

**Extended Learning Sub Meet and Confer
September 27, 2005
Notes**

Notes Approved October 11, 2005

Attendance

Faculty Association Representatives: Don Descy, Mary Hadley, Scott Granberg-Rademacker, Kathy Hurley, Gerry Schneck, Roger Severns, Paul Wyss

Administrative Appointees: Pat Lipetzky, Mark Johnson, Joan Roca

Ex Officio: Kent Kalm, Tracy Pellet, Theresa Schwartz. Absent: Kathy Trauger

- I. Call to order:
Pat Lipetzky called the meeting to order at 10:00 a.m.
- II. Minutes of 9/13/05:
 - A. **Approved** as submitted
- III. Agenda Changes: None
- IV. Announcements:
 - A. Charge/Mission of Extended Learning Sub Meet
 1. **Action:** Motion made and passed to revise the Charge/Mission statement to read as follows "The purpose of the Extended Learning Sub-Meet and Confer is to review and recommend Extended Learning policy and procedures, differential tuition requests for undergraduate programs, and facilitate the work of Extended Learning."
 - B. Extended Learning Mission Statement
 1. No discussion – posted on Extended Learning web site as stated.
- V. Old Business:
 - A. Noel-Levitz Survey for Online Learners
 1. Discussion of 14 preview questions developed by Tracy Pellett and sub group and MN Online proposed questions.
 2. **Action:** Motion made and passed to return the preview questions to sub group for corrections and to reduce the list to 10 questions. The final list will be submitted to Dean Lipetzky for final review. The survey will be done this semester.
- VI. New Business:
 - A. Goals for 2005-2006
 1. Develop and implement Concurrent Enrollment Policy
 - a. Overview of Current Enrollment Program provided by Pat Lipetzky based upon hand outs distributed prior to meeting.

- b. Assessment and evaluation of the program discussed.
- c. **Follow-up:** Roger Severns will send an email within the next week to the department chairs that currently have faculty members involved with the current enrollment program as mentors to find out what's working and what's not. Results will be reported at a future meeting in October.
- d. **Follow-up:** Extended Learning will contact the high school administrator and high school faculty member teaching concurrent enrollment courses to find out what's working and what's not. Results will be reported at a future meeting in October.

Adjournment: 11:07 am

Submitted by: Pat Lipetzky and Gerald Schneck

Outstanding Issues:

Organization of sub meet, sub committee work

Accreditation/HLC visit

Funding: Sustainable, RFP funding

Concurrent Enrollment adoption

Online Orientation presentation

Next meeting: October 11, 2005, 10:00-11:00 am, CSU 256 (note room change)