

SAFETY COMMITTEE MEETING MINUTES

DATE: November 13, 2007

TIME/PLACE: 1:30 p.m., WC 221

CHAIRPERSON: Rob McGinn

PRESENT: Scott Hagebak, Jerry Harty, Donna Hensel, Carol Jensen,
LeeAnn Larson, Diane Roggow, Paul Wetzel

REVIEW OF OLD BUSINESS

Emergency Building Coordinators (ON HOLD) – Volunteers are still needed for buildings to serve as the coordinator in an emergency. We'll work on recruiting volunteers next summer.

Yellow Stripe Around Corners -- Jerry Harty asked if it would be possible to add a yellow stripe around the corners of West Road--by the heating plant and at the other end. Cars take the corners short and there could be a possible accident. A work order has been submitted.

Accidents for October were reviewed.

MISCELLANEOUS

Spill Pollution Control and Counter Measure (SPCC) – Barr Engineering was awarded the contract to go through all buildings and look at our 55 gallon drums or larger of oil, all organic materials, etc. This includes elevator pits. They will write a report and inform us of the proper procedures to get rid of the materials.

Safety Movie – MnSCU has requested info on fires on campus along with other safety questions. They are looking at creating a movie to inform students about fire safety and other safety issues.

State-Wide Safety Meeting – Rob attended the State-Wide Safety meeting on October 12. One of the items of discussion was that if there are any inspections on campus, the current AFSCME contract states a representative be present. When Rob sees a potential activity taking place that fits this request, he will contact the AFSCME President to see if they want representation.

Chemicals of Interest – MSU has to do an inventory of chemicals of interest for the Homeland Security Act. If we have chemicals of interest, we need to do a security evaluation to make sure they are secure.

Continuity of Operations Plan (COOP) – This plan is currently being worked on by individuals throughout MSU. The plan is being developed in case of a catastrophe on campus such as a tornado, fire, etc. and would have procedures to follow to keep MSU operational.

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Report any potential safety hazard to your immediate supervisor for prompt action. Any safety concern that has not been promptly addressed by the immediate supervisor should be reported to a member of the Safety Committee or the office of Environmental Health and Safety.