

**Extended Learning Sub Meet and Confer  
September 11, 2006**

**Notes approved October 9, 2006**

Attendance

*Faculty Association Representatives:* Gerald Schneck, Terry Flaherty, Queen Booker, Maureen Prenn, Paul Wyss, Scott Granberg-Rademacker. Absent: Mary Hadley

*Administrative Appointees:* Pat Lipetzky, Scott Johnson, Bryan Schneider. Absent: Joan Roca

*Ex Officio:* Marcius Brock, Kent Kalm, Tracy Pellett, Kathy Trauger, Theresa Schwartz.

- I. Call to order
  - A. Pat Lipetzky called the meeting to order at 10:03 am.
  - B. Welcome to first sub-meet
  - C. Introductions
  
- II. Agenda Changes
  - A. None
  
- III. Announcements
  - A. None
  
- IV. Overview of Extended Learning
  - A. Areas of Influence
    1. Off campus
      - a. 100-200 level courses
      - b. New Ulm, Fairmont, Lake Crystal, New Prague, Lonsdale, Montgomery, Owatonna
    2. Twin Cities
      - a. Strong partnership with NCC Bloomington
      - b. Three year plan – in the second year, Pat will email plan to committee members
    3. Online
    4. PSEO – on campus (350 students)
    5. Concurrent Enrollment at area high schools (164 students)
    6. Non-credit / Customized Training
    7. MSU for Seniors
    8. Financial support study abroad
  - B. Organization Chart – hand out reviewed
    1. New additions
      - a. Karey Shearman, PSEO/Concurrent Enrollment Coordinator
      - b. Judy Luebke, Faculty Fellow
  - C. Summary of 2005-2006 – hand out reviewed
  - D. Mission and Values – hand out reviewed
  
- V. Old Business:
  - A. Concurrent Enrollment Pilot Evaluation

1. Kathy Trauger provided an overview
- B. Discussion followed about measurement of out puts to give assurances that college classes held in the HS setting provide the same learning as those attending on campus classes
  1. Kathy Trauger & Tracy Pellett will discuss possible assessment avenues
- C. **Action:** motion made and passed to recommend moving the Concurrent Enrollment Program from a pilot to permanent. Kathy Trauger will provide a formal report to Gerry Schneck to take to IFO.

VI. New Business – Goals for 2006-2007

- A. Enrollment goals and targets
  1. Pat Lipetzky reminded the committee that the convocation address by the President and VP for Academics both stated that off campus enrollment needs to increase dramatically.
  2. The need is to serve students we have not served before
  3. Fall off-campus enrollment numbers are down
  4. Online enrollment is up overall
  5. Discussion followed
  6. **Action:** college representatives will meet with their colleges and develop ideas on how extended learning can partner with the departments and colleges to advance enrollment of students that MSU, M is not currently serving either online or off campus.
    - a. Reports will be presented to the EL sub-meet committee at future meetings
- B. Peer Review, eTeach
  1. Kent Kalm distributed handouts on Peer Review to be reviewed and discussed at a future meeting and will provide a link for additional information to the committee before the next meeting.
  2. Information on eTeach was distributed. Members are encouraged to share this information with their colleges.
- C. Funding models for online
  1. Tabled until a future meeting
- D. General bachelor degree was discussed
  1. Terry Flaherty will discuss the possibility with Arts & Humanities department chairs and then communicate results to the EL sub-meet committee
- E. Online tutoring development, MnOnline student services
  1. Marcius Brock gave an overview of Smartthinking.com
    - a. Encourage committee to review links sent via email
    - b. Some MnSCU institutions are currently using – 24/7 access
    - c. Is this something MSU, M needs?
    - d. MSU, M representative?
- F. Accessibility, Course consistency and quality
  1. Gerry Schneck gave an overview
    - a. Provided CD handout
    - b. Model of how to attack accessibility to web

- c. WID (Worldwide Instructional Design)
- d. **Action:** Proposed sub-groups be set up to review

VII. Reports

A. MnOnline

- 1. No updated information reported

Adjourned: 12:03 pm

Submitted by: Patricia Lipetzky  
Gerald Schneck

Outstanding Issues:  
Funding models for online

**Next meeting: Monday, October 9, 2006 in CSU 202**