

SAFETY COMMITTEE MEETING MINUTES

DATE: February 11, 2008

TIME/PLACE: 1:30 p.m., WC 221

CHAIRPERSON: Rob McGinn

PRESENT: Don Duehring, Scott Hagebak, Donna Hensel, Carol Jensen,
LeeAnn Larson, Alice Laukkonen, Diane Roggow,
Helen Walters, Paul Wetzel

REVIEW OF OLD BUSINESS

Emergency Building Coordinators (ON HOLD) – Volunteers are still needed for buildings to serve as the coordinator in an emergency. We'll work on recruiting volunteers next summer.

Yellow Stripe Around Corners -- Jerry Harty asked if it would be possible to add a yellow stripe around the corners of West Road--by the heating plant and at the other end. Cars take the corners short and there could be a possible accident. A work order has been submitted. **ON HOLD** until the weather warms up.

Accidents for December were reviewed. There were quite a few slips and falls this past month. People are reminded to watch where they are walking. MSU's LIR (loss injury rate) is slightly higher than in previous years—it is at a rate of 2.4. The state/federal average is 2.7.

MISCELLANEOUS

Spill Pollution Control and Counter Measure (SPCC) – Barr Engineering has been to campus and has looked over the areas of concern. They have submitted a DRAFT proposal on proper procedures to get rid of materials such as oil, organic materials, etc. They should finish up with this sometime in March.

Chemicals of Interest – The Chemicals of Interest inventory on campus has been completed. MSU does not have any chemicals of interest. We did identify, however, some highly toxic materials. We will be taking these out of the system.

Continuity of Operations Plan (COOP) – This plan is currently being worked on by individuals throughout MSU. The plan is being developed in case of a catastrophe on campus such as a tornado, fire, etc. so that procedures would be in place to keep MSU operational. **This process is still continuing.**

Fire Alarm Testing – Fire alarm testing was done for the academic buildings, CSU and Gage during the month of December. All discrepancies that were found have been fixed. This summer there will be a new fire alarm system installed in Gage. A speaker will be placed in every room.

Rollerblades, Bikes and Skateboards – Scott informed the group that the current policy on rollerblades, bikes and skateboards on campus is being looked at again by the Parking Advisory Committee. Motorized scooters are one item they will be discussing – they may be moved to the permit motorcycle area.

Infectious Waste Policy Review – Rob would like the group to review the current policy on infectious waste to see if there have been any changes since the last version was written.

National Institute Management System (NIMS) training will be offered to the Extended Cabinet on May 13 and 14, 2008, to make sure they are knowledgeable of the proper communication with the fire and police departments during events.

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Report any potential safety hazard to your immediate supervisor for prompt action. Any safety concern that has not been promptly addressed by the immediate supervisor should be reported to a member of the Safety Committee or the office of Environmental Health and Safety.