Call to order:
Pat Lipetzky called the meeting to order at 10:00 a.m.
Welcome by Pat Lipetzky and Gerry Schneck, co-chairs and introduction of committee members;

Minutes: None

Agenda Changes: None

Announcements:
A. This is the first meeting of the Extended Learning Sub Meet and Confer.
B. Future meeting dates and member list were distributed via email.

New business
A. Overview of Extended Learning website and Extended Learning organizational chart provided by Pat Lipetzky
B. Overview of eTeachMSU and goals of the program provided by Kent Kalm
C. Discussion of Sub Meet issues list
   1. Prioritization and additions/deletions need to be discussed and adopted.
   2. The committee purpose and charge, per the Meet and Confer process will be provided at next meeting.
   3. Overview of the accreditation process provided by Joan Roca.
   4. Overview and discussion of Noel-Levitz Priorities Survey for Online Learners provided by Tracy Pellet
5. Action Item: Motion made and passed to use the Noel-Levitz Priorities Survey for Online Learners.
   Tracy Pellet will work with a sub-group on developing the 11 additional questions.
   6. Distribution and discussion on the proposed policy change for the campus based PSEO policy by Kathy Trauger.
   The policy will be available for informal review for 30 days, then followed by a formal review.

Adjournment: 11:10 am
Submitted by: Pat Lipetzky and Gerald Schneck

Outstanding Issues:
Organization of sub meet, sub committee work
Accreditation/HLC visit
Funding: Sustainable, RFP funding
Concurrent Enrollment adoption
Online Orientation presentation