

SAFETY COMMITTEE MEETING MINUTES

DATE: January 9, 2007
TIME/PLACE: 1:30 p.m., WC 221
CHAIRPERSON: Rob McGinn
PRESENT: Don Duehring, Terri Evers, LeeAnn Larson, Diane Roggow, Carol Jensen,
Paul Wetzel

REVIEW OF OLD BUSINESS

12/6-1 **Highland Center Locker Room**

There is concern that the fans in the Highland Center Locker Rooms are being turned off or turned down before the locker room carpeting has a chance to dry. This concern has been addressed and the ventilation will be left on for an additional two hours each day.

REVIEW OF NEW BUSINESS

03/07-1 **Camps on Campus** – It is recommended by the Safety Committee that if an outside group rents space on campus for an overnight event or after hours event, the campus should have staff present to address concerns that may develop or emergencies. Rob stated that he will e-mail Laurie Woodward with this recommendation.

MISCELLANEOUS

Broadcasting Emergencies – ITS has selected a company to purchase software for the phone system that will give us the capability of broadcasting emergencies.

Emergency Building Coordinators – Rob has only received one volunteer to be an Emergency Building Coordinator. Rob will send out an e-mail to all unions requesting volunteers. We need more people.

Safety Charter – The Safety Charter is under formal review. Received comments back from Malcolm O’Sullivan – the charter does not need to go through as a policy.

Accidents for January/February were reviewed.

Distribution: University Cabinet
Bargaining Unit Heads
Safety Committee Members
Bulletin Board Distribution

Report any potential safety hazard to your immediate supervisor for prompt action. Any safety concern that has not been promptly addressed by the immediate supervisor should be reported to a member of the Safety Committee or the office of Environmental Health and Safety.