hadley, Terry Flaherty. Absent: Gerald Schneck, Queen Booker
Administrative Appointees: Joan Roca, Scott Johnson, Bob Hoffman. Absent: Pat Lipetzky, Marilyn Delmont
Ex Officio: Judy Luebke, Marcus Brock, Kathy Trauger, Theresa Schwartz

I. Call to order
   a. Scott Granberg-Rademacker called the meeting to order at 9:03 am

II. Changes to the agenda
   a. None

III. Approval of the notes of January 27, 2009
   a. Action: Approve as submitted. Motion Passed.

IV. Announcements
   a. None

V. Old Business
   a. BS Professional Leadership proposal – Scott Granberg-Rademacker
      1. UCAP was suspicious about the proposal coming from EL sub-meet
      2. Proposal will now be formally rerouted through Social & Behavioral Science (SBS)
      3. Scott will check with John Banschbach about deadlines and provide status updates to the committee via email as they are received
      4. Discussion items
         a) Can the College of Extended Learning grant a degree?
         b) Will this create an obstacle to take this degree completion program to other locations?
   b. Online enrollment report
      1. Detailed hand out provided to committee
      2. Review report and bring questions to the next meeting
         a) Report reflects online courses coded as media code 03 only
   c. Online course assessment ad hoc committee – Judy Luebke
      1. Scott Granberg-Rademacker has been appointed to serve on this ad hoc committee; no meetings have been scheduled or held to-date
   d. MnOnline proposed action plan
      1. Handout was distributed at the last meeting for future discussion
      2. No discussion – tabled until the next meeting when Pat Lipetzky will be in attendance

VI. New Business
   a. PSEO, Concurrent Enrollment update – Kathy Trauger
      1. PSEO on campus spring enrollment 195 (headcount)
         a) This is lower than past years
b) Decrease is likely due to shift of students participating in Concurrent Enrollment at their HS

2. Concurrent Enrollment
   a) CE spring enrollment 641 (headcount)
   b) 8 participating HS: Belle Plaine, Chaska, JCC Jackson, LeSueur-Henderson, New Prague, Owatonna, St. James, USC Wells
   c) HS teacher must have a master's degree and be approved by the MSU Mankato academic department
      a. We have received outstanding support from the departments participating in this program
      b. Paul Wyss & Karey Shearman provide an orientation & information on distance library services each semester at each HS
      c. MSU Mankato faculty mentor provides 3 onsite HS visits per semester
   d) Evaluations are very positive; we provide a high quality program
   e) HS are billed $2,000 for each CE section offered

3. Accreditation
   a) Letter of intent sent to NACEP for accreditation by August 2009
      a. Program must be administered for 5 years before application can be submitted
      b. HS can currently can get up to $150 per student from state of MN when students participate in an accredited program
      c. Our CE program has been accepted by the state of SD; course credits are transferrable; not all MN college & university credits are transferrable in SD from other institutions

4. Discussion items
   a) How many students enrolled at MSU Mankato after participating in CE program?
      a. Working with IT to develop a program to capture this information
   b) What is driving CE?
      a. Schools are able to keep top students on their campus and don't lose state funding
      b. Students & parents like that it is offered during the school day on site; students can still participate in HS activities

5. Other items to accomplish this year? – Discussion
   a) Implementation of online only (mc 03) differential tuition by fall 2009
   b) Implementation of differential tuition at 7700 France, Edina by fall 2009
   c) BS Professional Leadership, meet deadlines, move through approval process
   d) Online course assessment ad hoc committee – put pressure on to keep this moving
   e) Other suggestions/comments can be emailed to Scott or Pat

VII. Committee Reports
   a. Online Course Peer Review update – Judy Luebke
      1. 8 requests pending
a) Some are for multiple courses taught by the same faculty member
b) Some courses don’t start until March

b. Other group reports
   1. None

VIII. Updates
   a. 7700 France
      1. Enrollment increases spring 2009
         a) MPA program
         b) MBA program (first semester)
         c) What is the % of UG & G students?
            1. More graduate offerings than undergrad offerings (300-400 level)
      2. Upcoming Events
         a) Open house and program showcase – March 25, 4:00-8:00 pm
         b) Please contact Pam Baker or CEL at x2572 if you are interested in attending
   b. I-35 Alliance, partnership activities – Bob Hoffman
      1. Second group meeting will be held tomorrow, February 25
         a) Community representatives from Lakeville to Albert Lea, RCC, SCC, MSU Mankato, + 3 MnSCU representative
         b) Intent is to look out 5-10 years, how we can bring enhanced skill sets and leadership to these areas (onsite training, online offerings, etc.)
   c. Online student services – Marcius Brock
      1. Approved to be part of MnSCU pilot group to test certified pdf transcripts; $5,000 funding is on hold due to budget restrictions
      2. Working with the vendor to get $2,500 version to start some of the behind the scenes IT work
      3. Presented a $10,000 Strategic Priority Funding (SPF) request for this initiative but to-date have not received any response
      4. The Office of Student Affairs has been supportive of this initiative

IX. Other items
   a. None

Adjourned: 9:50 am

Submitted by: Scott Granberg-Rademacker

Next meeting: Tuesday, March 24, 2009 in CSU 202 at 9:00 am