

**Extended Learning Sub Meet & Confer Notes  
February 24, 2009**

**Notes approved March 24, 2009**

Attendance

*Faculty Association Representatives:* Debra Jesseman, Scott Granberg-Rademacker, Paul Wyss, Mary Hadley, Terry Flaherty. Absent: Gerald Schneck, Queen Booker

*Administrative Appointees:* Joan Roca, Scott Johnson, Bob Hoffman. Absent: Pat Lipetzky, Marilyn Delmont

*Ex Officio:* Judy Luebke, Marcius Brock, Kathy Trauger, Theresa Schwartz

- I. Call to order
  - a. Scott Granberg-Rademacker called the meeting to order at 9:03 am
  
- II. Changes to the agenda
  - a. None
  
- III. Approval of the notes of January 27, 2009
  - a. **Action:** Approve as submitted. **Motion Passed.**
  
- IV. Announcements
  - a. None
  
- V. Old Business
  - a. BS Professional Leadership proposal – Scott Granberg-Rademacker
    1. UCAP was suspicious about the proposal coming from EL sub-meet
    2. Proposal will now be formally rerouted through Social & Behavioral Science (SBS)
    3. Scott will check with John Banschbach about deadlines and provide status updates to the committee via email as they are received
    4. Discussion items
      - a) Can the College of Extended Learning grant a degree?
      - b) Will this create an obstacle to take this degree completion program to other locations?
  - b. Online enrollment report
    1. Detailed hand out provided to committee
    2. Review report and bring questions to the next meeting
      - a) Report reflects online courses coded as media code 03 only
  - c. Online course assessment ad hoc committee – Judy Luebke
    1. Scott Granberg-Rademacker has been appointed to serve on this ad hoc committee; no meetings have been scheduled or held to-date
  - d. MnOnline proposed action plan
    1. Handout was distributed at the last meeting for future discussion
    2. No discussion – tabled until the next meeting when Pat Lipetzky will be in attendance
  
- VI. New Business
  - a. PSEO, Concurrent Enrollment update – Kathy Trauger
    1. PSEO on campus spring enrollment 195 (headcount)
      - a) This is lower than past years

- b) Decrease is likely due to shift of students participating in Concurrent Enrollment at their HS
- 2. Concurrent Enrollment
  - a) CE spring enrollment 641 (headcount)
  - b) 8 participating HS: Belle Plaine, Chaska, JCC Jackson, LeSueur-Henderson, New Prague, Owatonna, St. James, USC Wells
  - c) HS teacher must have a master's degree and be approved by the MSU Mankato academic department
    - a. We have received outstanding support from the departments participating in this program
    - b. Paul Wyss & Karey Shearman provide an orientation & information on distance library services each semester at each HS
    - c. MSU Mankato faculty mentor provides 3 onsite HS visits per semester
  - d) Evaluations are very positive; we provide a high quality program
  - e) HS are billed \$2,000 for each CE section offered
- 3. Accreditation
  - a) Letter of intent sent to NACEP for accreditation by August 2009
    - a. Program must be administered for 5 years before application can be submitted
    - b. HS can currently can get up to \$150 per student from state of MN when students participate in an accredited program
    - c. Our CE program has been accepted by the state of SD; course credits are transferrable; not all MN college & university credits are transferrable in SD from other institutions
- 4. Discussion items
  - a) How many students enrolled at MSU Mankato after participating in CE program?
    - a. Working with IT to develop a program to capture this information
  - b) What is driving CE?
    - a. Schools are able to keep top students on their campus and don't lose state funding
    - b. Students & parents like that it is offered during the school day on site; students can still participate in HS activities
- 5. Other items to accomplish this year? – Discussion
  - a) Implementation of online only (mc 03) differential tuition by fall 2009
  - b) Implementation of differential tuition at 7700 France, Edina by fall 2009
  - c) BS Professional Leadership, meet deadlines, move through approval process
  - d) Online course assessment ad hoc committee – put pressure on to keep this moving
  - e) Other suggestions/comments can be emailed to Scott or Pat

## VII. Committee Reports

- a. Online Course Peer Review update – Judy Luebke
  - 1. 8 requests pending

- a) Some are for multiple courses taught by the same faculty member
- b) Some courses don't start until March
- b. Other group reports
  - 1. None

VIII. Updates

- a. 7700 France
  - 1. Enrollment increases spring 2009
    - a) MPA program
    - b) MBA program (first semester)
    - c) What is the % of UG & G students?
      - 1. More graduate offerings than undergrad offerings (300-400 level)
  - 2. Upcoming Events
    - a) Open house and program showcase – March 25, 4:00-8:00 pm
    - b) Please contact Pam Baker or CEL at x2572 if you are interested in attending
- b. I-35 Alliance, partnership activities – Bob Hoffman
  - 1. Second group meeting will be held tomorrow, February 25
    - a) Community representatives from Lakeville to Albert Lea, RCC, SCC, MSU Mankato, + 3 MnSCU representative
    - b) Intent is to look out 5-10 years, how we can bring enhanced skill sets and leadership to these areas (onsite training, online offerings, etc.)
- c. Online student services – Marcius Brock
  - 1. Approved to be part of MnSCU pilot group to test certified pdf transcripts; \$5,000 funding is on hold due to budget restrictions
  - 2. Working with the vendor to get \$2,500 version to start some of the behind the scenes IT work
  - 3. Presented a \$10,000 Strategic Priority Funding (SPF) request for this initiative but to-date have not received any response
  - 4. The Office of Student Affairs has been supportive of this initiative

IX. Other items

- a. None

Adjourned: 9:50 am

Submitted by: Scott Granberg-Rademacker

**Next meeting: Tuesday, March 24, 2009 in CSU 202 at 9:00 am**